

**Salem Public Library Advisory Board
Wednesday, June 10th, 2020**

A [full recording of the current meeting](#) is available.
called the meeting to order at 5:34p.m.

CALL TO ORDER

Members present: Francine Boullosa, Gretchen Coppedge, Katherine Daniels, Bill Distad, Louise Newswanger, Sigrid Olsen, Callen Sterling, Lois Stark

ATTENDANCE

Members absent: Jeffrey Skrysak

Guests: Carol Voeller (Friends of Salem Public Library) Madeleine Zink (Teen Advisory Board) and Brinsley Hammond-Brouwer (Teen Advisory Board)

Library staff members: Sarah Strahl, Clarissa Maciel-Garibay, Sonja Somerville

None.

**APPEARANCE OF
INTERESTED
CITIZENS AND
PUBLIC COMMENT**

Minutes were reviewed for May 13th, 2020. Gretchen moved and Francine seconded that minutes be approved as corrected with Francine announced she is considering whether she will be reapplying for another term as a member of the LAB. Motion carried.

**APPROVAL OF
MINUTES**

**INFORMATION
ITEMS**

Teen Services Librarian, Sonja Somerville, and Teen Advisory Board (TAB) Members, Madeleine Zink and Brinsley Hammond-Brouwer, provided an update on recent TAB activities. TAB has helped Sonja this month to test ideas for virtual summer programming. TAB had a movie night, art night, and game night on Zoom which worked out well. Sonja will be doing similar events for the public this summer. TAB members asked if they could figure out some way to keep up the tradition of a Teen Talent Show – so they are going to try a live-streamed event where they show pre-recorded talent acts at the end of summer. TAB have four seniors graduating out of TAB this summer – Talia Ruehr, Sam Toledo, Kevin Garcia, and Camille Blake. They are discussing how usual summer recruitment will look – with applications online and probably interviews on Zoom. TAB also gave input about crafts for “take and make” kits this summer and possible games for the new Switch which will be added to the teen area because of a recent grant from the Salem Public Library Foundation. Yesterday, TAB had their third virtual “exchange” meeting where they got to meet and talk with members of another Teen Advisory Board. This time, they went outside Oregon and met TAB members from Fischers, Indiana (outside of Indianapolis). It was a lively hour of conversation and they found they had a lot in common with other library nerds!

TAB Report

Lois shared a report on recent LAB Chair activities. Lois toured the Library renovations at the Main Library recently. Lois is looking forward to the completion of this project in the Summer 2021.

Chair's Report

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Sarah shared that the Library will be expanding their curbside service soon. The program is expected to be expanded next week and announcements will be shared to the public. Sarah answered questions from the group regarding the June City Librarian's Report. Louise asked Sarah if Salem Public Library was receiving courier from other Libraries. Sarah shared currently CCRLS couriers is not operating. Lois asked Sarah if she knew what City Council's response could be to removing fines for Children's materials. Sarah said fines assessed for Children's materials. Sarah said that there had been previous discussions about this subject. She said it needs to be part of the Library budgeting process and would like to include it in the strategic planning process.

City Librarian's Report

No updates on the Seismic Upgrade Project were shared at the current meeting.

(Seismic Upgrade Project update)

Carol reported on Friends of Salem Public Library activities. The Friends store reopened the store on Wednesday June 3rd, 2020. The reopening week was a success. The Friends store's hours have changed they are now operating Tuesday-Saturday from 10:30a.m. - 5:00p.m. The Friends are currently accepting donations.

Friends Report

Louise submitted a written report on Salem Public Library Foundation activities.

Foundation Report

DISCUSSION ITEMS

Lois shared couple of guidelines for use of LAB funds that she wrote. They were general guidelines to start a conversation with the other LAB members and be adopted as an internal operating procedure for LAB members. Gretchen moved that these guidelines be moved to the action items for approval and Katherine second. Motion carried unanimously.

Guidelines for use of LAB funds (Lois)

Lois shared that LAB members have had several discussions to change the wording in the bylaws for article 3 section 6. No additional comments were added by the other LAB members.

Board Bylaws concerning the Library budget (Lois)

Sarah shared in the City Librarian's three different options for the Library parkade at the Main Library. The current meters that were at the parkade were outdated. The LAB members recommend option 2 that would give patrons 3 hours of free parking a day that would be monitored by the city. Lois suggested that LAB write a letter of their recommendation for Library Parking. Francine moved that they put proposal option 2 from the City Librarians report on parking to be added as an action item on the agenda and Katherine second. Motion carried unanimously.

Library Parkade Options (Sarah)

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ACTION ITEMS

Francine moved that they adopt the guidelines for LAB funds as written in the chair's report and Gretchen seconded. Motion carried unanimously.

Katherine moved that they amend the bylaws in article 3 section 6 to adopt the new language proposed by Lois this evening and Gretchen second. The original bylaw wording is "A nominating committee shall be appointed by the Chair in June and shall present a slate of officers at the September meeting. Additional nominations may be made from the floor that time." The suggested changes were "Shall be appointed by the Chair in June" changed to "may be appointed by the chair in June." From "Shall present" to "may present a slate of officials at the September meeting." Also, removal of the word "additional" from the second sentence. The final words for adoption into the bylaws: "A nominating committee may be appointed by the Chair in June and may present a slate of officers at the September meeting. Nominations may be made from the floor at that time." Motion carried unanimously.

Francine moved that LAB members are in support of the Library addressing the fee structure and support the option of free parking for 3 hours with signage in the Library parkade and Gretchen second. Motion carried unanimously.

MISC BOARD ITEMS

The next board meeting will be held on Wednesday, August 12th, 5:30 PM, location TBD. The meeting adjourned at 6:28p.m.

**NEXT MEETING &
ADJOURNMENT**

Submitted by: Clarissa Maciel-Garibay, Staff Assistant