

**MINUTES**  
**HISTORIC LANDMARKS COMMISSION WORK SESSION**  
**June 16, 2022**

**COMMISSIONERS PRESENT**

Jessica Curteman  
Brett Fuller  
David Holton  
Juliana Inman  
Steven Ponce  
Andrew Zimmerman, Vice-Chair

**STAFF PRESENT**

Kimberli Fitzgerald, Historic Preservation  
Officer  
Zachery Cardoso, Recorder

**COMMISSIONERS ABSENT**

Carroll Cottingham, Chair  
Jennifer Maglinte-Timbrook  
Patricia Mulvihill

**1. CALL TO ORDER:**

Vice-Chair Zimmerman called the meeting to order at 5:30 p.m.

2. Roll call was taken and quorum was established.

**3. PUBLIC COMMENT: None**

Item added to agenda

**4. APPROVAL OF MINUTES**

a. Minutes of May 19, 2022

**Motion:** Move to approve the minutes.

**Motion by:** Commissioner Inman

**Seconded by:** Commissioner Holton

**Questions or Comments by:** none.

**Vote:**

*Aye:* Curteman, Fuller, Holton, Inman, Ponce, Zimmerman

*Nay:*

*Absent:* Cottingham, Maglinte-Timbrook, Mulvihill

*Abstentions:*

**Action:** Moved to approve the minutes.

**VOTE:**

**Yes 6 No 0 Abstain 0 () Absent 3 (Cottingham, Maglinte-Timbrook, Mulvihill)**

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**5. DESIGN REVIEWS**

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**6. ACTION ITEMS:**

a. CAMS III Mitigation Plan

Historic Preservation Officer Kimberli Fitzgerald did a presentation on the current mitigation

The commission had no questions for staff

Testimony from representative: Jodie Jones, 900 Court St, Salem OR 97301

**Motion:** Move to provide a letter of support for CAMS III.

**Motion by:** Commissioner Holton

**Seconded by:** Commissioner Ponce

**Questions or Comments by:** Zimmerman.

**Vote:**

*Aye:* Curteman, Fuller, Holton, Inman, Ponce, Zimmerman

*Nay:*

*Absent:* Cottingham, Maglinte-Timbrook, Mulvihill

*Abstentions:*

**Action:** Moved to provide a letter of support for CAMS III.

**VOTE:**

**Yes 6 No 0 Abstain 0 () Absent 3 (Cottingham, Maglinte-Timbrook, Mulvihill)**

b. Civic Center National Register Nomination

Kimberli Presented a draft letter in support of nomination of the Civic Center National Register Nomination

The Commission had no questions for Staff

**Motion:** Move to send the letter as drafted in support of the Civic Center National Register Nomination.

**Motion by:** Commissioner Inman

**Seconded by:** Commissioner Fuller

**Questions or Comments by:** Inman

**Vote:**

*Aye:* Curteman, Fuller, Holton, Inman, Ponce, Zimmerman

*Nay:*

*Absent:* Cottingham, Maglinte-Timbrook, Mulvihill

*Abstentions:*

**Action:** Moved to send the letter as drafted in support of the Civic Center National Register Nomination.

**VOTE:**

**Yes 6 No 0 Abstain 0 () Absent 3 (Cottingham, Maglinte-Timbrook, Mulvihill)**

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**7. DISCUSSION ITEMS:**

- a. Highland Heritage Neighborhood Update
- b. Newsletter Check-In
  - i. Brett – Library
  - ii. Andy – Northgate Lanes
  - iii. Next Newsletter theme is under-represented voices in September
- c. Photo Contest process
- d. Workplan Assignment Updates
  - i. Survey starting soon of Highland Neighborhood

**8. HISTORIC PRESERVATION OFFICER REPORT**

- a. Update on historic design review cases that have happened this year

With no further business to discuss, the meeting was adjourned at 6:33 p.m.

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Prepared by: *Zachery Cardoso, Recorder*  
June 16, 2022

**APPROVED: August 18, 2022**