

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
July 16, 2020

COMMISSIONERS PRESENT

Carroll Cottingham
Jessica Curteman
Jennifer Maglinte-Timbrook
Patricia Mulvihill
Tracy Schwartz
Kelly Thomas
Andrew Zimmerman
Russell Schutte, Vice-Chair
Jamie French, Chair

COMMISSIONERS ABSENT

None

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Natasha Zimmerman, Deputy City Attorney
Kirsten Straus, Planner I
Zachery Cardoso, Recorder

Note: This meeting was held digitally to help stem the spread of the Covid-19 virus. All attendees were virtual.

1. CALL TO ORDER:

Chair Jamie French called the meeting to order at 5:35 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT: None

4. APPROVAL OF MINUTES

a. Minutes of June 18, 2020

Motion: Move to approve the minutes.

Motion by: Commissioner Schutte

Seconded by: Commissioner Maglinte-Timbrook

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, French, Maglinte-Timbrook, Mulvihill, Thomas, Zimmerman, Schutte, Schwartz

Nay:

Absent:

Abstentions:

Action: Moved to approve the minutes.

VOTE:

5. ALTERATION REVIEWS

a. Historic Design Review – Case No. HIS19-15MOD1 for 189 Liberty St NE

Request: Major Historic Design Review of a proposal to modify the original request approved under HIS19-15 to remove the non-historic awnings and modify the storefront, to include sliding windows on the exterior of the Reed Opera House (1869), a Historic Contributing Resource within Salem’s Downtown National Register Historic District, located at 189 Liberty Street NE (Marion County Tax Assessor Number 073W27AB05900).

The Chair opened the public hearing at 5:37 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission APPROVE the proposal.

Questions for Staff by: None

Presentation from the applicant: Donald Bauhofer, for CH Reed, LLC, 250 NW Franklin, Ste 204

Questions or Comments for the applicant by Commissioners: Commissioner Schwartz

Additional Questions or Comments for Staff by Commissioners: None

With no further questions of Staff, Commission Chair French closed the public hearing at 5:50 p.m.

At this time, the Historic Landmarks Commission left the written record open for the next seven days. Comments are due July 23, 2020 at 5:00 P.M. The applicant has until July 30, 2020 at 5:00 P.M. to submit rebuttal.

Testifying Parties: Anyone interested in testifying was instructed to email or mail their comments to the case manager by July 23, 2020 by 5:00 P.M. No in person testimony was accepted at this digital hearing.

6. ACTION ITEMS: None.

7. DISCUSSION ITEMS:

- a. Historic Preservation Plan Update
 - i. Historic Preservation Officer Kimberli Fitzgerald updated the Commission on the plan since the last meeting. Staff incorporated edits suggested by the HLC into the plan. The plan and associated code amendments have been formally initiated by the City Council and the HLC will hold a public hearing at the next meeting.
- b. Bush's Pasture Park – Cultural Landscape Management Plan Update
 - i. The City of Salem Parks and Recreation department has hired a consultant to write a Cultural Landscape Management Plan for Bush's Pasture Park and Deepwood Museum and Gardens. Commissioner Cottingham was elected as a liaison to the steering committee and will update the Commission on work in the future.
- c. Historic Code Amendments Worksession
 - i. At this time, Historic Preservation Officer Kimberli Fitzgerald summarized the proposed code changes to Salem Revised Code (SRC) Chapter 230 based on the outreach work undertaken during the update of the Historic Preservation Plan.

Comments by: Commissioners Schwartz, Curteman, Schutte

- d. Subcommittee Reports
 - i. Survey and Inventory Committee: the Committee evaluated properties which were identified as potential historic landmarks during the outreach for the Historic Preservation Plan Update. Some examples include schools, the Civic Center, parks (Waldo Park in particular), Ike Box, etc. Some general districts were also identified: Fairmount, Grant, Englewood, Ohmart, and Edgewater
 - ii. Heritage Tourism Committee: Covid has continued to impact the work of this committee. They will attempt to reconvene in September, there is a list serve, linked here, that has been helpful for contacts and resources.
<http://omls.oregon.gov/mailman/listinfo/heritage>
 - iii. Education Committee: Recently added a new post to Facebook about the history of the Salem Art Association Art Fair and Festival; one of the goals of the commits has been about how to get kid's more interested in Salem history. The idea of nominating the event as an Oregon Heritage Tradition came up. The committee also informed the HLC that the Confederated Tribes of the Grand Ronde have put together some informational videos, link here: <https://www.youtube.com/channel/UCDYgwWYv7lwDTq-3iFp1Ryg>

Commissioner Schutte asked the Commission to consider supporting the Chamber of Commerce to create career videos for school aged children. Commissioner Thomas mentioned that he's been working on some energy efficiency videos for his work and would be interested in pursuing this as a resource for historic property owners.

8. HISTORIC PRESERVATION OFFICER REPORT

- a. The Salem Public Library MOA was received from the Oregon SHPO with minor edits. An Intensive Level Survey (ILS) and public education programs will be part of mitigation efforts.

- b. The Commission may consider changing the name of the photo contest next year, based on a change in name at the national level.
- c. The NAPC (National Alliance of Preservation Commissions) conference is coming up. Fitzgerald will be presenting (digitally) at the conference about some of the changes to Salem's archaeological program.

With no further business to discuss, the meeting was adjourned at 7:48 PM p.m.

Prepared by: *Kirsten Straus, Recorder*
July 17, 2020

APPROVED: August 20, 2020