

URBAN RENEWAL AGENCY URBAN DEVELOPMENT DEPARTMENT

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

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WEST SALEM REDEVELOPMENT ADVISORY BOARD

Board Members

Nicholas Bondaug-Winn - Chair

Jeff Miller – Vice Chair

Kathy Goss

John Hannam

Dwayne Hilty

Tim Klarr

Mark May

Lyle Mordhorst

Mike Pennington

City Staff

Tory Banford, Project Manager

Annie Gorski, Economic Dev. Manager

Therese Van Vleet, Staff Assistant

Next Meeting: October 3, 2018

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City also fully complies with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Es la política de la Ciudad de Salem asegurar que ninguna persona será discriminada por motivos de raza, religión, color, sexo, estado civil, situación familiar, origen nacional, edad, discapacidad mental o física, orientación sexual, identidad de género, ni fuente de ingresos, de acuerdo con el Salem Revised Code Chapter 97. La Ciudad de Salem también cumple plenamente con el Title VI of the Civil Rights Act of 1964, y los estatutos y reglamentos relacionados, en todos los programas y actividades

***Remember to declare potential or actual conflicts
of interest prior to each item on the agenda.***

MEETING AGENDA

Wednesday September 5, 2018 - 7:30 a.m.

West Salem Public Library,
395 Glen Creek Rd NW

1. Approval of Agenda
 - a. September 5, 2018
2. Approval of Minutes
 - a. May 2, 2018
3. Report on Committees
 - a. None
4. Public Comment
Appearance of persons wishing to address the advisory board on any matter other than those which appear on this agenda.
5. Discussion/Information Items
 - a. Member Hilty's question regarding the design review of the clinic at 245 Patterson St NW (TB/All – 10 min)
 - b. Information on other city projects along with updates from other Urban Development Department staff (TB /All – 10 min)
6. Action Items
 - a. Election of Officers
7. Old and/or new business
8. Adjourn



**ACTION AGENDA/MINUTES
WEST SALEM REDEVELOPMENT
ADVISORY BOARD**
Wednesday May 02, 2018 – 7:30 a.m.
West Salem Public Library
395 Glen Creek Road NW



Action Agenda/Minutes; meeting audio recording online. |
<http://media.cityofsalem.net/meetings/audio/west-salem-redevelopment-advisory-board-audio-2018-05-02.mp3>

1. CALL TO ORDER AND ROLL CALL

00:00:25

CALL TO ORDER: 7:33 a.m.

(Hr:Min:Sec)

ROLL CALL: Nicholas Bondaug-Winn-Chair (arrived 7:34), Kathy Goss, Dwayne Hilty, Tim Klarr, Mark May, Jeff Miller-VC, Lyle Mordhorst, Mike Pennington

MEMBERS ABSENT: Annette Day, Robert Kraft, Paul Sturzinger

STAFF: Tory Banford, Kristin Retherford, Therese Van Vleet-UD

GUESTS: John Hannam

2. APPROVAL OF AGENDA

00:01:15

Motion: Move to approve the agenda for May 02, 2018, as presented.

Motion by: Board Member Miller

Seconded by: Board Member Mordhorst

Action: Agenda for May 02, 2018, approved as presented.

Vote: Aye: Unanimous

MOTION CARRIES

3. APPROVAL OF MINUTES

00:01:45

Motion: Move to approve the minutes for April 04, 2018, as presented.

Motion by: Board Member Hilty

Seconded by: Board Member Miller

Action: Approved the April 04, 2018, minutes as presented.

Vote: Aye: Unanimous

MOTION CARRIES

4. REPORT ON COMMITTEES

00:01:57

None

5. APPEARANCE OF INTERESTED CITIZENS–PUBLIC COMMENT

00:02:00

None

6. DISCUSSION/INFORMATION ITEMS

00:02:15

a. Status of the West Salem Business District Zone Code Clean-up Project

Presentation by: Tory Banford

Comments and questions: Banford, Miller

7. ACTION ITEMS

00:03:05

a. Grade Separated Crossing of Wallace Rd NW at 2nd St NW

Presentation by: Tory Banford

Comments and questions: Banford, Mordhorst, Klarr, Bondaug-Winn, Hannam, Retherford, May, Hilty, Goss, Pennington

Motion: Move to recommend an undercrossing at 2nd Street NW as a connection of Marine Drive NW to Glen Creek Road NW. 01:17:20

Motion by: Board Member May

Seconded by: Board Member Goss

Action: Recommend an undercrossing at 2nd Street NW as a connection to Marine Drive NW to Glen Creek Road NW.

Vote: Aye: Members: May, Hilty, Miller, Goss, Pennington
Neighs: Members: Bondaug-Winn, Klarr, and Mordhorst

MOTION CARRIES

Potential Conflict: Member May

Comments: Banford (for Mr. Kraft), Hilty, Miller, May, Mordhorst, Goss

Motion: Move to recommend a dedicated right hand turn onto 2nd Street NW, off Wallace Road NW, turning east bound to connect with Marine Drive NW. 01:23:30

Motion by: Board Member Klarr

Seconded by: Board Member Miller

Action: Approved recommending a dedicated right (off the bridge) turn onto 2nd Street NW, off Wallace Road NW, east bound to connect with Marine Drive NW.

Vote: Aye: Unanimous

MOTION CARRIES

Comments: Klarr, Banford, Miller

Motion: Move to extend the meeting 10 minutes.

Motion by: Board Member May

Seconded by: Board Member Miller

Action: Approved meeting extension 10 minutes.

Vote: Aye: Unanimous

MOTION CARRIES

8. OLD/NEW BUSINESS

01:27:35

Farmers Market in West Salem in July and August

Comments: Hilty

9. ADJOURNMENT: 09:01 a.m.

NEXT MEETING: June 06, 2018

00:28:06

Transcribed by: Therese Van Vleet | **Reviewed by:** Anita Sandoval | **Edited by:** Tory Banford

Election of Officers

Robert's Rules of Order – Chapter XIV – Nominations & Elections

Chair announces Election of Officers.

Chair calls for nominations* to fill the office of WSRAB “**Chair**” for one year.

1. A member would say “I nominate _____ for Chair.”
2. Once a nomination is made Chair says: “Member _____ has been nominated. **Do you accept the nomination? (Repeat for each nomination.)**
3. Chair asks “Are there any other nominations?” Continue with nomination for “Chair” until there are no more nominations. If none say: “Seeing there are no more nominations, **nominations are closed.**”
4. **The vote:** Announce the nominated persons: “Member _____ has been nominated for Chair. All in favor say aye, all apposed say neigh.”
 - a. If there is more than one nominee the **votes must be counted.**

Chair calls for nominations for “Vice-Chair”

1. A member would say “I nominate _____ for Vice-Chair.”
2. Once a nomination is made the Chair **restates who was nominated** and **asks them if they accept the nomination. For each nomination.** Member accepts the nomination or not.
3. Then the Chair says “**Are there any other nominations?**” Continue with nomination for “Vice-Chair” until there are no more nominations. If none, the Chair say “Seeing there are none, **nominations are closed.**”
4. **The vote:** Announce the nominated persons: “Member _____ has been nominated for Vice-Chair. All in favor say *aye*, all apposed say *neigh*.”
 - a. If there is **more than one** nominee the **votes must be counted.**

* A nomination is, in effect, a proposal to fill in the blank in an assumed motion “that _____be elected to” the specified position...

- Hence you **do not need a motion stated, nor seconded.**
- **BUT, the nominee must accept the nomination before the vote.**
- Absent members can be elected if they have proclaimed ahead of time (email or over the phone) they would accept the nomination.