



**SALEM PARKS AND RECREATION ADVISORY BOARD  
TREE SUBCOMMITTEE  
May 14, 2019  
Traffic Control Center Conference Room 325  
MINUTES**

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**MEMBERS PRESENT**

Woody Dukes  
Dylan McDowell  
Micki Varney

**MEMBERS ABSENT**

Kasia Quillinan  
Paul Rice

**STAFF PRESENT**

Patricia Farrell  
Jennifer Kellar

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**1. ROLL**

Roll Call: Kasia Quillinan and Paul Rice were marked absent.

**2. APPROVAL OF MINUTES**

a. Since this is the first subcommittee meeting there are no minutes to approve.

**3. PUBLIC COMMENT**

a. Ellen Stevens: suggested that committee consider a payment to the tree fund through a percent tax on public building projects, similar to the 1% for art. Also encouraged diversity in tree species planted.

**4. ITEMS**

a. Ms. Farrell gave an overview and chronology of documents related to trees, including the tree canopy analysis (2010), Potential Tree Canopy study (2011), Community Forestry Strategic Plan (2013), and revisions to SRC 86 (2015). She mentioned that the next canopy analysis will be in 2020.

b. Mr. McDowell provided the list of items that the tree subcommittee wanted to review, based on notes from the SPRAB retreat. These include:

- Historic Landmarks Commission coordination
- SRC 86 – issues related to public hearings, findings etc
- Street Tree list
- Role of SPRAB and Urban Forester
- Actions under the Community Forestry Strategic Plan to be implemented

c. Members reviewed and discussed the list of actions under the Community Forestry Strategic Plan, but they did not have copy of the updated list with status of actions.

**5. NEXT MEETING**

June 25, 2019: Tentative Topic: Historic Landmarks Commission

**6. ADJOURN**