

**Salem Public Library Advisory Board  
Wednesday, August 11, 2021**

A [full recording of the current meeting](#) is available.  
Lois called the meeting to order at 5.33p.m.

**CALL TO ORDER**

**Members present:** Gretchen Coppedge, Katherine Daniels (Vice Chairman), Bill Distad, Sarah Bishop, Francine Boulosa, Stephen Rosen, Denise Duren, Lois Stark (Chairman)

**ATTENDANCE**

**Members absent:** Callen Sterling (excused)

**Guests:** Carol Voeller (Friends of Salem Public Library), Michelle Teed (City of Salem Attorney), EB (Teen Advisory Board), Riley (Teen Advisory Board)

**Library staff members:** Sarah Strahl, Sonja Somerville, Clarissa Maciel-Garibay

None.

**APPEARANCE OF INTERESTED CITIZENS AND PUBLIC COMMENT**

Minutes were reviewed for June. Stephen moved and Gretchen seconded that minutes be approved with approved additions to the minutes. Motion carried.

**APPROVAL OF MINUTES**

**INFORMATION ITEMS**

No written Chair's Report was shared at the current meeting. Lois shared she had emailed LAB information about the United Libraries online sessions. Lois expressed interest in having LAB members attend the sessions.

**Chair's Report**

Sarah answered questions from the group regarding the August City Librarian's Report.

**City Librarian's Report**

Carol shared a report on Friends of Salem Public Library activities. The Friends are working on moving back to the Main Library. The goal is to open the Friends store at Main on September 1<sup>st</sup>. Due to COVID restrictions the Fall book sale is postponed until further notice.

**Friends Report**

Gretchen shared a report on Salem Public Library Foundation activities. The Foundation continues to work on the library art collection for the Main Library reopening.

**Foundation Report**

Teen Services Librarian, Sonja, and Teen Advisory Board (TAB) members E.B. and Riley, provided an update on recent TAB activities. A recognition was done for the graduating TAB members. 25 applications were submitted for the 5 opening positions in TAB. After reviewing applications 5 new TAB members will be joining the board for the 2021 term. TAB will be working on several projects including the Take what you need project.

**TAB Report**

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**DISCUSSION ITEMS**

The Strategic Plan Steering committee met for a diversity equity inclusion session. The community survey has been postponed until September 1st. The Strategic Plan project has been extended.

**Strategic Plan Update (Lois)**

Katherine shared a summary of the equity lens session. The consultant suggested that the committee use an equity lens in developing a library strategic plan. Katherine and Lois both participated in the Zoom session for this. One of the topics for the meeting was looking at the City of Salem, the Oregon Library Association, and the Human Right Commission equity lens.

**Strategic DEI session-Steering committee report (Katherine)**

Lois shared that next month LAB will be electing a chair and vice chair for the board.

**Election/Succession Planning (Lois)**

Lois shared it would be great for LAB members to individually visit other libraries. Lois has visited the Eugene library.

**Strategic Library tours to other Libraries (Lois)**

**ACTION ITEMS**

Katherine moved and Gretchen seconded to support TAB with \$200 for the Take what you need project. LAB members proposed a friendly amendment to change the amount to \$300. Stephen moved and Sarah B. seconded that \$300 be donated to TAB for the Take what you need project. The motion was carried.

**Teen Library donations (Lois)**

Sarah B. moved and Stephen seconded for LAB to support the meeting and study room policy with one opposing vote. The motion was passed.

**Meeting and Study Room Use Policy (Sarah)**

**MISC BOARD ITEMS**

The next board meeting will be held on Wednesday, September 8<sup>th</sup>, 2021, 5:30 PM, via ZOOM. The meeting adjourned at 7:08p.m.

**NEXT MEETING & ADJOURNMENT**

Submitted by: Clarissa Maciel-Garibay, Staff Assistant