



WSNA Executive Board Meeting Minutes November 9, 2020

Agenda and Notes

I. Call to order

Mike called the meeting to order

II. Roll call

Vanessa called roll

| Position | In Attendance |
|---------------------------------|---------------|
| Chair Mike Freitas | Yes |
| Co-Chair Jason Staats | Yes |
| Secretary Vanessa Clark Smith | Yes |
| Executive Board Steven Anderson | Yes |
| Executive Board Steve Van Pelt | Yes |
| Executive Board Micki Varney | Yes |
| Executive Board EM Easterly | Yes |
| Executive Board Nick Fortey | Yes |

III. Approval of minutes from last meeting

Executive meeting minutes from Oct 9 or 16? Micki has not had a chance to find the full notes from this meeting, there was no official secretary at this meeting

Jason moves to remove prior exec minutes from meeting, seconded by EM, all in favor.

Minutes from 11/9 meeting should be published prior to general WSNA meeting

IV. Open issues

c. Update on Marina Drive – Who is the owner?

Marine Dr, 5th at Cameo to Riverbend

City has plans to make this a connecting street to relieve some of the

congestion on Wallace, not the same as original plan
Current City Councilor for this area has moved out of the area and resigned. Virginia Stapleton voted in but will not start until January (unless decided otherwise at City Council meeting - she is attending City Council meetings, just doesn't have a vote until her official term)

Possibly set up a meet and greet with new City Councilor, Virginia Stapleton.

Steve Anderson to write a statement on our position and present at the next general meeting.

- b. Minutes from last general Meeting
Minutes need updated for consistency (Mike referred to three different ways, need to add in that secretary vote was called for three times)
Mike will add draft to the minutes and post to facebook page

V. New business

- . New EMail – Vanessa update
WestSalemNA@gmail.com
EM moved to accept new email address, Mick second, all vote in favor

- c. Zoom account- Vanessa
EM moves annual purchase of Zoom account, Micki second, all in favor

- b. WS Cert Members Update - Vanessa
Community Emergency Response Team (CERT)
Vanessa invited local CERT members to attend WSNA meetings, and asked about potential interest in volunteering to chair and participate in the Disaster Recovery Committee
State has emergency response team grants, may be able to access these when we identify needs, would be able to work with Paul Evans to apply and receive grant funds for WS
Mike is also asking local businesses to get involved.

- c. Committee Reports new process- Mike
Goal is to better communicate to the community. Mike would like to see reports written ahead of time so that they can be posted to Facebook pages prior to general meetings. This would allow community members to read ahead of time and be more informed for asking questions.

Reports to be submitted 10 days before the general meeting to allow for posting with the agenda. Steve Anderson asked for Saturday morning rather than end of day Friday - Saturday prior

Micki has a parks meeting update the Thursday before the general meeting. Possibly summarize and post to Facebook before the Monday evening without a full written report on this one.

Vanessa to send out a reminder to submit reports (send reminder about one week before due).

i. Parks (Micki)

Camping in parks - sent letter that they cannot approve camping in parks due to the damage it does to parks.
Parks division and NAs have not been consulted for input

The City Council has extended an emergency declaration for a year. City has not provided an acceptable solution. Next City Council meeting on 11/23 - possibly exec board to show up for public comment to represent WSNA - discuss at next WSNA meeting.

Resolution from one Neighborhood Association did not state that the City should be relying on the network of Neighborhood Associations to get feedback on plans. There's an opportunity to be proactive and ask to be included in problem solving.

Gretchen Bennet from the city manager's office to join the next WSNA general meeting and provide an update.

Mike will stay in contact with City Councilor Jim Lewis to encourage action on this subject.

ii. Welcoming and Inclusion (Steve)

Working on posters to post around West Salem. Currently working on design, to include what the WSNA is, why people should attend, and when meetings are, how to join. Draft will be available to the Exec Board and possibly general members before printing. This would be one time printing - design will be general enough that they can stay up for a while (e.g., meetings on 3rd Mondays).

Irma can print in house, but didn't state how much it would cost. Would like to request \$100 to print about 100 posters.

Important to find routes to get messages about WSNA out to get information to the community so more people know about WSNA.

EM moves up to \$150 for printing posters (to allow wiggle room in case cost is more than \$100), Jason seconds, all in favor

Jason brings up possibly purchasing a domain until we have a website built. It could point to the City's WSNA page until our website is ready. This expense would be approximately \$30/year. WestSalemNA.com is available (.org is not). Jason would also grab Instagram and Facebook handles.

EM moves to approve \$200 expense for domain, Steve A seconds, all in favor

iii. Transportation (Nick)

Nothing to report right now. Transit meeting that Nick couldn't attend, but will follow up.

Steve A suggests Nick to make a report on occasion to keep everyone informed.

iv. Land Use – Steven

Mike contacted Drew Cornedi, architect working on Myers Elementary. They also need input on parking lots near West Salem High School. Could he do both updates at the next general meeting?

Steve A suggests exec board go view the site (Myers) to determine our recommendation.

Micki would like to know why they need to take out the trees - due to

needing to widen the sidewalk per code.

Vanessa asks if the school community has been consulted for their recommendation and preference. WSNA could ask through their contact list for input on the issue.

If recommendation is to remove trees, can we ask for additional trees to be planted on school grounds in replacement.

Northwest Edgewater - 2nd Street Edgewater District - asked for variance on the set back

Is 2nd Street more pedestrian friendly?

Short brick wall between parking and sidewalk, stormwater garden, green spaces, 8 foot wide sidewalk, added benches

Steve A recommends that we support the project, and that they met the intent of the requirements even though they changed from the original plan. Request that they include native plants where possible. EM moves, Jason seconds, all in favor.

v. Glenn Gibson Watershed – EM

No updates - Nov meeting was cancelled.

vi. Homeless

See notes above (under parks)

vii. Volunteers

(for committees)

By-Laws

- Rose Thrasher
- Jessica Jung

Education/Advocation

- Rachel M. Walasakay

Homeless

- Molly Hartshorn
- Laura Vargas Crofoot

Mike received two emails asking about current committees. How do we handle additional volunteers for committees? We can connect them with the committee chairs

viii. Website

The public West Salem Facebook page - Steve A has access to as an admin.

What do we want from a website? Place to share information, describes our commitment to equality and inclusion, etc. Focus on our website should be on how to get involved.

Email Jason with any ideas about our website. Jason shared examples of other neighborhood association websites.

Preference for visual communication - not a lot of blocks of text on the home page.

Jason to continue looking into what it will cost to build a website.

ix. Budget/fiscal

We do not automatically get a budget. We can earn \$500 per year. This is a change from past practice - used to get an automatic amount and then volunteer hours to earn more.

Mike contacted Irma about earning our credits for volunteer work and outreach communications (Westside News).

We currently have about \$1500 in our account currently.

x. Courtney Knox Bush invited Mike and Jason to a meeting with the City on 11/18/20 regarding city policing and the climate action plan.

Climate action plan includes trees but does not include natural areas.

Steve A recommends that we advocate for natural areas to be included in the plan.

xi. Mike reached out to the police department to see when we could get someone to come to our general meeting to provide an update. We should request a monthly update of crime statistics at each meeting.

xii. Kudos to Steve VP and Welcome and Inclusion Committee for the recent article in Westside News. Due date for the next issue is coming up - the new Board should put out a welcome letter.

VI. Adjournment

EM moved to adjourn, Micki seconds, all in favor.