



WSNA Annual Meeting Minutes October 19, 2020

TOPIC/ISSUE	SUMMARY OF DISCUSSIONS, ACTIONS, MOTIONS, PROPOSALS & RESULT OF VOTES TAKEN								
Opening	Meeting called to order by WSNA Chair Micki Varney.								
Pledge of Allegiance	Steve VanPelt								
Additions to the Agenda	No additions to agenda (agenda attached to minutes)								
Approval of Minutes from September 21 st general meeting.	Motion for approval Moved and seconded by EM Easterly and Jason Staats respectively -Chair Varney asked for discussion—none- -Motion passed unanimously								
Financial Report (2019-2020)	<p>Chair Varney presented financials for 2019-2020. Explained that Neighborhood associations (NA's) can receive \$500 from the City of Salem each year (up to a maximum account balance of \$2,500). Beginning in 2019-2020, NA's must now submit matching credits earned through community outreach activities to qualify for up to the \$500. Examples of activities include attending meetings, submitting comments in regard to land use decisions, serving on a board or commission, online social media presence, etc.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Beginning balance July 1, 2019:</td> <td style="text-align: right;">\$1,506.40</td> </tr> <tr> <td>Expenditures:</td> <td style="text-align: right;">- (\$77.36)</td> </tr> <tr> <td>Activity Credit:</td> <td style="text-align: right;"><u>\$75.00</u></td> </tr> <tr> <td>Ending Balance:</td> <td style="text-align: right;">\$1,504.04</td> </tr> </table> <p>-Steve Anderson mentioned that he will contact Irma in regard to additional activity credits the WSNA is eligible for. -Jason Staats mentioned our Westside News articles for credits and that our current balance would allow for establishment and maintenance of a website. -Cheryl (and Rob) asked whether a neighborhood association must sponsor the event or can WS residents just participate in activities like "Make a difference day" or "National Night Out" to qualify. -EM explained that activities supported by the neighborhood association and/or announced at a meeting to encourage participation were clearly a credit. -Steve A said when he was a co-chair of WSNA leadership made a point of tracking these activities and hours in order to gain credit.</p>	Beginning balance July 1, 2019:	\$1,506.40	Expenditures:	- (\$77.36)	Activity Credit:	<u>\$75.00</u>	Ending Balance:	\$1,504.04
Beginning balance July 1, 2019:	\$1,506.40								
Expenditures:	- (\$77.36)								
Activity Credit:	<u>\$75.00</u>								
Ending Balance:	\$1,504.04								

WSNA Officer Elections

Chair Varney turned the meeting over to the Voting and Credentials Committee--Sara Campos, Jessica Jung and Amanda Cody. Sara presented the nomination, ballot and voting process with a PowerPoint. Sara asked for Micki to send the committee an updated registration report since it was after 7pm (used as a sign-in sheet to verify eligibility to vote).

Vice-Chair pro tem Jason Staats led the nominations process for WSNA Chair. Requested nominations for Chair 3x.

Michael Freitas was the only candidate nominated for WSNA Chair.
-Mike introduced himself and provided a brief background statement to the membership.

Sara presented ballot on screen and announced that everyone should use the chat box to vote for WSNA Chair.
Chat results indicated that Mike was elected as Chair of WSNA. V and C committee will provide an official vote count later in the meeting after verification.

Mike F conducted the nominations for Vice-Chair, asked 3x for nominations to be put in the chat.
Jason Staats was the only nominee.

Mike then turned it back to the elections committee. Jason provided his introductory statement to the membership.

Sara opened the voting for vice-chair and requested the membership enter their votes into the chat.

While waiting for votes for Vice-Chair to be tallied, Mike F then moved forward with nominations for the Secretary Treasurer position.

There were two candidates: Vanessa Clark-Smith and Lee Coyne

Candidate Lee Coyne appeared to be having some difficulty with video and audio.

- candidate Vanessa Clark Smith gave her introductory statement.
- Sara requested that Lee go ahead with his statement, but a microphone was not visible in the Zoom window.
- Micki offered to call Lee and see if she could get Lee on the phone.

-While waiting, Mike asked Steve A (land use chair) and EM (Glen/Gibson Watershed chair) to introduce the discussion on WSNA Goals from past year. Steve A shared screen showing an evaluation of the WSNA 2019-2020 goals.

- 9 goals were listed, and each was graded with a +/- as to their level of accomplishment.

-Because there were many new members in attendance at the Annual Meeting, Steve and EM introduced themselves and described their history with WSNA to the membership.

-Steve returned to goals discussion and mentioned that an evaluation of goals has not been done by previous leadership and that the presented document (will be attached to the meeting minutes) was intended to serve that function.

Previous WSNA Goals Discussion

Back to Election for Secretary

**Proposed WSNA
Goals for 2020-2021**

-the presentation of assessment of remaining goals continued. They also included the history behind each goal for the benefit of new membership.

-Micki stated that she hadn't been able to get ahold of Lee Coyne, but she had received an email from him a few days previously that he was interested should the opening be vacant and she interpreted through the email that vacant meant as in no other nominees.

-The elections and credentialing committee continued with the election for WSNA Secretary. Sara announced that everyone should use the chat box to vote for WSNA Secretary.

