

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
March 21, 2019

COMMISSIONERS PRESENT

Carrol Cottingham
Patricia Mulvihill
Kelly Thomas
Kevin Sund
Andrew Zimmerman
Russell Schutte, Chair
Jennifer Maglinte-Timbrook, Vice Chair

COMMISSIONERS ABSENT

Jamie French, excused
Tracy Schwartz, excused

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Kirsten Straus, Recorder

1. CALL TO ORDER:

Vice-Chair, Russell Schutte, called the meeting to order at 5:30 P.M.

New Commissioner Kelly Thomas was sworn in by Russell Schutte.

Roll call was taken and quorum was established.

2. PUBLIC COMMENT: None

3. APPROVAL OF MINUTES

a. Minutes of February 21, 2019

Motion: Move to approve the minutes from January 17, 2019.

Motion by: Commissioner Timbrook

Seconded by: Commissioner Sund

Questions or Comments by:

Vote:

Aye: Cottingham, Schutte, Sund, Zimmerman, Thomas, Mulvihill, and Timbrook

Nay:

Absent: French, Schwartz

Abstentions:

Action: Moved to approve the minutes from January 17, 2019.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (French, Schwartz)

6. ALTERATION REVIEWS

- a. Historic Design Review – Historic Design Review Case No. HIS18-32MOD1 for 120 Commercial St NE:

Major Historic Design Review proposal to modify a previous historic design review approval (HIS18-23) to rehabilitate the exterior of Durbin Bros' Livery (1867), a non-contributing resource within the Salem Downtown Historic District, zoned CB (Central Business District), and located at 120 Commercial Street NE / 97301; Marion County Assessors Map and Tax Lot Number 073W27AB08000.

The Chair opened the public hearing at 5:33 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal as presented.

Questions for Staff by: None

Persons Testifying: Jim Toporek, 275 Court St NE, applicant

Questions for Applicant by: Commissioner Thomas

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: Commissioner Sund

With no further questions, the Chair closed the public hearing 5:44 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Timbrook

Seconded by: Commissioner Sund

Questions or Comments by: Commissioners Timbrook, Sund

Vote:

Aye: Cottingham, Schutte, Zimmerman, Mulvihill, Thomas, Sund, and Timbrook

Nay:

Absent: French, Schwartz

Abstentions:

Action: Moved to approve staff recommendation as presented

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (French, Schwartz)

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b. Historic Design Review Case No. HIS19-05 for 508-524 State Street (aka 100-150 High St SE)

Major Historic Design Review of a proposal to reopen two windows on the south façade of the Bligh Building (aka Pacific Building, 1926), a contributing resource within the Salem Downtown Historic District, in the CB (Central Business District) zone and located at 508-524 State Street (aka 100-150 High Street SE) (Marion County Tax Assessors Map and Tax Lot Number 073W27AB02300).

The Chair opened the public hearing at 5:45 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal as presented.

Questions for Staff by: None

Persons Testifying: Leonard Lodder, 275 Court St NE, applicant

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

With no further questions, the Chair closed the public hearing 5:53 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Timbrook

Seconded by: Commissioner Zimmerman

Questions or Comments by: Timbrook, Zimmerman

Vote:

Aye: Cottingham, Schutte, Sund, Zimmerman, Thomas, Mulvihill, and Timbrook

Nay:

Absent: French, Schwartz

Abstentions:

Action: Moved to approve staff recommendation as presented.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (French, Schwartz)

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c. Historic Design Review Case No. HIS19-07 for 1566 Court St NE

Major Historic Design Review of a proposal to add a new greenhouse, front rail, walkway lighting, HVAC and associated equipment, and replace three existing windows and fencing on the Henry Kloepping House (1909), a contributing resource within the Court/Chemeketa National Register Historic District, on property zoned RD (Duplex Residential) and located at 1566 Court St. NE, (Marion County Tax Assessor Number: 073W26BD02600).

The Chair opened the public hearing at 5:55 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts.

Kelly Thomas attended the NEN neighborhood meeting where they discussed this project but excused himself from the room during this discussion.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal as presented.

Questions for Staff by: Commissioner Thomas

Persons Testifying: Juliana Inman, 1566 Court St NE, applicant
At this time, the applicant submitted a sample of the finish proposed for the greenhouse.

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: Mulvihill, Thomas

With no further questions, the Chair closed the public hearing 6:08 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Timbrook

Seconded by: Commissioner Sund

Questions or Comments by: Timbrook, Sund, Cottingham

Vote:

Aye: Cottingham, Schutte, Sund, Zimmerman, Thomas, Mulvihill, and Timbrook

Nay:

Absent: French, Schwartz

Abstentions:

Action: Moved to approve staff recommendation as presented.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (French, Schwartz)



4. ACTION ITEMS: None

5. DISCUSSION ITEMS:

a. Subcommittee Reports

i. Commissioner Thomas will join the tourism and promotion subcommittee and education subcommittees

1. Commissioner Thomas proposed the idea to have an energy efficiency workshop

6. HISTORIC PRESERVATION OFFICER REPORT

- Newsletter – Commissioner Sund volunteered to write an article about the follow up to Ike Box moving

With no further business to discuss, the meeting was adjourned at 6:29 p.m.

Prepared by: *Kirsten Straus, Recorder*
March 21, 2019

APPROVED: April 18, 2019