



SALEM PARKS AND RECREATION ADVISORY BOARD

February 8, 2018

Traffic Control Center Conference Room 325

MINUTES

MEMBERS PRESENT

Tony Caito
Woody Dukes
David Fridenmaker
Kyle Smith
Carol Snyder
Patty Tipton

MEMBERS ABSENT

Bill Fujii
Micah Moskowitz
Kasia Quillinan

STAFF PRESENT

Mark Becktel
Patricia Farrell
Jennifer Kellar
Becky George

1. ROLL CALL

Bill Fujii, Micah Moskowitz, and Kasia Quillinan were marked absent.

2. APPROVAL OF MINUTES

The January 11, 2018 minutes were approved.

3. APPEARANCE OF INTERESTED CITIZENS

a. Phil Davidson, Salem Pickleball

Representatives from Salem Pickleball asked that Highland Park tennis court be designated for pickleball use only. Ms. Kellar replied that she is willing to try to meet their request by looking at future facilities as tennis/multi-use courts undergo rehabilitation, but at this time Highland is not available for exclusive use since it also supports tennis play.

4. BOARD ITEM

a. Annual Report 2017

The Board continued discussion on the annual report for 2017. Changes were made to the draft *Accomplishments* and *Goals* that will be incorporated and brought back for final review at the March meeting.

5. ACTION ITEM

a. Capital Improvement Program Priorities for Parks – Patricia Farrell, Jennifer Kellar

Ms. Kellar and Ms. Farrell presented the Capital Improvement Program (CIP) park priorities list for FY18-19 and the criteria used to prioritize the projects. The Board moved approval of both the list and criteria.

Motion:

Member Smith moved and Member Dukes seconded that the Board approve the Capital Improvement Program park priorities list for FY 18-19 and the criteria used to prioritize the list.

Vote: Unanimous

6. INFORMATION REPORTS

a. *Recreation Services Update – Becky George*

Ms. George stated that the Parks & Rec reservation system for softball league and tournament play is now in use. She added that Melinda Mokalla, Recreation Specialist, is in the process of developing the recreation guide for this season and will be available to the public around first part of April. New to the rec guide this year will be program opportunities during spring and winter break periods.

b. *Parks Operations Update – Jennifer Kellar*

Ms. Kellar updated the Board on current activities in Parks Operations.

c. *Park Planning Update – Patricia Farrell*

Ms. Farrell informed the Board of an upcoming public meeting for the Riverfront Park master plan on February 22. She also mentioned a *Friends of Trees* tree planting event on February 24, the Hilfiker Park master plan public meeting on February 28, and Kathy Wolf presentation on March 2, 2018.

6. NEXT MEETING

The next meeting will take place March 8, 2018 at 5:30 p.m.

7. ADJOURN

The meeting adjourned at 7:00 p.m.