

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
February 17, 2022

COMMISSIONERS PRESENT

Carroll Cottingham, Chair
Brett Fuller
David Holton
Juliana Inman
Steven Ponce
Andrew Zimmerman, Vice-Chair

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Thomas Cupani, Deputy City Attorney
Zachery Cardoso, Recorder

COMMISSIONERS ABSENT

Jessica Curteman
Patricia Mulvihill
Tracy Schwartz

1. CALL TO ORDER:

Chair Cottingham called the meeting to order at 5:31 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT:

None

4. APPROVAL OF MINUTES

a. Minutes of January 20, 2022

Motion: Move to approve the minutes.

Motion by: Commissioner Inman

Seconded by: Commissioner Zimmerman

Questions or Comments by: None

Vote:

Aye: Cottingham, Fuller, Holton, Inman, Ponce, Zimmerman

Nay:

Absent: Curteman, Mulvihill, Schwartz

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 6 No 0 Abstain 0 Absent 3 (Curteman, Mulvihill, Schwartz)

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5. DESIGN REVIEWS

a) Historic Design Review – Case No. HIS22-01 for 201-211 Commercial St NE

Class 3 Major Historic Design Review of a proposal to replace the exterior windows and add new security lighting and cameras on the exterior of the Anderson Building (c.1900), a historic contributing building in Salem’s Downtown Historic District, zoned CB (Central Business District), and located at 201-211 Commercial Street NE (aka 251-275 Court Street NE); 97301; Marion County Assessors Map and Tax Lot number: 073W22DC09000.

The Chair opened the public hearing at 5:33 p.m., asked the staff to read the criteria, and called for any conflicts of interest or exparte contact. There were none. The Chair then turned the case over to staff.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal with the following CONDITION of Approval:

Condition 1: The proposed new security cameras and lighting fixtures shall be attached into mortar joints and not into the brick masonry on the columns on the exterior of the Anderson Building.

Questions for Staff by: None

Persons Testifying

- Leonard Lodder, 275 Court St NE

Questions for the applicant: None

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

The Chair asked if anyone would like to keep the record open for additional testimony.

With no request, the Chair closed the public hearing 5:51 p.m. and the Commission proceeded to deliberations.

Motion: Move to Approve staff recommendation

Motion by: Commissioner Zimmerman

Seconded by: Commissioner Inman

Questions or Comments by: Commissioners Zimmerman, Cottingham

Vote:

Aye: Cottingham, Fuller, Holton, Inman, Ponce, Zimmerman

Nay:

Absent: Curteman, Mulvihill, Schwartz

Abstentions:

Action: Approve Staff recommendation

VOTE:

Yes 6

No 0

Abstain 0 ()

Absent 3 (Curteman, Mulvihill, Schwartz)

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6. ACTION ITEMS:

None

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7. DISCUSSION ITEMS:

- a. Black History Month
- b. KMUZ Community Radio- Salem History Moment
 - i. Brett, Andy and Juliana would like to be involved
 - ii. Suggested interviewing older members of the historic districts
- c. Workplan Assignment Updates and Check-In
 - i. David had questions about the Toolbox grant and additional funding
 - ii. Enforcement improvements are looking to meet before the next meeting
 - iii. Looking to expand the toolbox grant for interior work
- d. Newsletter Assignments – Events
 - i. Deadline March 14

8. HISTORIC PRESERVATION OFFICER REPORT

- a) Civic Center Nomination and anniversary
- b) Archaeology presentation

With no further business to discuss, the meeting was adjourned at 6:35 p.m.

Prepared by: *Zachery Cardoso, Recorder*
February 17, 2022

APPROVED: March 17, 2022