

TO: PLANNING COMMISSION

**THROUGH: LISA ANDERSON-OGILVIE, AICP
DEPUTY COMMUNITY DEVELOPMENT DIRECTOR AND
PLANNING ADMINISTRATOR**

FROM: ROBERT D. CHANDLER, PhD, PE 
ASSISTANT PUBLIC WORKS DIRECTOR

**SUBJECT: RECOMMENDATION TO NAME A CONNECTION BETWEEN ROSEWOOD
DRIVE NW AND MANORVIEW LANE NW AS WESTSIDE CIRCLE NW
(STREET NAME CHANGE CASE NO. SNC22-01)**

REQUEST

Should the Planning Commission recommend that City Council approve naming an unnamed connection between Rosewood Drive NW and Manorview Lane NW as Westside Circle NW?

APPLICANT: City-initiated, City Council Resolution No. 2022-50 (Attachments A and B)

OWNER: Capital Manor, Inc.

RECOMMENDATION

Based upon the Facts and Findings contained in this staff report, staff recommends that the Planning Commission adopt the facts and findings of the staff report and make the following recommendation to the City Council:

- A. Approve naming an unnamed connection between Rosewood Drive NW and Manorview Lane NW as Westside Circle NW.

FACTS AND FINDINGS

1. On September 26, 2022, the City Council approved Resolution No. 2022-50, which initiated a Class 2 Street Naming procedure to name the connection between Rosewood Drive NW and Manorview Lane NW as Westside Circle NW. City Council referred the request to the Planning Commission for its recommendation.
2. The criteria for determining whether the subject connection between streets shall be named Westside Circle NW are contained in *Salem Revised Code* (SRC) 255.010(c)(6) and are as follows:
 - a. Whether the proposed name complies with the street naming standards set forth in SRC 255.015. The applicable street standards in SRC 255.015 are:

i. Names, Generally

1. A street name shall not duplicate a street name already in use, including any name for a street within Marion and Polk Counties, unless it is reasonably likely that the two streets will be connected at some future time.

Staff Response: There are no streets named Westside Circle within Marion or Polk Counties.

2. The street name shall not sound like another street name such that the new name could cause confusion between the two streets.

Staff Response: The name does not sound like another street name within Marion and Polk Counties.

3. The street name shall not be a name that is deliberately misspelled, a pun, a frivolous association with another word, a neologism, or slang.

Staff Response: The name is not deliberately misspelled, a pun, a frivolous association with another word, a neologism, or slang.

4. A new street shall not be given a street name that is a number, unless it is reasonably likely the street will be connected at some future time with another street that has been given a street name that is the same number.

Staff Response: The proposed name for this connection between streets is not a number.

ii. Local or collector streets

1. Local or collector streets less than 1,000 feet in length shall be designated "place," "way," or "lane."

Staff Response: This connection between streets is private and is neither a local nor collector street; therefore, this standard does not apply.

- iii. **Indication of Addressing District.** All street names shall include an identification of the addressing district within which the street, or segment thereof, is located. The addressing district shall follow the street name, and shall be designated by the abbreviation N, NE, NW, SE, or S, as the case may be.

Staff Response: This connection between streets is included in the NW district of City of Salem and is designated NW.

- b. Whether renaming the street with the proposed name is in the best interest of the City.

Staff Response: The proposal to name the subject connection between Rosewood Drive NW and Manorview Lane NW as Westside Circle NW was coordinated with and deemed acceptable by Polk County and emergency service providers. The impetus for initiating this street naming came from the Salem Fire Department based on challenges presented by the current addressing of units. Naming this connection between streets will facilitate improved emergency response; therefore, staff believes that naming this connection between streets as “Westside Circle NW” is in the best interest of the City.

3. After receiving the recommendation of the Planning Commission, the City Council will hold a public hearing on the proposal.

BACKGROUND

This connection between streets is located in west Salem on Tax Lots 073W29A02205 and 073W29A02206. In December 2017, City Council adopted Ordinance No. 28-17 that vacated former Paradise Court NW and Frontage Road NW. This vacation was done in conjunction with an expansion of Capital Manor. The redevelopment of these properties to expand Capital Manor was approved July 20, 2018, through a consolidated Class 3 Design Review, Class 3 Site Plan Review, and Class 2 Adjustment, Case No. DR-SPR-ADJ18-02. The expansion added new multi-family units referred to as the Westside Villas. The circulation system for these units uses driveways, which are not officially named. The units are addressed off of Salem Dallas Highway, which has created challenges for first responders.

Attachments: A. City Council Resolution No. 2022-50
B. Exhibit 1 to Resolution No. 2022-50

Prepared by Julie Warncke, Transportation Planning Manager

RESOLUTION NO. 2022-50

A RESOLUTION INITIATING A CLASS 2 STREET NAMING FOR AN UNNAMED CONNECTION BETWEEN EXISTING STREETS IN WEST SALEM

Whereas, Capital Manor, a retirement community in west Salem, expanded their facilities to include new multi-family units, referred to as the Westside Villas, which opened in 2020;

Whereas, the Westside Villas were developed as a multi-family development with driveways, which are not officially named;

Whereas, the Westside Villas are addressed as apartments on Salem Dallas Highway, which has created challenges for first responders when attempting to locate the units;

Whereas, Capital Manor and the Fire Department have proposed naming this connection between streets as Westside Circle NW to facilitate emergency response;

Whereas, naming a new connection between public or private streets is a Class 2 Street Naming pursuant to SRC 255.010(a)(1)(B)(i);

