

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
October 15, 2020

COMMISSIONERS PRESENT

Carroll Cottingham
Jessica Curteman
Jennifer Maglinte-Timbrook
Tracy Schwartz
Kelly Thomas
Andrew Zimmerman

Russell Schutte, Vice-Chair – Excused

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation
Officer
Natasha Zimmerman, Deputy City Attorney
Zachery Cardoso, Recorder
Shelby Guizar, Recorder

COMMISSIONERS ABSENT

Patricia Mulvihill – Excused
Jamie French, Chair – Excused

Note: This meeting was held virtually to help stem the spread of the Covid-19 virus. All attendees were virtual.

1. CALL TO ORDER:

Acting Chair Jennifer Maglinte-Timbrook called the meeting to order at 5:30 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT: John Van Dreal 595 Leslie St SE

Motion: Approve 60 day extension on Toolbox grant application to allow for proof of Lead certification

Motion by: Commissioner Schwartz

Seconded by: Commissioner Zimmerman

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, Maglinte-Timbrook, Zimmerman, Thomas, Schwartz

Nay:

Absent: French, Schutte, Mulvihill

Abstentions:

Action: Moved to approve a 60 day extension.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (French, Schutte, Mulvihill)

4. APPROVAL OF MINUTES

a. Minutes of September 17, 2020

Motion: Move to approve the minutes.

Motion by: Commissioner Schwartz

Seconded by: Commissioner Zimmerman

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, Maglinte-Timbrook, Zimmerman, Thomas, Schwartz

Nay:

Absent: French, Schutte, Mulvihill

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (French, Schutte, Mulvihill)

5. ALTERATION REVIEWS

a. **Major Historic Design Review HIS20-24 for 1705 Court St NE**

REQUEST: Major Historic Design Review of a proposal to rehabilitate the front porch and replace the stairs, siding and non-original windows on the front facade of the Denison House (1910), a historic contributing building in the Court Chemeketa Historic District in the RD (Single Family Duplex Residential) zone, and located at 1705 Court Street NE - 97301 (Marion County Assessor Map and Tax Lot Number: 073W26AC06200).

The Acting Chair opened the public hearing at 5:37 p.m. and directed staff to read the applicable criteria into the record. The Vice-Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments, and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Adopt the facts and findings of the Staff Report and APPROVE the proposal.

Questions for Staff by: None

Persons Testifying: David Dahl, 1705 Ct St NE, no presentation

Applicant: None

Questions for the applicant: None

Neighborhood Association: none

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no further questions, the vice-chair closed the public hearing at 5:50 p.m.

Motion: Move to approve Staff Recommendations.

Motion by: Commissioner Schwartz

Seconded by: Commissioner Zimmerman

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, Maglinte-Timbrook, Zimmerman, Thomas, Schwartz

Nay:

Absent: French, Schutte, Mulvihill

Abstentions:

Action: Moved to approve Staff Recommendation.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (French, Schutte, Mulvihill)

b. Major Historic Design Review HIS20-23 for 234 Liberty St NE

REQUEST: Major Historic Design Review for the replacement of an existing storefront, signage, and sidewalk repair on the Huddart Building(1933/1970s), a historic non-contributing building within the Salem Downtown Historic District, on property located at 234 Liberty Street NE, 97301; Marion County Assessor Map and Tax Lot number: 073W22DC06800.

The Acting Chair opened the public hearing at 5:50p.m. and directed staff to read the applicable criteria into the record. The Vice-Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments, and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Adopt the facts and findings of the Staff Report and APPROVE the proposal.

Questions for Staff by: Commissioner Schwartz, Commissioner Zimmerman

Persons Testifying: Jim with Studio 3 275 Court St NE on behalf of the applicant

Applicant: Tanachi

Questions for the applicant: None

Neighborhood Association: none

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no further questions, the chair closed the public hearing at 6:07 p.m.

Motion: Move to approve Staff Recommendations.

Motion by: Commissioner Schwartz

Seconded by: Commissioner Zimmerman

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, Maglinte-Timbrook, Zimmerman, Thomas, Schwartz

Nay:

Absent: French, Schutte, Mulvihill

Abstentions:

Action: Moved to approve Staff Recommendation.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (French, Schutte, Mulvihill)

6. ACTION ITEMS

7. DISCUSSION ITEMS:

a. Commissioner Terms and By-Laws

Motion: Staff to prepare clarification of term limits in By-Laws

Motion by: Commissioner Schwartz

Seconded by: Commissioner Cottingham

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, Maglinte-Timbrook, Zimmerman, Thomas, Schwartz

Nay:

Absent: French, Schutte, Mulvihill

Abstentions:

Action: Moved to approve staff preparation of clarification of term limits in By-Laws.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (French, Schutte, Mulvihill)

b. Winter Newsletter Assignments

i. Women’s History in Salem

ii. Toolbox Grants spotlights

c. Subcommittee Reports

i. Survey and Inventory Committee: None

ii. Heritage Tourism Committee: Canceled meetings for the rest of the year

iii. Education Committee: Postcard being sent in honor of Oregon Archaeology Month

iv. Economic and Recognition Incentives: Photo contest coming up in January, determining categories,

8. HISTORIC PRESERVATION OFFICER REPORT

a. First reading was held for HPP

b. CLG workshop on November 16

With no further business to discuss, the meeting was adjourned at 6:49 PM p.m.

Prepared by: *Zachery Cardoso, Recorder*

October 15, 2020

APPROVED: November 19, 2020