

**MINUTES**  
**HISTORIC LANDMARKS COMMISSION WORK SESSION**  
**August 18, 2022**

**COMMISSIONERS PRESENT**

Carroll Cottingham, Chair  
Brett Fuller  
David Holton  
Jennifer Maglinte-Timbrook  
Juliana Inman  
Andrew Zimmerman, Vice-Chair

**STAFF PRESENT**

Kimberli Fitzgerald, Historic Preservation Officer  
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator  
Zachery Cardoso, Recorder

**COMMISSIONERS ABSENT**

Jessica Curteman  
Patricia Mulvihill  
Steven Ponce

**1. CALL TO ORDER:**

Chair Cottingham called the meeting to order at 5:31 p.m.

**2.** Roll call was taken and quorum was established.

**3. PUBLIC COMMENT:**

Robert Bierma, 1320 Chemeketa St NE Salem, OR – Presenting for proposed street mural in/near Court/Chemeketa historic district

**4. APPROVAL OF MINUTES**

**a.** Minutes of June 16, 2022

**Motion:** Move to approve the minutes.

**Motion by:** Commissioner Zimmerman

**Seconded by:** Commissioner Inman

**Questions or Comments by:** none.

**Vote:**

*Aye:* Cottingham, Fuller, Holton, Inman, Maglinte-Timbrook, Zimmerman

*Nay:*

*Absent:* Curteman, Mulvihill, Ponce

*Abstentions:*

**Action:** Moved to approve the minutes.

**VOTE:**

**Yes 6 No 0 Abstain 0 () Absent 3 (Curteman, Mulvihill, Ponce)**

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## 5. DESIGN REVIEWS

### a) Major Historic Design Review – Case No. HIS22-21 for Liberty St NE

Class 3 Major Historic Design Review of a proposal to replace the Quisenberry Pharmacy sign and with a sign incorporating halo lighting on the exterior of the Quisenberry Pharmacy Building (c.1926), a historic non-contributing building in Salem's Downtown Historic District, zoned CB (Central Business District), and located at 150 Liberty Street SE ; 97301; Marion County Assessor's Map and Tax Lot number: 073W27AB04600.

The Chair opened the public hearing at 5:39 p.m., asked the staff to read the criteria, and called for any conflicts of interest or exparte contact. There were none. The Chair then turned the case over to staff.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

**Staff Recommendation:** Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal.

**Questions for Staff by:** None

Persons Testifying: No one attended the meeting on behalf of the applicant

Questions for the applicant: None

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

**Additional questions for staff:** None

The Chair asked if anyone would like to keep the record open for additional testimony.

With no request, the Chair closed the public hearing 5:49 p.m. and the Commission proceeded to deliberations.

**Motion:** Move to Approve staff recommendation

**Motion by:** Commissioner Maglinte-Timbrook

**Seconded by:** Commissioner Inman

**Questions or Comments by:** Commissioner Maglinte-Timbrook, Cottingham

**Vote:**

*Aye:* Cottingham, Fuller, Holton, Inman, Maglinte-Timbrook, Zimmerman

*Nay:*

*Absent:* Curteman, Mulvihill, Ponce

*Abstentions:*

**Action:** Approve Staff recommendation

**VOTE:**

**Yes 6    No 0    Abstain 0    Absent 3 (Curteman, Mulvihill, Ponce)**



**6. ACTION ITEMS:**

a. Photo Contest

i. Animal/Wildlife Photo

**Motion:** Move to award the Historic Exterior

**Vote:**

*(City) Worker Bee:* Cottingham, Fuller, Maglinte-Timbrook, Zimmerman

*The Great (my confused) Blue Heron:* Holton, Inman

**Action:** Award Animal/Wildlife Photo to *(City) Worker Bee*

ii. Civic Center Building Exterior

**Motion:** Move to award the Civic Center Building Exterior

**Vote:**

*Mirror Pond and Building:* Cottingham, Fuller, Holton, Inman, Maglinte-Timbrook, Zimmerman

*Mirror Pond:*

**Action:** Award Civic Center Building Exterior to *Mirror Pond and Building*

iii. Civic Center Building Interior

**Motion:** Move to award the Civic Center Building Interior to *Municipal Cathedral*

**Motion by:** Commissioner Maglinte-Timbrook

**Seconded by:** Commissioner Inman

**Questions or Comments by:** Maglinte-Timbrook, Cottingham

**Vote:**

*Aye:* Cottingham, Fuller, Holton, Inman, Maglinte-Timbrook, Zimmerman

*Nay:*

*Absent:* Curteman, Mulvihill, Ponce

*Abstentions:*

**Action:** Award the Civic Center Building Interior to *Municipal Cathedral*

**VOTE:**

**Yes 6 No 0 Abstain 0 Absent 3 (Curteman, Mulvihill, Ponce)**

iv. Civic Center Photo by Staff

**Motion:** Move to award the Civic Center Photo by Staff to *Lines*

**Motion by:** Commissioner Inman

**Seconded by:** Commissioner Fuller

**Questions or Comments by:** Commissioner Holton, Cottingham

**Vote:**

*Aye:* Cottingham, Fuller, Holton, Inman, Maglinte-Timbrook, Zimmerman

*Nay:*

*Absent:* Curteman, Mulvihill, Ponce

*Abstentions:*

**Action:** Award the Civic Center Photo by Staff to *Lines*

**VOTE:**

**Yes 6 No 0 Abstain 0 Absent 3 (Curteman, Mulvihill, Ponce)**



**7. DISCUSSION ITEMS:**

- a. Historic Preservation Month Celebration
- b. Newsletter Check-In
  - i. Brett – Chinatown
  - ii. Staff will send out suggestions for commissioners to write on
- c. Workplan Assignment Updates
  - i. Archaeology Month – Will update in September
  - ii. Social Media – Radio Show ongoing, potential for time capsule
  - iii. Heritage Neighborhoods – Survey taking place
  - iv. Grant Opportunities – Limited sources for residential properties
  - v. Homeowner Forum Meetings – Updating blog
  - vi. Enforcement – Update next month
  - vii. Educational Programming – Curating educational videos to one location

**8. HISTORIC PRESERVATION OFFICER REPORT**

- a. Suggestion of going to the Grand Ronde Museum

With no further business to discuss, the meeting was adjourned at 6:57 p.m.

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Prepared by: *Zachery Cardoso, Recorder*  
August 18, 2022

**APPROVED: September 15, 2022**