Whereas, pursuant to the Street Naming procedures set forth in SRC 255.010(c)(1)(B), a Class 2 Street Naming procedure is initiated by a resolution of the City Council;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SALEM, OREGON,
RESOLVES AS FOLLOWS:

Section 1. Pursuant to SRC 255.010(c)(1)(B), City Council hereby initiates a Street Naming for the new connection between existing streets located in west Salem, connecting Manorview Lane NW (private street) to Rosewood Drive NW (public street);

Section 2. The proposed new street name is Westside Circle NW (private), which meets the standards of SRC 255.015;

Section 3. A map containing the location of the street, including the beginning and ending address numbers and the names of all cross streets is attached hereto and incorporated herein by this reference as set forth in "Exhibit 1;"

Section 4. This resolution is referred to the Planning Commission for its recommendation;

Section 5. This resolution is effective upon adoption.

ADOPTED by the City Council this 26th day of September, 2022.

ATTEST:

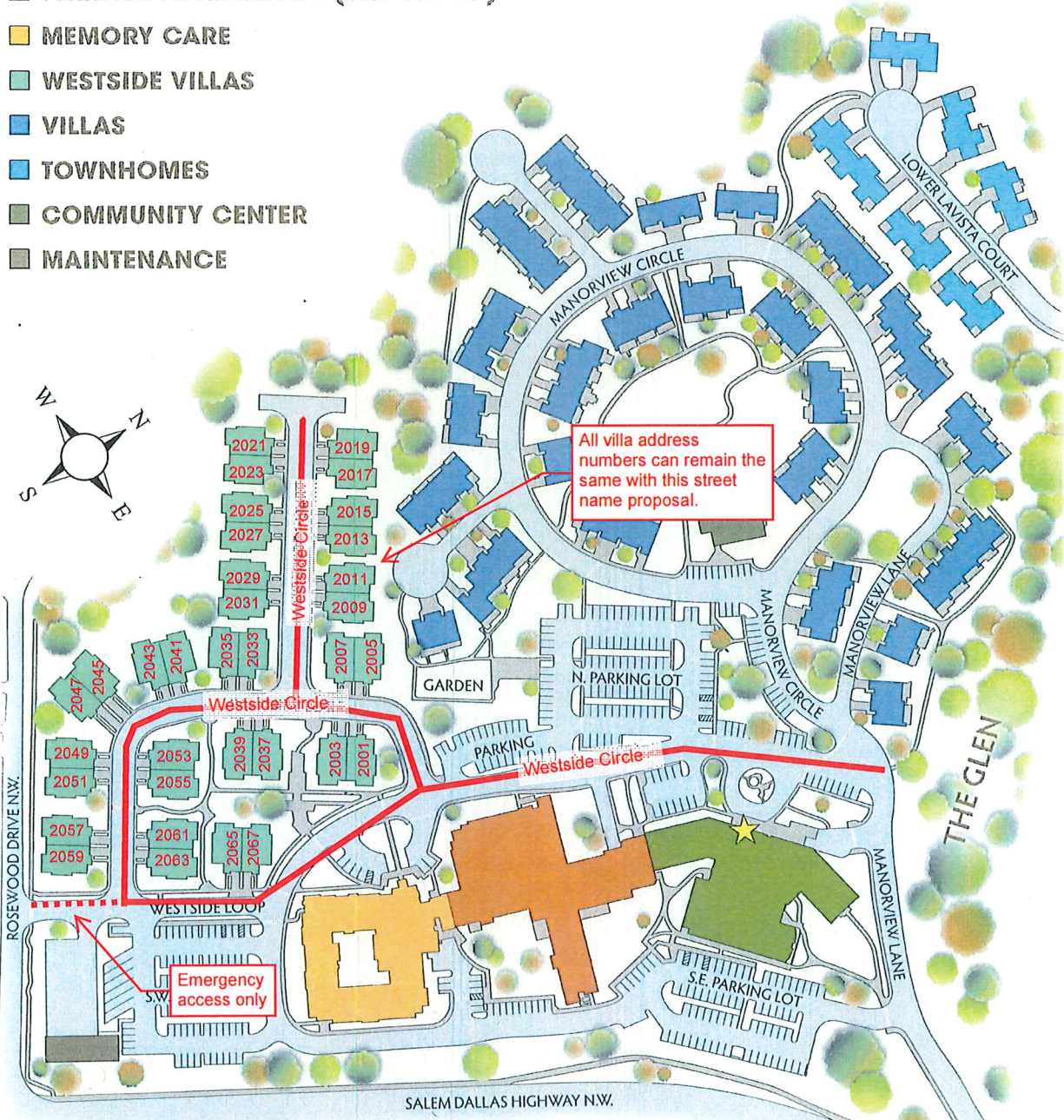
City Recorder

Approved by City Attorney: _____

Checked by: J. Warncke



- ★ MAIN ENTRANCE
- TOWER APARTMENTS
- WELLNESS CENTER (LOWER LEVEL)
- RESIDENTIAL CARE (1ST & 2ND FLOORS)
- TERRACE APARTMENTS (3RD FLOOR)
- MEMORY CARE
- WESTSIDE VILLAS
- VILLAS
- TOWNHOMES
- COMMUNITY CENTER
- MAINTENANCE



Beginning Address of Westside Circle NW - 2001 Westside Cr NW
 Ending Address of Westside Circle NW - 2067 Westside Cr NW