

**Salem Public Library Advisory Board Meeting  
February 14, 2018**

Nick called the meeting to order at 5:40 PM.

**CALL TO ORDER**

**Members present:** Louise Newswanger, Sigrid Olsen, Lois Stark, Nick Wood

**ATTENDANCE**

**Members absent:** Bill Distad, Harry Iwatsuki, Jackie Leung, Jeffrey Skrysak, Callen Sterling

**Guests:** None

**Library staff members:** Lilly Gamaney, Danny Smith

None.

**APPEARANCE OF  
INTERESTED  
CITIZENS AND  
PUBLIC COMMENT**

Minutes were reviewed for January 10, 2018. Lois requested removal of one line in the discussion of the Collection Development Policy. Louise requested addition of clarifying language in the discussion of Food for Fines. Motion to approve will be moved to next meeting as a quorum was not present.

**APPROVAL OF  
MINUTES**

**INFORMATION  
ITEMS**

Nick said he got an email from Jeanne Stewart (President, Friends of Salem Public Library) asking if a Friends Board member could attend LAB meetings as a liaison between the groups. Sigrid said that she is serving as a liaison going the other way as a LAB member who attends Friends Board meetings. Sigrid said she has some conflicts for the Friends Board meetings due to a night class she is teaching. Sigrid said she will talk with Jeanne about the Friends Board's need and report back to the LAB group at the next LAB meeting. Nick said he will contact Jeanne and Kate Van Ummersen (Executive Director, Salem Public Library Foundation) to schedule a meeting of the three boards. The group agreed that this meeting should take place after a new permanent City Librarian is hired.

**Chair's Report**

Regarding Harry's question at a previous meeting about Marion-Polk Food Share (MPFS) materials being available at the Food for Fines table in the Main Library during Food for Fines 2018, Danny confirmed that MPFS does provide informational materials at the table each year and plan to do so for 2018 as well. Regarding the LAB members' action at the January meeting on fines and fees for youth collections, Danny explained that the entire fine and fee schedule for the Library will be revised for approval by Salem City Council.

**City Librarian's  
Report**

Danny shared an update on Library news, which included the following:

- City Librarian recruitment is coming along with ten candidates who have reached the minimum qualifications. Danny confirmed that he did not apply for the position. Lois asked if a recruitment panel is being formed. Danny said that Norm Wright (Director, Community Development) is working on forming recruitment panels for an initial round of interviews and a final round of interviews, but that no details for panels have been finalized yet.

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- Bridget Rogers has been promoted to a full-time Library Assistant I position recently vacated by Nancy Boggs, who retired earlier this year.
- Work continues on planning for bond-related work, including coordination with the City of Salem's Urban Development Department, who operate a realty group that manages properties for the City and will play a part in recommending temporary spaces for the Library during bond renovation in addition to other stakeholders, including LAB.
- Due to the impending bond renovation, no facility enhancements will be undertaken before renovation begins.
- Children's furniture arriving soon at WSBL.
- Despite an action to recommend approval of the Collection Development Policy at the January 2018 LAB meeting, Library staff have decided to stall any continuing work on the CDP until a new City Librarian is hired.
- Food for Fines 2018 was successfully approved by Salem City Council and will run from Saturday, March 31 to Sunday, April 8.
- Senior Librarian Ashley Folgate has been appointed to serve on the Oregon Library Services and Technology Act Advisory Council. Lois asked if Ashley's achievement will be announced to the public. Danny said he would check on this.
- 230 children took part in the Library's recent week-long Screen Free Challenge. 146 kids and their families took part in the Library's Kids' Late-Night event to celebrate successfully completing the Screen Free Challenge.
- Snuggle-Up Reading Club has begun with 359 families already signed up.
- March Into Non-Fiction programming will take place in March for children and teens, including a reading club.
- Annual favorite Ask the Experts event will take place on Saturday, March 3, 2018.
- Salem Reads 2018 has kicked off with a book and author visit ticket giveaway event on February 6, 2018. The first Library program in support of Salem Reads 2018 was a concert from Al Andalus Ensemble, attended by 250 very enthusiastic community members.

Louise asked about some out-of-order computers at WSBL. Danny said he would look into this. Sigrid praised the evolving look of the Library, noting specifically that the removal of the magazine shelving has made a nice difference.

Sigrid said that there were no additional Friends updates to share, referencing the Friends topics discussed earlier in the current meeting.

### **Friends Report**

Lois said that the group met within the last two weeks just before the launch of Salem Reads 2018 and that the main topic of discussion at that meeting was Salem Reads programming. Lois shared that, as of the current LAB meeting, there were 2 weeks' worth of programs remaining for Salem Reads 2018. Lois shared that the SPLF Board will be purchasing artwork by Nancy Lindburgh that is displayed in the Salem Reads 2018 art exhibit. Lois

### **Foundation Report**

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said that the SPLF Board was very appreciative of the \$5,000 donation from LAB-stewarded funds that the LAB group approved at the group's January meeting. Lois said she talked with Kate Van Ummersen about the timing of the donation request and Kate agreed to approach the group earlier for any future Salem Reads donation requests. Nick thanked Lois for approaching this subject with the SPLF. Louise and Lois shared praise for the Salem Reads 2018 opening event. Lois said next year the SPLF Board may look into selecting a book that centers on themes of environmental sustainability and science. Lois and Louise confirmed that the SPLF Board is already actively looking for a book for next year's program and that the SPLF Board is accepting book suggestions.

None.

**TAB Report**

**DISCUSSION ITEMS**

See comments regarding the proposed 3 Board Meeting above in the Chair's Report.

**3 Board Meeting**

None.

**ACTION ITEMS**

Lilly said that there is a new computerized application process for those interested in participation on any of the City of Salem's public boards and commissions. Lilly said she will send applications to any LAB members whose terms are approaching expiration several months in advance of their expiration dates, clarifying that for the 2018 calendar year, this will only apply to Jeff and Bill (terms expiring on June 30, 2018).

**MISC BOARD ITEMS**

Nick confirmed that the Library Advisory Board's next meeting will be March 14, 2018 not April 11, 2018, as incorrectly published in the agenda for the current meeting.

The next board meeting will be held on Wednesday, March 14, 5:30 PM, in the Board Room. The meeting adjourned at 6:14 PM.

**NEXT MEETING &  
ADJOURNMENT**

Submitted by: Lilly Gamaney, Staff Assistant