

Salem Public Library
Insight Report Review Session
June 29, 2022
9am-11am

LOCATION: Zoom
<https://coraggiogroup.zoom.us/j/83994282356?pwd=NXIRSHhITXdGQjhyYithR251enlyZz09&from=addon>

ATTENDEES

SPL Strategic Planning Steering Committee Members

Kim Carroll, City Librarian
Katherine Daniels, Library Advisory Board Vice Chair
Jackie Leung, Salem City Councilor
Clarissa Maciel-Garibay, Staff Assistant
Piper Martin, Teen Advisory Board Secretary
Cady McManus, Teen advisory Board Co-Coordinator
Linda Nishioka, Salem City Councilor
Keith Norris, Salem Parks and Recreation Advisory Board member
Sonja Somerville, Teen Librarian
Lois Stark, Library Advisory Board Chair
Kate Van Ummersen, Salem Public Library Foundation Executive Director
Carol Voeller, Friends of the Salem Public Library Board Chair

Coraggio Group Facilitators

Sarah Lechner, Principal Consultant
Jeremiah Koshy, Analyst

AGENDA

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|-------------|---|------------------|
| I. | Welcome & Introductions | 9:00-9:15 |
| | <ul style="list-style-type: none">• Overview of the day• Introductions/check-in | |
| II. | Overview of Strategic Planning Approach and Process | 9:15-9:30 |
| | <ul style="list-style-type: none">• Key outcomes• Plan elements• Equity Lens• Timeline | |
| III. | Roles, Relationships and Decision-making | 9:30-9:40 |
| | <ul style="list-style-type: none">• Governance model & communications approach• Role of Steering Committee• Introduce thumbs decision-making tool | |

- IV. Steering Committee Team Agreements** **9:40-9:45**
- Develop Working Agreements for our team
- V. Insight Report Debrief** **9:45-10:45**
- High-level report review
 - Debrief Discussion
- VI. Close and Next Steps** **10:45-11:00**
- Overview of July 6th Visioning Session and the team's role
 - 1st Planning Session: 7/19 10am-12pm