

**Salem Public Library Advisory Board
Wednesday, May 13th 2020**

A [full recording of the current meeting](#) is available.

Lois called the meeting to order at 6:34 p.m.

CALL TO ORDER

Members present: Francine Boullosa, Gretchen Coppedge, Katherine Daniels, Bill Distad, Louise Newswanger, Jeffrey Skrysak, Lois Stark, Callen Sterling

ATTENDANCE

Members absent: Sigrid Olsen

Guests: Carol Voeller (Friends of Salem Public Library), Cady McManus (Teen Advisory Board), Marc Weinstein (City Attorney)

Library staff members: Sarah Strahl, Clarissa Maciel-Garibay, Sonja Somerville

None.

**APPEARANCE OF
INTERESTED
CITIZENS AND
PUBLIC COMMENT**

Minutes were reviewed for March 11th, 2020. Gretchen moved and Francine seconded that minutes be approved. Motion carried.

**APPROVAL OF
MINUTES**

**INFORMATION
ITEMS**

Teen Services Librarian, Sonja Somerville, and Teen Advisory Board (TAB) Member, Cady McManus, provided an update on recent TAB activities. Teen Advisory Board members met in March using Zoom and had a great chat about how to adapt Summer Reading Club to a virtual program. TAB members are helping to launch this year's Summer Reading Clubs for all ages by creating a promotional video. Everyone filmed pieces for the video in their homes and will be assembling them into a very 2020-style commercial to encourage signups. TAB has been making new friends outside of Salem as well. They have used Zoom to have two exchange meetings with other Oregon Teen Advisory Boards in Cedar Mill and Sherwood. TAB has had interesting conversations about libraries, school, life, library programs, and books. TAB is planning for another exchange meeting further afield – this time with a library in Indiana! TAB hopes to talk to them in early June.

TAB Report

No Chair's Report was shared at the current meeting.

Chair's Report

Sarah shared updates on the Seismic Upgrade Project. The Seismic Project is a little ahead of schedule. Sarah is currently working on a ground breaking video of the progress of the construction.

**(Seismic Upgrade
Project update)**

Sarah answered questions from the group regarding the April/May City Librarian's Report. Library programming is heavily being conducted virtually. Patrons can call into the Library and leave a message to Librarians for questions. Librarian are all working remotely and would response to

**City Librarian's
Report**

**Salem Public Library Advisory Board
Wednesday, May 13th 2020**

patrons as soon as possible. Sarah is currently working on facilitating the Library reopening in phases.

Carol shared the Friends are working towards reopening the store, but it will not be at until June 1st.

Friends Report

Louise shared a report on Salem Public Library Foundation activities. The Salem Public Library Foundation met via Zoom on April 23rd. Maralyn Davis (SPLF Accountant) and Kate Van Ummersen (SPLF Executive Director) are working on SPLF business and continuing to pursue funding. They were able to apply for Payroll Protection Program funds and received funding to keep Kate employed for her regular hours for the next eight weeks. Proof of employment at the end of the period will allow forgiveness of the loan. Maralyn is no longer an employee, but a vendor providing Contracted Bookkeeping Services. They are both working remotely. The Foundation will continue to fund the Summer reading program. They are still accepting Sprinkles Grant applications from library staff until May 20th. Salem Reads 2021 title voting closed May 2nd. The Foundation has not announced the final selection.

Foundation Report

Marc Weinstein, Assistant City Attorney assigned to the library, explained to the LAB the procedure to conducting by laws changes that pertain to situations that the LAB may encounter. He shared proposed amendment must be provided to the board members prior to the meeting so it can be discussed and voted on the next meeting.

**By law changes
update (Sarah)**

Lois has been looking guidelines for how LAB funds are used. She expressed the importance of having a set of guidelines for LAB members to use and will be bringing a proposal to the next LAB meeting.

**Board Development
(Lois)**

ACTION ITEMS

Francine announced she is considering whether she will be reapplying for another term as a member of the LAB.

MISC BOARD ITEMS

The next board meeting will be held on Wednesday, June 10th, 5:30 PM, in the Salem Public Library YouTube Channel. The meeting adjourned at 7:24p.m.

**NEXT MEETING &
ADJOURNMENT**

Submitted by: Clarissa Maciel-Garibay, Staff Assistant