



## SALEM HISTORIC LANDMARKS COMMISSION (HLC) COMMUNITY DEVELOPMENT DEPARTMENT

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503.588.6173 (TTD/TTY 503-588-6439) at least two business days in advance.

### HLC COMMISSION

#### Commissioners

Carroll Cottingham  
Jessica Curteman  
Jennifer Maglinte-Timbrook  
Patricia Mulvihill  
Tracy Schwartz  
Kelly Thomas  
Andrew Zimmerman  
Jamie French – Chair  
Russell Schutte – Vice Chair

#### City Staff

Lisa Anderson-Ogilvie –Deputy Community  
Development Director & Planning Administrator  
Natasha Zimmerman – Deputy City Attorney  
Kimberli Fitzgerald – Historic Preservation Officer  
Kirsten Straus – Planner I  
Zachery Cardoso – Recorder

Next Meeting: July 16, 2020  
[www.cityofsalem.net/Planning](http://www.cityofsalem.net/Planning)

**\*\*Declare potential or actual conflicts of interest prior to each item on the agenda.**

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

### DIGITAL MEETING AGENDA

Thursday, July 16, 2020

5:30 PM – 7:30 PM

ONLINE

This regular meeting of the Salem Historic Landmarks Commission will take place online. If you are interested in attending, you can digitally attend the meeting using any computer, tablet, or smart phone. You can also call in to the meeting using any phone with the information provided below.

Staff Reports and presentations for this meeting will be available at this link, see "Agendas and Meeting Minutes":  
<https://www.cityofsalem.net/Pages/historic-landmarks-commission.aspx>

### DIGITAL MEETING INFORMATION

To view this meeting LIVE on YouTube, please visit this link with your computer, tablet, or smartphone by clicking this link:

<https://bit.ly/planningpublicmeetings>

*The City of Salem and the Salem Planning Commission thanks you for your support in slowing the spread of COVID-19 by attending this public meeting digitally.*

For any questions or concerns about the above information, please contact Kirsten Straus, Staff Assistant at [kstraus@cityofsalem.net](mailto:kstraus@cityofsalem.net) or 503-540-2347.

**DIGITAL MEETING AGENDA**  
**SALEM HISTORIC LANDMARKS COMMISSION**

Thursday, July 16, 2020

5:30 PM – 7:30 PM

ONLINE

1. Call to Order
2. Roll Call
3. Public Comment (for items not already on the agenda)  
Only written comment will be accepted as this meeting. Please direct any comments to Kirsten Straus at [kstraus@cityofsalem.net](mailto:kstraus@cityofsalem.net) or City of Salem Planning, Attn: Kirsten Straus, 555 Liberty St SE Rm 305, Salem OR 97301.
4. Approval of Minutes: June 18, 2020
5. Alteration Reviews
  - a. Historic Design Review – Case No. HIS19-15MOD1 for 189 Liberty St NE  
Major Historic Design Review of a proposal to modify the original request approved under HIS19-15 to remove the non-historic awnings and modify the storefront, to include sliding windows on the exterior of the Reed Opera House (1869), a Historic Contributing Resource within Salem’s Downtown National Register Historic District, located at 189 Liberty Street NE (Marion County Tax Assessor Number 073W27AB05900).
6. Action Items: None
7. Discussion Items:
  - a. Historic Preservation Plan Update
  - b. Bush’s Pasture Park – Cultural Landscape Management Plan Update
  - c. Historic Code Amendments Worksession
  - d. Subcommittee Reports
8. Historic Preservation Officer Report

**SALEM HISTORIC LANDMARKS COMMISSION  
PUBLIC HEARING PROCEDURES**

THE HEARING WILL BE CONDUCTED with the staff presentation first, followed by the applicant's case, and questions from the Commissioners. Due to the Covid-19 pandemic, testimony from neighborhood organizations, persons in favor or opposition, and rebuttal by the applicant will be limited to written testimony. The record will be held open to allow for additional written testimony. Please direct any additional comments to the Case Manager.

THE APPLICANT HAS THE BURDEN OF PROOF to show that the approval criteria can be satisfied by the facts. Opponents may rebut the applicant's testimony by showing alternative facts or by showing that the evidence submitted does not satisfy the approval criteria. Any participant may request that the hearing be continued or that the record be left open for submission of additional evidence or testimony. The Commission may continue the hearing to another date and time, or leave the record open to receive additional evidence or written testimony.

HISTORIC LANDMARKS COMMISSION DECISIONS are based on the criteria contained in the Salem Revised Code (SRC) Chapter 230. Applications may be approved, conditionally approved, or denied on the basis of conformity with the applicable criteria. Conditions of approval, if any, shall be limited to project modifications required to enable the project to better meet the intent of the design guidelines or standards.

ALL ISSUES MUST BE RAISED AT THE HEARING. Failure to raise an issue, accompanied by statements or evidence sufficient to afford the parties an opportunity to respond to the issue, precludes an appeal to the Land Use Board of Appeals (LUBA) on that issue. A similar failure to raise constitutional issues relating to any proposed conditions of approval precludes an action for damages in Circuit Court.

Salem Revised Code (SRC) Chapter 230 and other informative documents may be accessed online at:  
[www.cityofsalem.net/Historic](http://www.cityofsalem.net/Historic)