

MINUTES
Downtown Advisory Board
Thursday, January 25, 2018–12:00 P.M.
Urban Development Conference Room
350 Commercial St NE

This Action Agenda/Minutes complements the **MP3** and WMA recording of the meeting, which may be reviewed at <http://www.cityofsalem.net/Pages/downtown-advisory-board.aspx>

1. CALL TO ORDER

Call to Order and Roll Call: 12:02 PM

Roll Call: Hillary Banks; Brad Compton; Jesse Hayes; Vincenzo Meduri, Laurie Miller; Jill Munger; Maria Palacio; Aaron Terpening; Dana Vugteveen; Ronald Welter

Absence: Chip Conrad

Staff: Brian Luse; Rebecca Quandt, Kristin Retherford, Anita Sandoval; Sheri Wahrgren; Renee Frazier

Guests: Anthony Behrens; Ross Swartzendruber; Jim Vu

2. APPROVAL OF AGENDA

Motion: Move to approve the agenda for January 25, 2018, amending the order of No. 7. by moving “c” to “a”.

Motion by: Board Member Vugteveen

Seconded by: Board Member Miller

Action: Approved the agenda for January 25, 2018, as amended.

Vote: Aye: Unanimous **Motion PASSES**

3. APPROVAL OF MINUTES

Motion: Move to approve the Minutes from December 7, 2017, as presented.

Motion by: Board Member Hayes

Seconded by: Board Member Vugteveen

Action: Approved the Minutes from December 7, 2017, as presented.

Vote: Aye: Unanimous **Motion PASSES**

4. BOARD MEMBER COMMENT - None

5. PUBLIC COMMENT on items not on the agenda –

a. Anthony Behrens – candidate for Marion County Circuit Court Judge

6. ACTION ITEMS –

Meeting Dates for FY 2018-19 Budget preparation

Motion: Move to add meeting date of Thursday, February 15, 2018, for FY 2018-19 Budget preparation

Motion by: Board Member Terpening

Seconded by: Board Member Welter

Action: Approved adding the meeting date of Thursday, February 15, 2018, for FY 2018-19 Budget preparation

Vote: Aye: Unanimous **Motion PASSES**

7. OLD and/or NEW BUSINESS

a. Overview of FY 2018-19 Parking Fund Budget – Renee Frazier

Handouts: Downtown Parking Capital Fund; Downtown Parking Fund

Jim Vu, Salem Main Street Organization

Handouts: \$50,000 Funding Request, Salem Main Street Budget overview for 2017-18

Comments/Questions: Wahrgren, Vugteveen, Munger, Palacio, Meduri, Hayes, Compton, Retherford

b. Board Ethics, Public Meeting, and Public Records Training – Brian Luse, Assistant City Attorney

Comments/Questions: Vugteveen, Wahrgren, Miller

c. Overview of City Wide Strategic Action Plan – Kristin Retherford

d. Downtown Salem Streetscape Design Update

Focus Groups will be held at the Library, Anderson Rooms A&B, on January 30 and 31. Three different groups will be held each day.

Open House #2, February 3, 2018, 5:30-7:00, Senator Hearing Room, Marion County Court House, 555 Court ST NE.

8. ADJOURN

Chair Munger adjourned the meeting at 1:30 PM. Next meeting February 15, 2018.