

**MINUTES**  
**FINAL SALEM PLANNING COMMISSION Reviewer: Slater**  
**March 1, 2022**

**COMMISSIONERS PRESENT**

Dan Augustyn  
Ronald Eachus  
Kaley Fought  
Daisy Goebel  
Chane Griggs, President  
Lisa Heller  
Ian Levin, Vice-President  
Michael Slater

**COMMISSIONERS ABSENT**

Casey Kopcho, Excused

**STAFF PRESENT**

Lisa Anderson-Ogilvie,  
Deputy CD Director and  
Planning Administrator  
Dan Atchison, Assistant City  
Attorney  
Shelby Guizar, Admin Analyst  
Aaron Panko, Planner III

**Note: This meeting was held digitally during the home quarantine imposed by the Governor to stem the spread of the Covid-19 virus. All attendees were virtual.**

**1. CALL TO ORDER**

President Chane Griggs called the meeting to order at 5:30 P.M.

**2. ROLL CALL**

Roll was taken and with quorum established, President Griggs proceeded with the meeting.

**3. PUBLIC COMMENT:** This time is available for interested citizens to comment on specific agenda items other than public hearings, deliberations and the merits of land use issues that are reviewable by the Planning Commission at public hearings. Each person's comments will be limited to three minutes.

- Jason Staats, Ward 1

**Questions or Comments by Commissioners:** Commissioner Slater

- EM Easterly, Ward 8

**Questions or Comments by Commissioners:** None

- Steve Anderson, West Salem Neighborhood Association, Ward 8

**Questions or Comments by Commissioners:** None

**4. CONSENT CALENDAR:**

President Griggs stated into the record that she was able to review the video of the last meeting where she was absent and is prepared to vote on the minutes.

4.1 Approval of Minutes: February 15, 2022 Minutes (Commissioner Levin)  
*Recommended Action: Approve*

**Motion:** Move to approve the minutes.

**Motion by:** Commissioner Levin  
**Seconded by:** Commissioner Slater

**Discussion on the Motion:** None

**Vote:**        *Aye:* Augustyn, Eachus, Fought, Goebel, Griggs, Heller, Levin, Slater (8)  
                  *Nay:* 0  
                  *Absent:* Kopcho (1)  
                  *Abstentions:* 0

**Action:** Moved to approve the minutes.

**VOTE:**

**Yes 8            No 0            Absent 1(Kopcho)            Abstain 0**

4.2 Resolutions: None

4.3 Action Items: None

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**5. PUBLIC HEARINGS:** None

**6. SPECIAL ORDERS OF BUSINESS:**

6.1 Sign Code Work Session

Aaron Panko, Planner III, provided a summary of the proposed Sign Code amendments.

**Questions or Comments by Commissioners:** Commissioners Levin, Fought, Slater, Eachus, Goebel, Heller

**7. INFORMATION REPORTS:** None

**8. PUBLIC COMMENT (other than agenda items):** None

**9. PLANNING ADMINISTRATOR’S REPORT:**

- Meyer Farm subdivision was called up by the City Council with deliberations last night, denying the subdivision. The case is still ongoing until they adopt written facts and findings.
- City Council called up the Planning Commission decision on Case No. CPC-ZC21-06 in West Salem
- Our Salem hearing coming to Planning Commission on March 15<sup>th</sup>, quite a few documents coming to the Planning Commission with Staff Report available early.

- Commissioner Slater mentioned he is eager to hear how the Our Salem project is going to impact traffic in West Salem and hopes that staff can provide details during the presentation on March 15<sup>th</sup>. He also asked with all of the zone changes, do people have the ability to appeal each one individually? Ms. Anderson-Ogilvie answered that they are combined under the one case, with the Planning Commission making a recommendation to City Council, and decision by City Council. If there is an appeal, it would be through LUBA. The Planning Commission has the ability to make a recommendation that the City Council adopts the entire packet and/or include more specific recommendations.
- Commissioner Eachus asked if since the mask mandate is being lifted soon if that is going to impact the next Planning Commission meeting. Dan Atchison, City Attorney, answered that with the new bill that was passed requiring digital access by the public if digital access is available for board members that the city is still working on a hybrid solution. Whatever City Council works out, the Planning Commission and others will follow.

**10. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER:**

10.1 Process and Procedures; Requested by Commissioner Slater

Commissioner Slater mentioned that the letter from West Salem Neighborhood Association brought up few questions or concerns that needed clarity.

**Questions or Comments from Staff or Commissioners:** Dan Atchison, Lisa Anderson-Ogilvie, Commissioner Heller, Commissioner Goebel, Commissioner Levin, Commissioner Eachus, Commissioner Griggs

**OTHER COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER:**  
Commissioners Eachus and Fought introduced themselves.

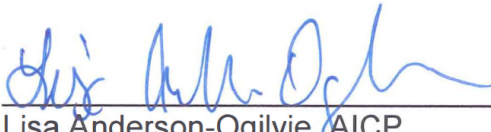
**11. ADJOURNMENT:**

There being no further business for the record, the meeting was adjourned at 7:09 P.M.

SUBMITTED:

  
\_\_\_\_\_  
Chane Griggs, President

ATTESTED:

  
\_\_\_\_\_  
Lisa Anderson-Ogilvie, AICP  
Deputy Community Development Director and  
Planning Administrator