

**MINUTES**  
**HISTORIC LANDMARKS COMMISSION WORK SESSION**  
**November 19, 2020**

**COMMISSIONERS PRESENT**

Carroll Cottingham  
Jessica Curteman  
Jennifer Maglinte-Timbrook  
Patricia Mulvihill  
Tracy Schwartz  
Kelly Thomas  
Andrew Zimmerman  
Russell Schutte, Vice-Chair  
Jamie French, Chair

**COMMISSIONERS ABSENT**

None

**STAFF PRESENT**

Kimberli Fitzgerald, Historic Preservation Officer  
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator  
Natasha Zimmerman, Deputy City Attorney  
Zachery Cardoso, Recorder  
Shelby Guizar, Recorder

**1. CALL TO ORDER:**

Chair Jamie French called the meeting to order at 5:30 P.M.

**2. Roll call was taken and quorum was established.**

Chair Jamie French reach a city proclamation in honor of Native American Heritage Month

**3. PUBLIC COMMENT: None**

**4. APPROVAL OF MINUTES**

**a. Minutes of October 15, 2020**

**Motion:** Move to approve the minutes.

**Motion by:** Commissioner Schutte

**Seconded by:** Commissioner Maglinte-Timbrook

**Questions or Comments by:** none.

**Vote:**

*Aye:* Cottingham, Curteman, French, Maglinte-Timbrook, Mulvihill, Thomas, Zimmerman, Schutte, Schwartz

*Nay:*

*Absent:*

*Abstentions:*

**Action:** Moved to approve the minutes.

**VOTE:**

## 5. DESIGN REVIEWS

### a. Historic Design Review – Case No. HIS20-27 for 900 Court St NE

Request: Major Historic Design Review of a proposal to construct a Vietnam War Memorial on the Oregon State Capitol grounds, individually listed on the National Register, located at 900 Court Street NE (Marion County tax lot 073W27AA00200).

The Chair opened the public hearing at 5:36 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. Commissioner Schwartz provided guidance on compliance near the beginning of this project process as part of a past job. They believe they can be impartial. Chair French is on the commission for the state that is providing a recommendation and has additional knowledge. This will in no way impact their decision at this meeting.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

**Staff Recommendation:** Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission APPROVE the proposal with the following CONDITION:

**Condition 1:** Should the applicant proceed with siting the Gold Star Family Memorial within the location of the existing Parade of Animals sculptures, the applicant shall ensure that the Parade of Animals sculptures are relocated to another location on the Capitol Grounds. The applicant shall submit a site plan showing the proposed new location of the sculptures for historic design review approval prior to issuance of building permits for the Vietnam War Memorial.

**Questions for Staff by:** Commissioner Schwartz, Commissioner Schutte, Commissioner French, Commissioner Mulvihill, Commissioner Curteman

**Presentation from the applicant:** Steve Bates, Vietnam War Memorial Fund, PO Box 1448, Boring Oregon on behalf of the applicant

Mike Abbate, Abbate Designs, 1236 NE Market Drive, Fairview OR on behalf of the applicant

Applicant: Chris Havel, OPRD, 725 Summer St NE, Salem OR

**Questions or Comments for the applicant by Commissioners:** Commissioner Schwartz, Commissioner Schutte, Commissioner Thomas, Commissioner French, Commissioner Curteman, Commissioner Zimmerman, Commissioner Maglinte-Timbrook

Neighborhood Association: none

Support: None

Oppose: None

Neutral: None

Rebuttal: None

**Additional Questions or Comments for Staff by Commissioners:** Commissioner Mulvihill, Commissioner French

With no further questions of Staff, Commission Chair French closed the public hearing at 6:45 p.m.

**Motion:** Move to approve Staff Recommendations.

**Motion by:** Commissioner Schutte

**Seconded by:** Commissioner Maglinte-Timbrook

**Questions or Comments by:** Commissioner Mulvihill, Commissioner Schwartz, Commissioner Curteman, Commissioner French, Commissioner Schutte, Commissioner Thomas

**Vote:**

*Aye:* Cottingham, Curteman, French, Maglinte-Timbrook, Mulvihill, Zimmerman, Schutte, Schwartz, Thomas

*Nay:* French, Schwartz

*Absent:*

*Abstentions:*

**Action:** Moved to approve Staff Recommendations.

**VOTE:**

**Yes 7    No 2    Abstain 0    Absent 0**

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## 6. ACTION ITEMS:

### Commissioner Terms and By-Laws

**Questions:** Thomas, Maglinte-Timbrook, Schutte

**Motion:** Move to approve the clarifications to the commission rules as written by staff.

**Motion by:** Commissioner Schutte

**Seconded by:** Commissioner Timbrook

**Vote:**

*Aye:* Cottingham, Curteman, French, Maglinte-Timbrook, Mulvihill, Schwartz, Thomas, Zimmerman, Schutte

*Nay:*

Absent:  
Abstentions:

**Action:** Move to approve the clarifications to the commission rules as written by staff.

**VOTE:**

**Yes 9 No 0 Abstain 0 Absent 0**

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At 7:04 p.m. the commission took a short recess.

At 7:05 p.m. Commissioner Schwartz left the meeting.

At 7:10 p.m. the commission resumed the meeting.

**7. DISCUSSION ITEMS:**

- a. Winter 2020 and 2021 Work Plans
- b. Sub-Committee Reports
  - i. Survey and Inventory Committee: Look at designating the civic center
  - ii. Heritage Tourism Committee: All-star grant application process
  - iii. Education Committee: Attended the CLG workshop. Delay in photos from website outage. Issues accessing facebook.
  - iv. Economic and Recognition Incentives: Photo contest coming up in January, determining categories,

**8. HISTORIC PRESERVATION OFFICER REPORT**

- a. Volunteer service award to Jason Lee archaeology project
- b. CLG Conference
- c. Indigenous Mapping Workshop

With no further business to discuss, the meeting was adjourned at 8:07p.m.

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Prepared by: *Zachery Cardoso, Recorder*  
November 19, 2020

***APPROVED: December 17, 2020***