

MINUTES
Downtown Advisory Board
Thursday, February 22, 2018–12:00 P.M.
Urban Development Conference Room
350 Commercial St NE

This Action Agenda/Minutes complements the **MP3** and WMA recording of the meeting, which may be reviewed at <http://www.cityofsalem.net/Pages/downtown-advisory-board.aspx>

1. CALL TO ORDER

Call to Order and Roll Call: 12:02 PM

Roll Call: Hillary Banks; Brad Compton; Jesse Hayes; Vincenzo Meduri; Laurie Miller; Jill Munger; Maria Palacio; Aaron Terpening

Absence: Chip Conrad; Dana Vugteveen; Ronald Welter

Staff: Allen Dannen; Renee Frazier; Aaron Kimsey; Kristin Retherford; Anita Sandoval; Sheri Wahrgren; Julie Warncke; Rebecca Ziegler

Guests: Dan Clem; Lynise Frink; Steven Hill; Myron Jones; Ross Swartzendruber

2. APPROVAL OF AGENDA

Motion: Move to amend the agenda for February 22, 2018, moving Riverfront Budget under Action Items.

Motion by: Board Member Terpening

Seconded by: Board Member Miller

Action: Approved the agenda for February 2, 2018, as amended.

Vote: Aye: Unanimous **Motion PASSES**

3. APPROVAL OF MINUTES

Motion: Move to approve the Minutes from January 25, 2018, as presented.

Motion by: Board Member Terpening

Seconded by: Board Member Meduri

Action: Approved the Minutes from January 25, 2018, as presented.

Vote: Aye: Unanimous **Motion PASSES**

4. BOARD MEMBER COMMENT

5. PUBLIC COMMENT on items not on the agenda

Dan Clem, UGM – Introduced Steven Hill, Guest Services Manager

Comments/Questions: Palacio

6. ACTION ITEMS

a. Downtown Advisory Board Parking Fund Budget Recommendation

Comments/Questions: Frazier; Terpening; Hayes; Munger; Meduri; Palacio; Miller; Wahrgren; Ziegler

Motion: Move to forward to City Council the DAB Parking Fund recommended budget for FY 2018-19 to fund the following additional services/programs:

~ \$100,000 Capital Reserve Fund

~ \$ 92,940 Clean Team

~ \$ 25,800 Marketing/Promotion

~ \$ 9,800 Banners

~ \$ 5,000 Marking of Parkades

Motion by: Board Member Terpening

Seconded by: Board Member Meduri

Action: Approved to forward to City Council the DAB Parking Fund recommended budget for FY 2018-19 to fund the additional services/programs.

Vote: Aye: Unanimous **Motion PASSES**

b. Downtown Advisory Board Downtown-Riverfront Budget Recommendation

Comments/Questions: Dannen, Frazier, Retherford, Wahrgren, Miller, Palacio, Meduri, Munger, Terpening, Hayes

Motion: Move to forward to the Urban Renewal Agency the DAB recommended Downtown-Riverfront Fund budget for 2018-19 as presented.

Motion by: Board Member Munger

Seconded by: Board Member Miller

Action: Approved to forward to Urban Renewal Agency the DAB Downtown-Riverfront Fund recommended budget for 2018-19 as presented.

Vote: Aye: Unanimous **Motion PASSES**

7. OLD and/or NEW BUSINESS- None

8. ADJOURN

Chair Munger adjourned the meeting at 1:18 PM. Next meeting March 22, 2018.