-Sara announced that the Voting and Credentials Committee will provide an official vote count for all three positions a little later in the meeting after verification and handed meeting back to Mike and Micki

-Micki appreciated everyone's patience with the process and transferred chairmanship of the meeting to Mike F.

(Chair) Mike presented a PPT of proposed mission and vision statement for WSNA and four primary goals recommended [by the Executive Committee] for the upcoming year: (1) Provide education on different types of disasters that could impact West Salem and develop a Disaster Recovery Plan, (2) increase Education and Advocacy of WSNA as a voice representing West Salem residents and business members, (3) continued participation in Our Salem-the long-range comprehensive master plan being developed to guide future growth and development in the Salem area which aims to meet the needs of current and future residents, and (4) re-visit our WSNA Bylaws. The presentation also included WSNA's equity statement. The presentation will be included in the meeting minutes.

Micki asked whether these would be voted on this evening or voted on at a subsequent meeting.

-Jason Staats requested that it be opened it for discussion and stated that he would like to see a vote on it this evening if possible.

EM Easterly moved for the adoption of the proposed mission statement, vision and goals seconded it.

EM Easterly said that the vision/mission statement and goals as presented by the Chair have been thoroughly discussed and vetted, even challenged on different aspects, by the WSNA Executive Committee, of which he is a member. He recommended adoption.

Mike asked for additional comments

Mrs. Freitas (1:00:00) asked who is on the executive committee.

-Chair Freitas listed off the current Executive Committee members: EM Easterly, Micki Varney, Jason Staats, Steve VanPelt, Nick Forte, and Steve Anderson

-Davia (Norris?) asked about the timeline for the goals if adopted at this meeting. Are they for 20-21 or what?

-Chair Freitas responded that these are the WSNA annual goals for 20-21 and will be reported on semi-annually.

-EM: The new Chairs are supposed to provide a presentation to the Salem City Council within the next month on the past and future goals of WSNA. Therefore, he encourages the membership to support these statements.

-Susanne Kaltwasser: (a Chair of another NA) Clarified that the new NA goals must be submitted to city staff for their files within 60 days of the annual meeting. Furthermore, the past years goals do not all have to be accomplished. So although the goals do not have to be adopted this evening, she recommended they be adopted. Suzanne also added that the NA Chairs are unfortunately no longer required to make the presentation to Salem City Council, but they can voluntarily.

-Vice-Chair Jason Staats stated that both he and Chair Freitas were willing to go before the City Council and present the goals. Furthermore, these goals are intended to be broad goals so that smaller items can be attended to which fall under the broader umbrella. They are intended to be well-rounded, diverse and encompassing over the next year for our community.

-Steve Anderson: There was extended discussion on keeping the goals broad and then the addition of a revision to the bylaws to make them more useful. Virtual environment needs to be addressed in the bylaws, also at any given time, someone [membership] can introduce another goal---so that's the underlying thought of the goals as they have been proposed. Steve encouraged adoption.

-Cheryl: Where will document be available for review?

-Mike: I will work with Micki to try and get it posted on FB. Also my email address.
Encourage folks to get involved and participate in the WSNA. Also, It's time that the WSNA gets a webpage going.

-Steve Van Pelt asked that the goals be presented to the membership currently on ZOOM

While Goals were on the screen for review:

-Mike recognized the Voting and Credentials committee for all their hard work and time commitment to making the virtual process work in alignment with our bylaws

-Mike recognized Micki for stepping in and leading and sustaining WSNA through some very challenging months over the past summer.

-Steve Van Pelt: Likes the Disaster Emergency Preparedness plan, remembers the discussion on education and advocacy incorporating some of those goals from previous years. Likes where the goals are going.

-EM—called the question

-Jason Staats: slight revision to the vision statement to be aligned with the equity statement. Second bullet in vision statement be Sexual preference adjusted to sexual orientation, would be more politically

VOTE on proposed Goals

Update on WSNA Officers Election—
Verified results

Adjournment of meeting

correct and also, the equity statement has already been voted in [by WSNA] previously

-Mike agreed to modify the wording to match the equity statement.

-Mike asked for the membership to vote in the chat on the goals, vision and mission statement as modified

-the Goals, vision and Mission Statement **passed** unanimously.

Sara C provided the final Tallies

--Official Vote count for WSNA Officers for 2020-2021:

Chair: Michael Freitas

Yes: 27 No: 0 Abstain: 1

Vice-Chair: Jason Staats

Yes: 27 No: 0 Abstain: 0

Secretary: Vanessa Clark Smith

Yes: 29 No: 0 Abstain: 0

-Sara congratulated the new officers and thanked them for their service.

Also announced that there were 23 yes votes for adoption of the WSNA Goals for 20-21

Chair Freitas suggested we move to adjourn if there were no further announcements or reports that were essential

Steve Anderson: Made announcement about upcoming Edgewater Clean up. He will also make sure all land use events will be posted on FB. Representatives on pending land use decisions will present at our November meeting.

EM: requested permission to present Glen Gibson Watershed Council website as an example/template. He briefly presented to the membership.

Chair Freitas requested a motion to close the annual meeting.

-So moved by EM Easterly

-Seconded by Jason Staats

-Motion passed unanimously

Meeting Adjourned at 8:25pm

