

**City of Salem Community Police Review Board**  
October 12, 2021 6:00 p.m. Digital Meeting Minutes

**Members Present:** Jodi Sherwood, Chair; Erin Hull, Vice Chair; Bevin Clapper, Carlos Flores, Lori Lassen, Oni Marchbanks, David Rheinholdt, Steven Rice.

**Guests Present:** Lt. Ditto; Sgt. Galvin, with Salem Police Department

**Staff Present:** Gretchen Bennett, Mayor/City Manager's Office, Marc Weinstein, City Attorney's Office

Gretchen provided notification that the meeting is streaming live on You Tube.

1. **Roll Call.** Chair Sherwood welcomed everyone. Introductions were shared.
2. **Public Comment:** None provided.
3. **Approval of Minutes:** Vice Chair Hull moved the approval of the April minutes; Chair Sherwood seconded the motion. The motion was approved unanimously.
4. **Requests for Review:** Gretchen indicated a case review referral is anticipated. Vice Chair Hull anticipates submitting a request for review in relation to an interaction she had. Gretchen will follow up to schedule additional meetings once received. Chair Sherwood recommended the board review the bylaws and Salem Revised Code. She advised the next meeting would include a half hour to walk-through the process. The Oath of Confidentiality document needs to be completed for all new members in advance of the case review.
5. **Audit:** Chair Sherwood served as Chair of the recent audit Steering Committee; Member Marchbanks was also a member. Member Clapper had served on the committee to select the audit firm. Chair Sherwood reported the community input was eye opening. She encouraged members to look at the web page which contains all audit materials. There is an open request for feedback on the resultant strategic plan.
6. **SPD Performance Standards Office Updates:** Sgt. Galvin outlined changes in the unit. No longer will the sergeant determine findings – the process was outlined. The sergeant is a fact finder and information goes to the Lt. for determination, which is then brought to a round table committee. The goal is to remove possible bias and increase transparency. He spoke of valuing the board and its role. Year to date 24 formal complaints have been received.

The group discussed the types of dispensation of complaints and terminology. The group discussed the strategic plan and provided feedback. Lt. Ditto requested feedback on the complaint form brochure; Chair Sherwood indicated that can be an agenda item at the

January meeting. SPD was invited to the upcoming Latino Business Alliance event.

- 7. Member Remarks:** Member Lassen shared input seen on social media related to the strategic plan process.

*Respectfully Submitted, Gretchen Bennett, Staff Liaison*