

**Salem Public Library Advisory Board
Wednesday, June 8, 2022**

A [full recording of the current meeting](#) is available.
Lois called the meeting to order at 5:32p.m.

Members present: Gretchen Coppedge, Katherine Daniels (Vice-Chair), Francine Boullosa, Stephen Rosen, Lois Stark (Chair), Sarah Bishop

Members absent: none.

Guests: Carol Voeller (Friends of Salem Public Library), Michelle Teed (City of Salem Attorney)

Library staff members: Kim Carroll, Clarissa Maciel-Garibay

None.

Minutes were reviewed for May. Gretchen moved and Sarah seconded that minutes be approved. Motion carried

No TAB report provided at the current meeting.

No written report was submitted for the agenda packet for the current meeting. Lois shared a report on recent LAB Chair activities. Lois shared that three new people will be joining LAB soon. This will be Stephen's last LAB meeting.

Kim submitted a written City Librarian's report for the current meeting.

Carol shared a report on the Friends of Salem Public Library activities. The Friends had a successful spring book sale. On the 21st of June the Friend's will be hosting a one-day children's book sale from 10:00a.m. to 1:30p.m.

Gretchen shared a report on Salem Public Library Foundation activities. Two members of the Foundation board will be rotating out.

Kim provided a document for LAB to review in the agenda packet for the current meeting. The library gets budget authority from the city for the trust and agency accounts. The library went back to the city to get more budget authority. Through this process a document was found from 1970 that stated, "A property within said account shall not be expended disbursed or used except upon the approval and written order of the Salem Public Library board pursuant to laws of the state of Oregon." This document refers to the trust and agency accounts. Trust and agency accounts are

CALL TO ORDER

ATTENDANCE

**APPEARANCE OF
INTERESTED
CITIZENS AND
PUBLIC COMMENT**

**APPROVAL OF
MINUTES**

**INFORMATION
ITEMS**

TAB Report

Chair's Report

**City Librarian's
Report**

Friends Report

Foundation Report

DISCUSSION ITEMS

**Trust & Agency/
Library gifts (Kim)**

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used for many things. LAB controlled funds are in a separate cost center. The Library is seeking to get LAB approval to spend funds out of the other cost centers to finish purchases for this year. Historically the library has been doing this without asking LAB for permission. The library is seeking to get permission to spend out of the cost centers listed on the document not including LAB controlled funds and in August the Library will come back with a resolution to make this a permanent thing.

Lois shared with LAB the possibility of moving to hybrid and in person meetings. She welcomed LAB feedback on this topic.

**Future Meetings
(Lois)**

Lois shared there will be several strategic planning meetings coming soon. The next meeting will be July 6th. Lois would like LAB to review items that LAB would like to be included in the strategic plan from previous discussions.

Strategic Plan (Lois)

Lois shared there is no current bond update.

**Bond
Update (Lois)**

ACTION ITEMS

Katherine moved that LAB grant permission to library management to spend from its library gift accounts without LAB approval excepting LAB controlled funds and cost center 339 82800, which may only be spent with lab approval and Stephen seconded. Motion carried.

**Trust & Agency/
Library gifts**

MISC BOARD ITEMS

The next board meeting will be held on Wednesday, August 10th, 2022, 5:30 PM, in the Salem Public Library Boardroom. The meeting adjourned at 6:25p.m.

**NEXT MEETING &
ADJOURNMENT**

Submitted by: Clarissa Maciel-Garibay, Staff Assistant