

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
August 16, 2018

COMMISSIONERS PRESENT

Carroll Cottingham
Jamie French
Lindsey Kerr
Andrew Hendrie
Russell Schutte
Jennifer Timbrook – Vice Chair
Kevin Sund – Chair

COMMISSIONERS ABSENT

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development
Director & Planning Administrator
Natasha Zimmerman, Deputy City Attorney
Sally Long, Planner I
Kirsten Straus, Recorder

1. CALL TO ORDER:

Chair, Kevin Sund, called the meeting to order at 5:32 P.M.

Roll call was taken and quorum was established.

2. PUBLIC COMMENT: None

3. APPROVAL OF MINUTES

a. Minutes of June 21, 2018

Motion: Move to approve the minutes from June 21, 2018 with the amendment that Jennifer Timbrook called the meeting to order at 5:34pm.

Motion by: Commissioner Timbrook

Seconded by: Commissioner Hendrie

Questions or Comments by: none.

Vote:

Aye: Cottingham, French, Kerr, Schutte, Sund, Hendrie, and Timbrook

Nay:

Absent:

Abstentions:

Action: Moved to approve the minutes from June 21, 2018 with the amendment that Jennifer Timbrook called the meeting to order at 5:34pm.

VOTE:

Yes 7 No 0 Abstain 0 Absent 0

4. ALTERATION REVIEWS

Historic Design Review Case No. HIS18-23 for 120 Commercial St NE:

Major Historic Design Review proposal to add two concrete patios, a metal awning, and rehabilitate the exterior of the Allesandro’s Restaurant (1870), a non-contributing resource within the Salem Downtown Historic District, zoned CB (Central Business District), and located at 120 Commercial Street NE / 97301; Marion County Assessors Map and Tax Lot Number 073W27AB08000.

The Chair opened the public hearing at 5:34 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal as presented.

Questions for Staff by: Commissioner Schutte

Persons Testifying

- Jim Toporek, Studio 3 Architecture, for the Applicant, 275 Court St NE

Questions for the applicant: Commissioner Hendrie

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no further questions, the Chair closed the public hearing 5:48 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation.

Motion by: Commissioner Timbrook
Seconded by: Commissioner Hendrie

Questions or Comments by: Commissioner's Timbrook, Hendrie, Schutte and Sund

Vote:
Aye: Cottingham, French, Kerr, Schutte, Hendrie, Sund and Timbrook
Nay:
Absent:
Abstentions:

Action: Moved to approve staff recommendation.

VOTE:

Yes 7 No 0 Abstain 0 Absent 0

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Historic Design Review Case No. HIS18-24 for 388 State Street:

Request: Major Historic Design Review of a proposal to replace three (3) of the nine (9) panel antennas and accessory equipment on the roof of the Capitol Tower, (1926), a historic contributing building within Salem's Downtown Historic District, in the CB (Central Business District) zone, and located at 388 State Street (Marion County Assessors Map and Tax Lot number: 073W27AB/7200).

The Chair opened the public hearing at 5:51 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

At this time, Kimberli Fitzgerald, Historic Preservation Officer, noted for the record that the applicant's current proposal does not meet the applicable criteria. To allow the applicant additional time to revise their proposal in order to better meet the criteria, staff recommends that the HLC continue the public hearing to a date certain of September 20, 2018.

Questions for Staff by: Commissioner Schutte

At this time Commissioner Timbrook proposed a motion.

Motion: Move to continue the hearing to a date certain of September 20, 2018.

Motion by: Commissioner Timbrook
Seconded by: Commissioner Cottingham

Questions or Comments by: Schutte, French, Cottingham

Vote:
Aye: Cottingham, French, Kerr, Schutte, Hendrie, Sund and Timbrook
Nay:
Absent:

Abstentions:

Action: Moved to continue the hearing to a date certain of September 20, 2018

VOTE:

Yes 7 No 0 Abstain 0 Absent 0

5. ACTION ITEMS:

- Proclamation for Commissioner Kerr as this is her last meeting
- IKE Box, received information from a concerned citizen about the historic nature of the building and the proposal to tear it down
 - Comments: French, Kerr, Schutte, Fitzgerald, Sund, Hendrie, Cottingham

6. DISCUSSION ITEMS:

- Fall HLC Newsletter Assignments
 - Feature: YMCA Block with IKE Box, Commissioners Timbrook and Schutte
 - Spotlight on Historic Home or Person: Rigdon and Sons Funeral Home
 - What’s New in Salem: Englewood Forest Festival, Kimberli will coordinate with Neighborhood Coordinators
 - Restoration Tips: Designation Steps for Historic Structures, Kimberli
 - Notes from the Chair: Commissioner Sund
 - Planners Report: Kimberli Fitzgerald

8. HISTORIC PRESERVATION OFFICER REPORT:

- Lisa
 - There are three new planners. Sally Long is one of the new planners. Congratulations!
- Kimberli
 - 440 State St – Archaeology will happen behind the building, area was formerly Salem’s Chinatown
 - Police Facility Site – Public Arch on Sept. 10th
 - CLG Conference will be November 16th
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With no further business to discuss, the meeting was adjourned to at 6:39 p.m.

Prepared by: *Kirsten Straus, Recorder*
August 16, 2018

APPROVED: September, 20, 2018