



## SALEM PARKS AND RECREATION ADVISORY BOARD

June 13, 2019

Traffic Control Center Conference Room 325

### MINUTES

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#### **MEMBERS PRESENT**

Tony Caito  
Diana Dickey  
Woody Dukes  
David Fridenmaker  
Dylan McDowell  
Kasia Quillinan  
Paul Rice  
Micki Varney

#### **MEMBERS ABSENT**

Patty Tipton

#### **STAFF PRESENT**

Mark Becketl  
Becky George  
Rob Romanek  
Sheri Wahrgren  
Toni Whitler

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#### **1. ROLL**

Present: Patty Tipton marked absent.

#### **2. APPROVAL OF MINUTES**

a. May 9, 2019 minutes approved.

#### **3. PUBLIC COMMENT**

a. Alan Alexander, Sunnyslope Neighborhood Association Chair  
Mr. Alexander is in attendance to support the Secor Park master plan.

#### **4. BOARD ITEMS/PRESENTATIONS**

a. Downtown Streetscape Plan Update – *Sheri Wahrgren, Downtown Development Manager, Urban Development Department*

Ms. Wahrgren provided the Board an update on the Downtown Streetscape Plan.

Member Dickey asked whether the streetscape is subject to historic design standards. Ms. Wahrgren said the City currently has streetscape standards that would have included historic review.

Member Rice asked if there is a way to have the developer pay for the offsite improvements. Ms. Wahrgren replied yes, the developer is required to submit plans for sidewalk improvements for new development.

Member Fridenmaker asked if there was anything specific proposed around Marion Square Park. Ms. Wahrgren replied no, the focus now is downtown, we won't be going up to Marion Square Park as there is not enough funding. She hopes that in the future, if something is happening there, that we would be able to look at that area.

Chair Quillinan asked why they were starting with Commercial to Front Street as it is much less used as compared to Church to High Street. Ms. Wahrgren replied that they look at the number of goals that could be accomplished and Commercial to Front Street has the entrances to Riverfront Park. There are issues with infrastructure, including lack of pedestrian lights and the condition of vacant buildings, ped lights, etc.

Chair Quillinan asked about planting guidelines and including planters/no planters. Ms. Wahrgren replied that Urban Renewal funds cannot be used for maintenance. They are very aware of this and look at appropriate types of vegetation and maintenance plans with Public Works. She is looking to other staff to help her come up with the best mix. Maintenance comes out of the parking fund which is always challenging. Quillinan asked whether storefront owners would be able to plant. Ms. Wahrgren replied yes, many of them have their own look and feel.

Chair Quillinan asked about tree wells being large enough to accommodate the root system. Ms. Wahrgren replied that the proposed tree wells are big and deep enough, but she is coordinating tree planting with professional staff on the appropriate types of trees for the health of the trees.

End of presentation.

#### Board Items

Member McDowell provided an update on the Battle Creek Park master plan open house that occurred on June 5.

Chair Quillinan provided an update on the Public Art Commission meeting. She suggested that SPRAB and SPAC should start thinking about coordinating lines of communication.

### **5. ACTION ITEM**

a. Endorsement of Secor Park 2019 Master Plan Update – Rob Romanek, Public Works and Brooks Ostendorf, Lango-Hansen Landscape Architects

Mr. Ostendorf and Mr. Romanek presented the draft Secor Park master plan update.

Chair Quillinan asked if there were children involved. Mr. Romanek replied yes, quite a few children participated. A question was asked regarding a preliminary cost estimate. The reply was over a million dollars, but construction will be done in phases.

Member Caito asked about parking on north end. Mr. Romanek replied there is on-street parking and a pedestrian entrance. Caito said there are no connections to the school shown. Romanek said they lost the initial connections in the first concepts. Salem-Keizer School District's focus is to have a secure campus, so we took the connections out of the concept.

A member of the audience asked whether there are any universal design elements in the park. The reply from Mr. Ostendorf was that the park design will take into account a variety of experiences, and there will be accommodations such as ADA accessible picnic areas, and community garden beds that are constructed at various heights. Member McDowell commented that there was a wide diversity of respondents strongly in favor of the elements.

Mr. Romanek asked the Board for a recommendation to endorse the proposed master plan update to the 1995 master plan.

#### Motion

**Member McDowell moved endorsement of the proposed Secor Park master plan update and to forward a recommendation to City Council for adoption. Member Rice seconded the motion.**

#### Vote

**All members voted in favor of the motion.**

### **6. INFORMATION REPORTS**

a. Park Planning Update – Rob Romanek

- Battle Creek Park

Mr. Romanek updated the Board on the Battle Creek Park master plan, and let them know that staff will take the summer to review and assess the information received and come back to the public meeting with some conceptual plans in the fall.

- Riverfront Park  
Moving ahead with the south Riverfront Park development of the Rotary Amphitheater. City Council approved the agreement with Rotary for amphitheater and the name, Gerry Frank I Rotary Amphitheater. WestTech Engineering and Greenworks are the consultants on this project.

Staff submitted an Oregon Parks and Recreation Local Government Grant application for assistance with the Riverfront Park restroom facility. The next step in the process is a presentation on the project which will be given by staff to the grant committee on June 19.

- Parks is in the process of hiring a seasonal employee to continue the work on the street tree inventory.
- Rees Hill property closing next week.
- Two staff reports on July 22 – MOU Willamette Riverkeeper for removal of Ludwigia in the Willamette Slough. The City will hire a contractor to spray. Another grant application in process for the west side of the Minto Island conservation area.
- Mr. Romanek mentioned the request by Mr. EM Easterly at the May 9 meeting asking that staff come back to SPRAB at the next meeting to address an issue he brought to the Board previously regarding improper partitioning within Wallace Marine Park and the Willamette Greenway. Mr. Romanek said that Legal is working on this issue, it is important to staff, and they hope to have information for the next SPRAB meeting.

Member Fridenmaker asked about conducting tree inventories on City owned properties. Mr. Romanek said when the City conducts topographic surveys tree information is collected at that time. Member Varney asked whether that is the same as the street tree inventory. Mr. Romanek responded that it collects the genus, but doesn't collect data to the extent of the street tree inventory.

b. Parks Operations and Recreation Services Update – Becky George  
Park Operations

- Noe Marquez has been hired as the new parks operations supervisor replacing JD Clarizio.
- Urban Forester recruitment submitted for posting to Human Resources. Will be posted on City web page and arborist web pages.
- Rehabilitation of the wood at the RF pavilion – it has been pressure washed, stained and sealed.
- Sewer line will be fixed at Riverfront Park and will be a two to four-day job. Working with the project manager to find dates to conduct the work around events.
- Wallace Marine Park sports complex bleachers will be installed the end of the month.

Recreation Services

- Summer staff in-service training. About 40-45 seasonal staff starting next week for summer recreation programs. Park programs will start Monday, June 24.
- Softball: Father's Day fast pitch girl's tournament. 58 teams playing at Orchard Heights Park, South Salem High, West Salem High, and Wallace Marine Park.
- Country Kids Relays: Over 3,000 kids and over 10,000 attendees.
- Public Works Day, June 20, 10:30 a.m. to 2:00 p.m. at Riverfront Park.
- July 4 fireworks/Cherry Fest NW – Fireworks begin about 10:00 p.m. 25-minute show.

**7. NEXT MEETING**

July 11, 2019

**8. ADJOURN**

7:40 p.m.