



**Public Works Department**

555 Liberty Street SE / Room 325 • Salem OR 97301-3513 • Phone 503-588-6211 • Fax 503-588-6025

**Esta carta contiene información acerca de un proyecto en su vecindario. Si usted necesita lo siguiente traducido en español, favor de llamar al numero arriba.**

This letter contains information about a project in your neighborhood. If you need the following information translated, please call the above phone number.

May 26, 2020

**SUBJECT: Orchard Heights Park Tennis Court Reconstruction  
Project Number 718413**

Dear Salem Property Owner/Resident:

The City of Salem has awarded a construction contract to North Santiam Paving Construction Company.

Construction activities at the Orchard Heights Park tennis courts will start on Monday, June 1, 2020, and will continue through early November 2020. Construction will require closure of the parking lot area closest to the courts, limiting the available parking spaces. In addition, pedestrian access will be restricted within the work area and around the immediate perimeter of the tennis courts and multi-purpose court, for the duration of the project.

Project upgrades will bring the tennis courts to USTA tournament standards and will include new perimeter fencing, concrete walks, and stormwater system upgrades.

Please exercise caution when using the park facilities, be mindful of the temporary parking shortages and traffic control measures and try to avoid the fenced work area.

If you have any other questions about this project, please contact me via phone at 503-588-6211 or email at [jecheverri@cityofsalem.net](mailto:jecheverri@cityofsalem.net). Thank you for your cooperation.

Sincerely,



John Echeverri, PE  
Senior Project Manager

RH/MD/TS: G:\GROUP\ENGINEERING\PROJECTS\CIP\718413 ORCHARD HTS PARK\CONSTRUCTION\CORRESPONDENCE-PUBLIC\20200526 PNL LETTER.DOCX

Enclosure: Project Area Map

cc: Mayor Chuck Bennett; Councilor Jim Lewis Ward 8; Kevin Chambers, West Salem Neighborhood Association; Steve Powers, City Manager; Peter Fernandez, PE, Public Works Director; Brian D. Martin, PE, City Engineer; Rick Barnes, PE, Assistant City Engineer; Gary Myzak, PE, Engineering Program Manager; Becky George, Recreation Supervisor; Jennifer Kellar, Parks & Recreation Services Manager; Melinda Mokalla, Recreation Specialist; Heather Dimke, Management Analyst; Courtney Knox-Busch, Senior Policy Analyst; James Suing, Program Coordinator; File P.N. 718413, Construction

**Transportation and Utility  
Operations**

1410 20<sup>th</sup> Street SE / Building 2  
Salem OR 97302-1209  
Phone 503-588-6063  
Fax 503-588-6480

**Parks Operations**

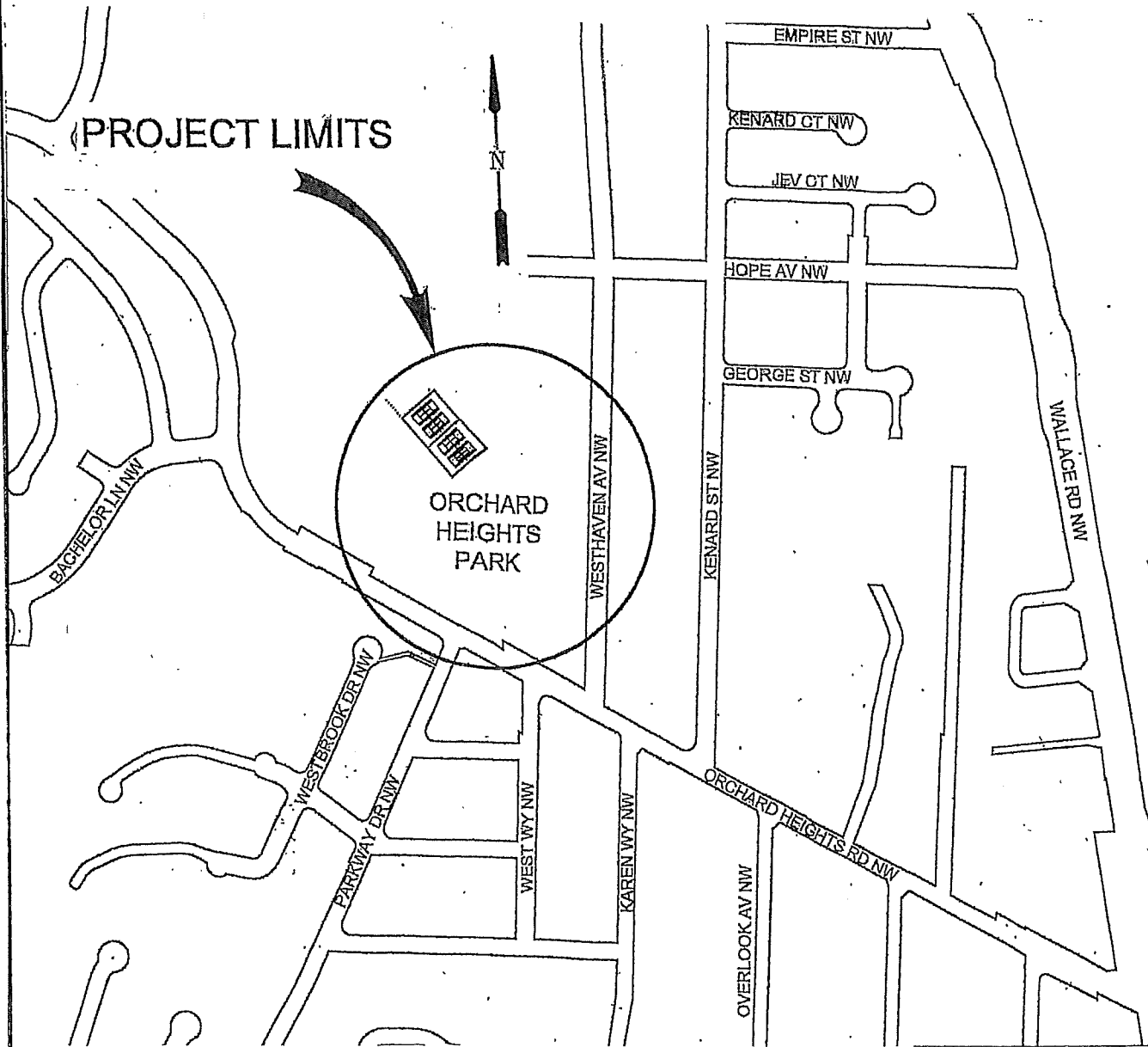
1460 20<sup>th</sup> Street SE / Building 14  
Salem OR 97302-1209  
Phone 503-588-6336  
Fax 503-588-6305

**Willow Lake Water Pollution  
Control Facility**

5915 Windsor Island Road N  
Keizer OR 97303-6179  
Phone 503-588-6380  
Fax 503-588-6387

# PROJECT LIMITS

## ORCHARD HEIGHTS PARK TENNIS COURTS RECONSTRUCTION PN 718413



N.T.S

CITY OF *Salem*  
AT YOUR SERVICE

PUBLIC WORKS DEPARTMENT

ENGINEERING DIVISION  
555 Liberty Street SE, Room 325  
Salem, OR 97301-3513  
Phone 503-588-6211  
[www.cityofsalem.net](http://www.cityofsalem.net)