



## SALEM PARKS AND RECREATION ADVISORY BOARD

April 12, 2018

Traffic Control Center Conference Room 325

### MINUTES

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#### **MEMBERS PRESENT**

Woody Dukes  
David Fridenmaker  
Bill Fujii  
Kasia Quillinan  
Carol Snyder

#### **MEMBERS ABSENT**

Tony Caito  
Kyle Smith  
Patty Tipton

#### **STAFF PRESENT**

Mark Becktel  
Patricia Farrell  
Jennifer Kellar  
Tammi Starrs  
Becky George  
Toni Whitler

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#### **1. ROLL CALL**

David Fridenmaker, Bill Fujii, Micah Moskowitz, and Patty Tipton were marked absent.

#### **2. APPROVAL OF MINUTES**

The March 8, 2018 minutes were approved.

#### **3. APPEARANCE OF INTERESTED CITIZENS**

##### *a. Betsy Belshaw, Minto-Brown Island Park Patrol*

Ms. Belshaw stated she is going to ask for an additional park ranger at the budget committee hearings. She counted 96 cars in parking lot 3, on the road, and on the grass. She says this will increase as summer approaches and there is a need for a park ranger full time at Minto, Wallace, and cruising through Riverfront.

Chair Quillinan asked what the board can do to help. Mr. Becktel suggested a letter or email from the chair to all city councilors could be done.

**Member Fujii moved that Chair Quillinan write a letter to City Council regarding the need for the park ranger to enforce SRC 94. All members voted in favor.**

#### **4. BOARD ITEM**

##### *a. Finalize Annual Report 2017*

The report was finalized and a date needs to be set.

#### **5. PRESENTATIONS**

##### *a. Parks System Development Charges Update – Glenn Davis, Chief Development Engineer*

Mr. Davis gave a Power Point presentation on the status of the Park SDC Methodology Update. He explained current versus recommended requirements and procedures. A new policy recommendation by staff for Urban Growth Area permits is for an acquired and developed park. Currently, the policy states acquired park only.

Chair Quillinan asked how the park would be developed. Mr. Davis said the developer would become the banker and would pay for development of the park.

Member Fridenmaker asked a question regarding the non-residential/government SDC fee. Would there be credit given if the facility is already providing open space for use by the public, such as a school? Mr. Davis said it would depend on whether there is an agreement between the City and School District because City uses are exempt. Mr. Davis said he'll bring this question up to the committee.

Chair Quillanan asked about next steps. Mr. Davis said another few months in committee, and maybe by the beginning of next year new rules will be in place.

Member Fujii requested there be an alternate for him.

*b. Public Works Proposed Budget – Mark Becktel, Jennifer Kellar*

Mr. Becktel gave an overview of the new process. Ms. Kellar presented the budget.

The following budget committee dates will cover certain park programs.

April 25 – Capital Improvement Plan and Parks

May 2 – Transient Occupancy Tax (TOT) funds

May 9 - Last meeting (but perhaps one may be added)

Chair Quillanan noted that she is not available to speak at the April 25 budget meeting.

## **6. INFORMATION REPORTS**

*a. Update on Council-directed staff review of SRC 94.195 (Limits alcoholic beverages in parks to 14% or less)*

*Robert Chandler, Assistant Public Works Director*

Council directed staff review of SRC 94.195. Jason Unrue requested that the alcohol content be increased for sale of hard liquor. This would only be for sale only, it would not be permitted for reservations or general park patrons. This matter was discussed at City Council.

Member Snyder asked at which events this would occur. Mr. Chandler said at events where an OLCC permit has been issued. Currently, events sell alcohol content up to 14%. She asked whether these areas would be roped off. Mr. Chandler responded that there would be a defined boundary, no minors and signage, etc.

*b. Status of Riverfront Park Master Plan Update – Patricia Farrell*

The third public meeting will be delayed because the Rotary amphitheater design is not ready to present to the public. A date has not yet been determined.

Member Fujii (regarding the Riverfront Park Master Plan) Improve the confluence from Pringle into the slough and improve the entrance from Fire Station 1 to Riverfront. Ms. Farrell replied that the confluence is being considered as part of the trail connection plan. She added that this is outside the Riverfront Park master plan area; however, the entrance point from the connection into the park is noted on the Plan. Public Works Engineering is working on how to move forward with the trail connection.

*c. Parks Planning Update – Patricia Farrell*

- City is partnering with Willamette Riverkeeper again to rid Ludwigia in the Willamette Slough. BPA/Meyer Memorial Trust are the grantors.

- Brown Road master plan first public meeting is Tuesday, April 10.
- Hilfiker Park Master Plan – Morningside Board approved the final concept and the plan will come to SPRAB in May for approval.

Chair Quillinan, with regard to the Rotary amphitheater, stated that she is on the design committee and noted the cover will have a much lighter design with a fabric roof that stretches, 1/8" thick and translucent. Barry Nelson will come to SPRAB when the design is finalized.

*d. Recreation Services Update – Becky George*

The Rec Guide was distributed to the Board. A preview of Softball and Summer programs will be presented at the May meeting. She added that a press release went out notifying the public that the City has closed the natural grass fields due to rain to keep them intact.

**7. NEXT MEETING**

The next meeting will take place May 10, 2018 at 5:30 p.m.

**8. ADJOURN**

The meeting adjourned at 7:30 p.m.