



# Salem Public Library Advisory Board

## Salem Public Library

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### Salem Public Library Advisory Board

#### Board Members

Francine Boullosa  
Gretchen Coppedge  
Katherine Daniels  
Bill Distad  
Louise Newswanger  
Sigrid Olsen  
Jeffrey Skrysak  
Lois Stark  
Callen Sterling

#### City Staff

Sarah Strahl, City Librarian  
Clarissa Maciel-Garibay, Staff Assistant

Next Meeting: Wed., April 8<sup>th</sup>, 2020

[www.cityofsalem.net](http://www.cityofsalem.net)

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### Meeting Agenda

Wednesday, March 11<sup>th</sup>, 2020

5:30 p.m. – 7:00 p.m.

Broadway Library

Meeting Room

1400 Broadway St. NE, Salem, OR, 97305

#### 1. Call to Order

#### 2. Approval of Minutes

- Wednesday, February 12<sup>th</sup>, 2020

#### 3. Public Comment

(Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda.)

#### 4. Information Items

- Teen Advisory Board (TAB) update
- Chair's report
- City Librarian's report
- Friends of SPL report
- SPL Foundation report

#### 5. Discussion Items

- Friends Help Request (Carol)
- Art Selection (Gretchen)
- By Law change (Lois)

#### 6. Action Items

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#### 7. Miscellaneous Board Items

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#### 8. Adjournment

# Staff News

*Kudos to Staff and Volunteers*

At the end of February, five Library Interns completed their tenure. The Library will hire interns again when the Library Retrofit is completed in 2021. Library Staff and volunteers are to be congratulated for a job well done during the “move out, move in” phase of the retrofit. Thank you to Danny Smith, David Muller, Tom Peters and Christopher Rumbaugh in their awesome pre-planning and administration for the “move out, move-in” facilities logistics. Especially noteworthy is taking care of tying off the end details after the move-out. Special recognition to Emily Cable for leading the Collection Logistics Project Team (Emily Cable, Emily Byers, Laurel Pick and Karen Kinzie). Emily’s expert planning, organization and physically assisting to store and pack the entire collection into the Library compacts and pallet spaces is exceptional. Thank you also to Alice MacGougan, who coordinated staff and volunteers for the box packing onto pallets during the Library two-week closure. Good planning reaps great results.

# Library Spaces

*Open House*

Salem Public Library at Broadway is open and busy serving visitors of all ages. The public is invited to an Open House from 1-4 p.m. Saturday, March 14 at SPL at Broadway, 1400 Broadway St. NE. Since it is Pi Day (3/14), we’ll be serving up pie and beverages, along with crafts and activities that celebrate the unique and diverse identities of our Salem neighbors. At 3:14 p.m., there will be a short ribbon cutting with music and speeches. Everyone is welcome to drop in to enjoy this opening event and learn more about the interim library.

# Collections

*Packed and stored but still something for everyone*

A large portion of the Main Library’s collection has successfully been packed and stored. This impressive feat went smoothly thanks to months of adaptive planning and the hard work of staff and volunteers. Items in storage will remain unavailable for the duration of construction.

Salem Public Library at Broadway opened on February 18<sup>th</sup> with more than 21,000 items on the shelf and available to patrons.

# Events

*Favorite activities in new spaces*

Youth Services staff have been busy planning or helping to plan for Library programs and outreach events to resume beginning March 14 with the Grand opening event at Broadway. Read to a Pet will also resume March 14 (1-2:30 p.m. on the second and last Saturdays each month). Six different storytimes will be available weekly at Salem Public Library at Broadway, beginning March 17, including a Spanish family storytime on Wednesday evenings at 6:30 p.m.

The Library will participate in a couple of big events in April. The Earth Day 50th Anniversary, takes place from 10-4 p.m. Saturday April 18, at the Salem Convention Center. The Library will provide earth science activities as part of our role as a NASA @ My Library participant.

On the evening of Thursday, April 23, the Library will join the annual Migrant Ed “Dia” celebration of children and reading at McKay High School.

The Teen Advisory Board is helping Youth Services staff to produce a short video promoting the upcoming Summer Reading Club. This video will be made available through links on the Library web page and will be shared with

families, schools, and other organizations that work with children and families. Staff is also working with Parks and Recreation to arrange a space for the bookmobile to be present during Library Summer Reading programs and performances at select local city parks. More to come on Summer Reading!

YS staff are working with the Foundation on a couple of grant requests due in March and Early April:

- Small Rotary grant application asking for up to \$1,500 for picture books that Library staff can give to families and caregivers during a “Healthy Me, Healthy Community” outreach storytime series.
- Aurelia Edwards Trust (\$7,500-\$10,000) Youth grant request for refurbished Doll House with new Display case and additional children’s and teen display cases to be unveiled at the renovated Main Library.

## General Library News

*Cooperative and Foundation*

Salem Public Library is a member of a Chemeketa Cooperative Regional Library Services (CCRLS). Our membership involves materials and catalog resource sharing and is very important to how the Library functions. The Executive Director, John Goodyear, is retiring and we wish him well! The cooperative membership, including Salem, is involved in the hiring process for the new director which is happening in March.

Salem Public Library is thrilled to share the work that the Foundation is doing to add pizzazz to the Seismic Upgrade! We were thrilled to celebrate the [Mayor’s proclamation of February 25<sup>th</sup> as Salem Public Library Foundation Day.](#)

### **March 2020 FRIENDS REPORT:**

The store continues quite well and we seem to be gaining wider awareness. We have a raffle this month in the Library. The theme is Birds! We continue to work on our outreach/PR. But the big project right now is to get the Book Sale figured out. We are presently looking at either the second half of July or the second half of September; in either case it will be in the Fall Sale format with Specialty Books and a Friends night. We also wanted to mention (and ask you to spread the word where you have a chance) that we are accepting donations between 10:30 and 5:30, Monday through Saturday. Smaller (in size) donations can come in the front door; we ask that larger donations be brought to the back door -- off the parking lot.

## Salem Public Library Foundation Report February 2020

The Salem Public Library Foundation board met on February 27. Kate Van Ummersen reviewed attendance numbers for the 2020 Salem Reads events, which were up from previous seasons. “There was a board roundtable discussion about Salem Reads and suggestions for improvements. Offsite events have proven to be better attended than those held at the Library, reaching different audiences and creating strategic community and creating strategic community partnerships.”

The board approved the Retrofit Gift Agreement with City of Salem as presented and agreed to allow the executive committee to approve any minor changes that may be requested by the City of Salem, Legal Department. The Foundation was recognized at the February 24 Council meeting for the substantial gift from the SPLF to enhance the library retrofit and upgrades.

Submitted to the Library Advisory Board

Louise Newswanger, Library Advisory Board representative to the Foundation

2/29/2020