

FOR MEETING OF: July 18, 2019
AGENDA ITEM NO.: 8.b

TO: HISTORIC LANDMARKS COMMISSION
THROUGH: LISA ANDERSON-OGILVIE
PLANNING ADMINSTRATOR
FROM: JAMIE FRENCH
HISTORIC LANDMARKS COMMISSION CHAIR
SUBJECT: HISTORIC LANDMARKS COMMISSION STAKEHOLDER ADVISORY
COMMITTEE APPOINTMENTS

ISSUE:

Appointment of Commissioners Patricia Mulvihill, Carroll Cottingham, and Jennifer Maglinte-Timbrook to the Historic Preservation Plan Update Stakeholder Advisory Committee

SUMMARY AND BACKGROUND:

The City of Salem, a Certified Local Government (CLG) is updating Salem's 2010-2020 Historic Preservation Plan, adopted as part of Salem's Comprehensive Plan. The existing Plan is comprised of five goals related to code improvements, public education, economic and recognition incentives, survey and heritage tourism. Salem's Historic Landmarks Commission (HLC) has successfully accomplished a majority of the tasks identified in the 2010-2020 Historic Preservation Plan and a qualified preservation consultant has been hired by the City who will be assisting the Historic Landmarks Commission and city staff with an assessment of the work that has been completed to date, development of a needs assessment and updated goals through a robust public outreach program. This will result in an updated Plan (2020-2030) which will include a recommended HLC implementation schedule with recommended tasks for the next ten years. The work will be CLG grant funded and supported by city staff.

The City is forming a stakeholder advisory committee to provide guidance and advise staff during the Historic Preservation Plan update project, which will help guide Salem's historic preservation program, and the management of Salem's historic resources. The stakeholder advisory committee will include a City Council member, Historic Landmarks Commission members, Neighborhood Association representatives, representatives from heritage organizations, development and business communities, and other stakeholders. It will provide guidance throughout the update of our historic preservation plan project which is anticipated to be completed by June 30, 2020.

During that time, the committee is expected to meet four to six times. All advisory committee meetings will be open and available to the public. All Historic Landmarks

Commissioners will be notified of stakeholder advisory committee meetings and provided with meeting materials.

FACTS AND FINDINGS:

1. In March 2019, the City of Salem received a Certified Local Government (CLG) Grant FY2019-2020 included funding for a preservation consultant to complete an update of Salem's Historic Preservation Plan, a component of Salem's Comprehensive Plan.
2. In May 2019, the City hired preservation consultant Painter Preservation to complete the update of Salem's Historic Preservation Plan. The project is expected to start in July 2019 and take a year to complete.
3. The City will manage the Historic Preservation Plan Update project and work closely with the consultant team throughout the duration of the project.
4. The City is forming a SAC, which is expected to include a City Council member, Historic Landmarks Commission members, Neighborhood Association representatives, representatives from heritage organizations, development and business communities, and other stakeholders. The SAC will provide guidance and advise staff throughout the duration of the Historic Preservation Plan Update project. Four to six SAC meetings are anticipated during this project.
5. Historic Landmarks Commission Chair Jamie French has appointed Commissioners Patricia Mulvihill, Carroll Cottingham, and Jennifer Maglinter-Timbrook to the Historic Preservation Plan Update SAC.

Kimberli Fitzgerald, AICP, RPA
Historic Preservation Officer