



**Water/Wastewater Task Force  
ACTION SHEET  
May 12, 2022**

**Call to Order**

The meeting was called to order at noon by Chair Chris Hoy.

**Members in Attendance:**

Chris Hoy, Salem City Council, Chair  
Trevor Phillips, Salem City Council  
Virginia Stapleton, Salem City Council  
Micki Varney, Salem City Council  
Kevin Cameron, Marion County Board of Commissioners  
Bruce Carnine, Suburban East Salem Water District  
Deborah Galardi, Consultant (virtual)  
Ryan Mann, General Public (virtual)  
Scott McClure, City of Turner Administrator  
Chris Sarles, SEDCOR (virtual)  
Jordan Truitt, Salem Chamber of Commerce (virtual)

**Public:**

Gloria Martinez, Suburban East Salem Water District  
Chad Bell, Marion County

**Staff:**

Kristin Retherford, Interim City Manager  
Peter Fernandez, Public Works Director  
Josh Eggleston, Chief Financial Officer  
Alicia Blalock, Administration Division Manager  
Keith Bondaug-Winn, Management Analyst  
Mirla Alvarez, Management Analyst

**Absent Members:**

Laura Tesler, General Public  
Tim Wood, City of Keizer

**DISCUSSION ITEMS**

**Item A — Typical Residential Bill – Comparison with Other Cities**

Information only.

**Item B — Pandemic Impact on Utility Rate Revenue – 12-month Pay Plan**

Information only.

**Item C — Emergency Utility Assistance Program**

A motion was made by Trevor Phillips to endorse Option 2, keep maximum assistance at \$500 and dedicate up to \$300,000 annually beginning in January 2023. Motion seconded by Micki Varney.

**Motion carried unanimously.**

**Item D—Reinstatement Practices – Disconnection Fee**

A motion was made by Virginia Stapleton and seconded by Trevor Phillips to endorse Option 2, maintain current practices, and acknowledge that the \$25 disconnection has been eliminated from the draft fee schedule being considered by Council on June 13. Nay votes from Chris Sarles, Jordan Truitt, and Scott McClure. **The motion carried.**

**Item E — Non-rate Waste Stream Fee Adjustments**

Motion was made by Scott McClure to endorse staff recommendation. Motion was seconded by Trevor Philips. The **motion carried unanimously**. Tim Wood voted in absentia in support of these adjustments.

**Item F—Backflow Fee Adjustment**

Motion by Chris Sarles; second by Scott McClure to endorse Option 2 to increase the adjustment by \$.75/month to \$2.25 on January 1, 2023. Nay votes by Trevor Phillips and Virginia Stapleton.

**The motion carried.**

**The meeting adjourned at 1:15 p.m.**

Judy Postier

Executive Assistant

City of Salem Public Works Department