



# Salem Public Library Advisory Board

## Salem Public Library

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### Salem Public Library Advisory Board

#### Board Members

Francine Boullosa  
Gretchen Coppedge  
Katherine Daniels Co-chairman  
Bill Distad  
Sarah Bishop  
Denise Duren  
Lois Stark Chairman  
Callen Sterling  
Stephen Rosen

#### City Staff

Kim Carroll, Deputy City Librarian  
Clarissa Maciel-Garibay, Staff Assistant

Next Meeting: Wed., Nov. 10, 2021

[www.cityofsalem.net](http://www.cityofsalem.net)

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### Meeting Agenda

Wednesday, October 13<sup>th</sup>, 2021

5:30 p.m. – 7:00 p.m. Virtual Meeting

The meeting will be available on

<https://www.youtube.com/channel/UCuw7eUMqW0fgwHhj8h1ECIQ>

1. Call to Order
2. Approval of Minutes
  - Wednesday, September 8<sup>th</sup>, 2021
3. Public Comment  
(Public testimony may be provided in advance of the meeting by email. Email [spladmin@cityofsalem.net](mailto:spladmin@cityofsalem.net))
4. Information Items
  - Teen Advisory Board (TAB) update
  - Chair's report
  - City Librarian's report
  - Friends of SPL report
  - SPL Foundation report
5. Discussion Items
  - Salem Reads Update (Kate Van Ummersen)
  - Wild Ideas (Denise)
  - Library Fines: what made NYC drop fines; other Oregon libraries (Francine)
  - Show & Tell: displaying bag from West slope Library and possible LAB fund project (Francine)
6. Action Items
  -
7. Miscellaneous Board Items
  -
8. Adjournment

# October 2021 City Librarian's Report

## Staff News

Librarian Alice MacGougan was promoted to Senior Librarian in charge of Operation Bookshelf, the Library's homebound outreach service that works in partnership with the Assistance League of Salem-Keizer.

Four Library Interns were hired in September. They work approximately 20 hours per week performing various circulation tasks and working with career staff at the customer service desk. They will be part of our team learning customer service and other library skills until June 2022 when their internship ends.

The recruitment for five half-time career Senior Library Assistants will be posted this month. Projected hire date is early December 2021.

## Library Spaces

We have been working to make the library as safe as possible for ourselves and library users. Plexiglas barriers have been put in place, social distancing signs and markers have been put up. Some furniture is stored away to allow for easier social distancing. Additional PPE and cleaning supplies have been purchased. High-touch areas are cleaned throughout the day. Welcoming users back to our renovated library is exciting for everyone and keeping people safe is our priority.

## Collections

With generous support from the Friends of the Library, the Lucky Day collection has been restarted. Lucky Day books are non-holdable copies of high-demand titles that browsers can check out. Thanks, Friends of the Library!

Also a huge thanks to the Library Foundation for additional funds to purchase high-demand eBooks and eAudiobooks in CloudLibrary.

If you notice the children's holiday books look especially new, that is thanks to the Technical Services team with special kudos to Jackie Domme. They have relabeled and provided new covers to most of the collection and the remainder will soon be on the shelves.

## **General Library News**

The Library opened for in person services starting October 1st. The current schedule for in person hours are Wednesday through Saturday, 11:00 am until 6:00 pm. Curbside hours are still available on Sundays 1:00 pm-3:00 pm and 11:00 am until 6:00 pm on Tuesdays.

In order to accommodate social distancing, we are limiting the number of patrons in the building to 200. To help monitor this number we have created appointment slots to guarantee entrance and walk-in spaces for those who are unable to make appointments or don't know that they can make appointments. After our first week of services we have decided to make some adjustments beginning the week of October 10th. We will be adding an hour of curbside Sundays by starting pickup at noon instead of 1:00 pm. We will also be dropping the number of appointment slots because we have significantly more walk-ins than appointments. Since opening last Friday, we have not reached our capacity limit.

## **Special Project and Programs**

Senior Librarian Sonja Somerville met with freshman classes from Edge (the online school started by the Salem-Keizer School District in 2020) to talk about library services, research tools, and great books to read.

Youth Services staff have resumed filling Books4Kids Literacy Outreach kits to fulfill requests from Salem-area community partners and teachers. This is a specially grant-funded program designed to provide books to children and families in underserved communities in Salem. Staff deliver kits to organizations serving youth ages 0 - 18. Each Books4Kids pack contains several books, an activity pack, and information about library services. These book packs are for families to keep (no returns, fines, or fees). Library staff will drop off book packs at an agreed upon date and time to participating partner organizations serving the Salem community in a manner that does not disrupt services, and distribute to families when convenient.

Youth Services staff have also created Discovery to Go early literacy take and make kits to distribute to families with preschoolers age 3 - 5. The program is designed to encourage children and their grown-ups to share a story and explore related art or science activities together. Each kit contains a picture book, activity supplies, suggested literacy activities, and includes an online recording of Youth Services staff sharing the story and literacy tips.

Planning is underway to restart virtual programs in late October.

Dear Library Advisory Board:

The following ideas are a synopsis found from several articles that highlight inventive concepts contemporary libraries have successfully used in their communities. I hope you enjoy these



1. The Los Angeles Public Library offers the ability to search all collections under special interests such as BIPOC, LGBTQ, etc. Searches yield contributions and interest materials from these groups in science, philosophy, arts, music, and even regional genealogical material.
2. Here's an idea: Make a reference list of library service area local items and services that can be bartered, much like Craigslist. Patrons may connect at the library to exchange their items or discuss services. Because patrons must submit their library card to contact another patron and meet at the library for the exchange, safety is enhanced.
3. The Los Angeles Public Library has cubby holes of different craft materials that the public can donate; such as duct tape, beads, string, sewing repair kits, etc.
4. In a Los Angeles schools library, separate small arcades were created out of cardboard and scrap materials by a citizen of the city. Each arcade was a miniature sport simile that could be manipulated by the students, allowing them to learn how each sport is played, or, just played for fun.
5. Murray Hill Middle School library developed a MakerStation with various hands-on learning stations that teach creative concepts. There's a duct tape crafting center with idea cards on things to make. Another station holds a computer for learning to code. Yet another has a Legos station, and another has older-level coloring pages and colored pencils, sharpener and erasers. The MakerStation expands and refreshes some centers with new ideas; and there is an idea submission box so patrons can suggest maker projects they would like to see included. The MakerStation is funded through donorschoose.org and costs about \$400 to start. This may work in the Teen Library. The Ingenuity Pathways Analysis software allows health scientists to access information concerning molecules, genes, and health data to further drug and disease research. The software is commonly held in medical libraries of hospitals and universities.
6. Some libraries, many notably in Appalachia, provide various self-paced digital literacy skill training centers.
7. The library at Trafford, North Dakota is exploring environmental sustainability and are currently using biodegradable library cards.
8. A library in Kansas loans out software so that customers can use Microsoft Office products, Photoshop, and other purchased software.
9. The Skokie Public Library in Illinois offers a digital media lab, a space with content creation tools that allow patrons to create and share video, music, photography, and design projects.