

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
June 20, 2019

COMMISSIONERS PRESENT

Carroll Cottingham
Patricia Mulvihill
Tracy Schwartz
Kelly Thomas
Andrew Zimmerman
Russell Schutte, Vice-Chair
Jamie French, Chair

COMMISSIONERS ABSENT

Jennifer Maglinte-Timbrook, excused
Kevin Sund, excused

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Natasha Zimmerman, Deputy City Attorney
Kirsten Straus, Recorder

1. CALL TO ORDER:

Chair, Jamie French, called the meeting to order at 5:30 P.M.

Roll call was taken and quorum was established.

2. PUBLIC COMMENT: None

3. APPROVAL OF MINUTES

a. Minutes of May 16, 2019

Motion: Move to approve the with the addition of Thomas's name to the voting count.

Motion by: Commissioner Thomas

Seconded by: Commissioner Schutte

Questions or Comments by:

Vote:

Aye: French, Schutte, Zimmerman, Schwartz, Thomas, and Mulvihill

Nay:

Absent: Sund, Maglinte-Timbrook, Cottingham

Abstentions:

Action: Moved to approve the minutes from May 16, 2019 with corrections.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (Sund, Maglinte-Timbrook, Cottingham)

6. ALTERATION REVIEWS

a. Historic Design Review – Historic Design Review Case No. HIS19-11 for 1075 Capitol St NE:

Minor Historic Design Review of a proposal to install new fencing, and repair and replace existing non-original doors and siding on the exterior of the Kimball House (1910), an individually listed Local Landmark in the RM2 (Multiple Family Residential) zone, and located at 1075 Capitol Street NE - 97301 (Marion County Assessor Map and Tax Lot Number: 073W23CA10100).

The Chair opened the public hearing at 5:34 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts.

Schwartz lives in the Grant Neighborhood but feels she can be unbiased.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

For the record, Commissioner Cottingham arrived during the staff presentation.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal as presented.

Questions for Staff by: Commissioner Schwartz

Persons Testifying: Christopher Bechtel, 1075 Capitol St NE, Applicant

Questions for Applicant by: Commissioner Zimmerman

Neighborhood Association: Grant Neighborhood Association appeared via letter

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no further questions, the Chair closed the public hearing 5:44 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Schutte
Seconded by: Commissioner Schwartz

Questions or Comments by: Commissioners Schutte, French

Vote:

Aye: Cottingham, French, Schutte, Zimmerman, Schwartz, Thomas, and Mulvihill

Nay:

Absent: Sund, Maglinte-Timbrook

Abstentions:

Action: Moved to approve staff recommendation as presented.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (Sund, Maglinte-Timbrook)

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b. Historic Design Review Case No. HIS19-18 for 220-230 Liberty St NE)

Major Historic Design Review of a proposal to modify the storefront on the exterior of the Dennison Building (1920), a Historic Contributing Resource within Salem's Downtown National Register Historic District, located at 220-230 Liberty Street NE (Marion County Tax Assessor Number 073W22DC06700).

The Chair opened the public hearing at 5:45 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal as presented.

Questions for Staff by: Commissioner Zimmerman

Persons Testifying: Mike Bowers, Derfler Properties, 1955 Dallas Hwy NW, #708, Applicant

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

With no further questions, the Chair closed the public hearing 5:54 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Zimmerman
Seconded by: Commissioner Schwartz

Questions or Comments by: Zimmerman, Schwartz, French

Vote:

Aye: Cottingham, French, Schutte, Zimmerman, Schwartz, Thomas, and Mulvihill

Nay:

Absent: Sund, Maglinte-Timbrook

Abstentions:

Action: Moved to approve staff recommendation as presented.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (Sund, Maglinte-Timbrook)



4. ACTION ITEMS: None

5. DISCUSSION ITEMS:

- a. Subcommittee Reports
 - 2. Debrief on Historic Preservation Month Activities

At this time, each sub-committee reported on their actives during the last month.

6. HISTORIC PRESERVATION OFFICER REPORT

- The consultant has been hired for the Historic Preservation Plan Update.
 - i. Commissioner Cottingham and Commissioner Mulvihill volunteered to serve on the Technical Advisory Committee for the Historic Preservation Plan Update.

With no further business to discuss, the meeting was adjourned at 6:21 p.m.

Prepared by: *Kirsten Straus, Recorder*
June 20, 2019

APPROVED: July 18, 2019