

MINUTES
Downtown Advisory Board
Thursday, July 26, 2018–12:00 P.M.
Urban Development Conference Room
350 Commercial St NE

This Action Agenda/Minutes complements the **MP3** and WMA recording of the meeting, which may be reviewed at <http://www.cityofsalem.net/Pages/downtown-advisory-board.aspx>

1. CALL TO ORDER

Call to Order and Roll Call: 12:03 PM

Roll Call: Hillary Banks; Brad Compton; Chip Conrad; Jesse Hayes; Vincenzo Meduri; Jill Munger; Maria Palacio; Aaron Terpening; Ronald Welter

Excused: Laurie Miller; Dana Vugteveen

Staff: Glenn Davis; Sara Long; Kristin Retherford; Anita Sandoval; Sheri Wahrgren; Rebecca Ziegler,

Guests: Paul Gehlar

2. APPROVAL OF AGENDA

Motion: Move to approve the agenda for July 26, 2018, as presented.

Motion by: Board Member Terpening

Seconded by: Board Member Meduri

Action: Approved the agenda for July 26, 2018, as presented.

Vote: Aye: Unanimous **Motion PASSES**

3. APPROVAL OF MINUTES

Motion: Move to approve the Minutes from June 28, 2018, as presented.

Motion by: Board Member Welter

Seconded by: Board Member Terpening

Action: Approved the Minutes from June 28, 2018, as presented.

Vote: Aye: Unanimous **Motion PASSES**

4. PUBLIC COMMENT on items not on the agenda –

Glenn Davis, Public Works, SDC Methodology Committee: The Committee is considering a proposal to exempt properties within the Downtown area, likely within the Downtown Parking District boundaries, from paying Transportation SDCs. A Public Hearing will be held in November, and the Committee wanted to get feedback from the Downtown Advisory Board before finalizing the recommendation in the fall. A draft recommendation will be shared with the DAB at their September meeting.

Comments/Questions: Wahrgren, Retherford, Banks, Hayes

5. ACTION ITEMS

a. Annual Communications to Council and Agency Board

The draft Annual Report highlighting DAB accomplishments for FY 2017-18 was reviewed and discussed.

Comments/Questions: Munger, Wahrgren, Meduri

Motion: Move to forward the Annual Communication to Council and Urban Renewal Agency as presented.

Motion by: Board Member Terpening

Seconded by: Board Member Palacio

Action: Approved forwarding the Annual Communication to Council and Urban Renewal Agency as presented.

Vote: Aye: Unanimous **Motion PASSES**

b. August Meeting Cancellation

Motion: Move to cancel the August 2018 meeting and reconvene in September.

Motion by: Board Member Munger

Seconded by: Board Member Hayes

Action: Approved canceling the August 2018 meeting and will reconvene in September.

Vote: Aye: Unanimous **Motion PASSES**

6. INFORMATION REPORTS

a. North Gateway, Airport, McGilchrist URA project overviews

Sara Long, Urban Development Project Manager, updated the Board on what's going on in the North Gateway URA, the Airport, and the McGilchrist URA:

Comments/Questions: Wahrgren, Welter

b. Downtown Homeless Solutions Task Force Update

Kristin Retherford, Urban Development Director, updated the Board on the Downtown Homeless Solutions Task Force which was created by the Mayor to address the most urgent needs and impacts of the homeless population. The final meeting to review the recommendations will be on August 1. These recommendations will be forwarded to the Council for action through the Policy agenda process.

Comments/Questions: Wahrgren

c. Parking Garage Marketing Subcommittee

Jesse Hayes summarized the discussion from the July 19 Subcommittee meeting.

Comments/Questions: Wahrgren, Meduri, Retherford

d. Streetscape Update

Sheri Wahrgren, Urban Development Downtown Manager, updated the Board on Streetscape progress.

Comments/Questions: Retherford, Hayes

7. ADJOURN

Chair Munger adjourned the meeting at 1:35 PM. Next meeting: September 27, 2018.