

**SALEM HEARINGS OFFICER MEETING  
WEDNESDAY, APRIL 25, 2018, 5:30 P.M.  
COMMUNITY DEVELOPMENT DEPARTMENT, ROOM 305**

\*\*\*\*\*

**THE STATEMENT OF CRITERIA WILL BE READ BEFORE EACH HEARING**

\*\*\*\*\*

**PUBLIC HEARING ON A CONDITIONAL USE CASE**

**a. CU-18-02**

Summary: A conditional use application to add a recreational marijuana growing operation to an existing medical marijuana growing operation.

Request: A conditional use application to add a recreational marijuana growing operation to an existing medical marijuana grow operation in the IC (Industrial Commercial) zone and located at 2465 Salem Dallas Highway NW - 97304 (Polk County Assessor Map and Tax Lot 073W29DB 03000).

West Salem

Britany Randall  
[brandall@cityofsalem.net](mailto:brandall@cityofsalem.net)

**PUBLIC HEARING ON A CONDITIONAL USE CASE**

**b. CU-SPR18-03**

Summary: Conditional use and site plan review for a facility processing cannabis concentrates and extracts and growing cannabis.

Request: Conditional Use and Class 3 Site Plan Review to change 375 square feet of an existing 14,250-square foot building to a Heavy Manufacturing use for processing cannabis concentrates and extracts, change the remainder of the building to recreational marijuana growing, and modify the parking lot striping, all on a 0.94-acre property located in the IG (General Industrial) zone at 2979-2999 19th Street SE 97302 (Marion County Assessor Map and Tax Lot 083W02BA00300).

SESNA

Pamela Cole  
[pcole@cityofsalem.net](mailto:pcole@cityofsalem.net)

## HEARINGS OFFICER MEETINGS ORDER OF PROCEEDINGS

- A. Outline of Hearings Procedure
1. Describe Request, case name, applicable criteria, and request for objections on jurisdictional grounds
  2. Summary of staff report, presented by staff
  3. Applicant(s) presentation [limited to a total of 15 minutes]
  4. Report from neighborhood association [limit of 10 minutes]
  5. Testimony from those in favor or opposition [limit of 5 minutes per person, discretionary]  
PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.
  6. Rebuttal by Applicant, limited in scope to issues raised in opposition [limit of 5 minutes]
  7. Close of Public Hearing; no additional testimony will be received.
- B. Any person testifying may request a continuance to address additional documents or evidence submitted in favor of the application. In this request, please identify the new document or evidence in your testimony and the Hearings Officer will determine whether a continuance is warranted.
- C. Any person testifying may also request that the record remain open for seven (7) days to submit additional written evidence. If granted, the applicant may also request an additional seven (7) days in which to respond to any submissions.
- D. Prior to each hearing, the Hearings Officer will outline the applicable approval criteria, which is also printed on the Notice of the Hearing. The testimony and evidence for the public hearing must be directed towards these criteria.
- E. When providing testimony, please CLEARLY STATE YOUR NAME AND MAILING ADDRESS for the record.
- F. Prior to the conclusion of the hearing, the Hearings Officer will ask the applicant if he wishes to waive the seven-day (7) period to submit additional argument.
- G. The Hearings Officer closes the public hearing. At this point, the hearing record is also closed unless a continuance was granted. When the hearing record is closed, no further testimony or evidence can be received. If a continuance is granted, the deadlines for submissions will be stated. The hearing record will then close at 5:00 p.m. on the stated date.

*It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity and source of income, as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, and related statutes and regulations, in all programs and activities. Disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting or event, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact the Community Development Department at 503-588-6173 at least three business days before this meeting or event.*

*TTD/TTY telephone 503-588-6439 is also available 24/7*

