

**City of Salem Public Works Department
Police Facility Council Committee
ACTION SHEET
January 17, 2018**

Call to Order

The meeting was called to order at 6:42 p.m.

Members in Attendance:

Matthew Ausec, Councilor, Ward 5
Cara Kaser, Councilor, Ward 1
Steve McCoid, Councilor, Ward 4

Absent Members:

Chuck Bennett, Mayor

Guest:

Anthony Behrens

Staff:

Peter Fernandez, Public Works Director
Jerry Moore, Police Chief
Steve Bellshaw, Deputy Chief
Ben Bales, Lt., Police Department
Angie Hedrick, Police Department
Brian Martin, City Engineer
Allen Dannen, Asst. City Engineer
Ricardo Becerril, Owner's Rep., Day CPM
Kent Larson, DLR Group
Kirk Sund, CBTwo Architects
Judy Postier, Staff Support

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DISCUSSION ITEMS

Approve Action Sheet from November 16

The approval will be held over for approval at the February 21st meeting.

Project Status Update

Discussion included real estate closure on December 27, advertising for bid for demolition contractors, mandatory site walk with 9 general contractors, alley vacation underway with Council, pre-design phase underway.

Site Visit Report

Discussion included visiting police facilities at Albany, Oregon; Cheyenne, Wyoming; Fort Collins, Colorado; Greeley, Colorado; and Salt Lake City, Utah. The visits helped staff define details such as size, storage, front desk security, layout, and use of natural materials.

Review Building and Site Design Concepts

The committee reviewed the basic building and site design. Discussion included the logic behind the placement of offices, training room, evidence lockers, and the flow of traffic through the proposed design; open spaces, parking access, and public access.

Public Outreach Strategy

Angie Hedrick provided an overview of the public outreach efforts including social media, project web page, staff feedback, public feedback, #Buildingbuzz, and future opportunities for public review and comments on the project.

Review Schedule

The project is on schedule and the conceptual budget is under review. Next steps include program validation after the tours, transition into schematic design to establish true building size, conceptual estimate quality control checking, and CM/GC onboarding.

Public Comment

Anthony Behrens, citizen, was present to observe the meeting. His comments on the project were positive.

Adjourn

The meeting adjourned at 8:17 p.m.

Next Meeting: February 21, 2018

The audio file for this meeting will be posted on the Police Facility Council Committee website. You can request a transcript or an alternate format by contacting:

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