

**MINUTES**  
**Downtown Advisory Board**  
Thursday, February 9, 2023 @ Noon  
**350 Commercial St. NE**  
[YouTube](#)

**1. CALL TO ORDER**

**Call to Order and Roll Call:** 12:01 p.m.

**Roll Call:** Rian Fechtel; Kirk Sund; Chrissie Bertsch; Rory McManus; Joshua Kay; Charles Weathers; Allan Pollock; Sara Ngo (arrived at 12:02 p.m.)

**Excused:** Quandary Robertson

**Staff:** Sheri Wahrgren; Michael Brown; Shelly Ehenger; Lynda Rose; Irma Rivera

**Guest:** N/A

**2. APPROVAL OF AGENDA**

**Motion:** Move to approve the agenda for February 9, 2023, as presented.

**Motion by:** Board Member Sund

**Seconded by:** Board Member Fechtel

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES (Board Member Ngo wasn't present for the vote)**

**3. APPROVAL OF MINUTES**

**Motion:** Move to approve the Minutes from January 26, 2023, as presented.

**Motion by:** Board Member Fechtel

**Seconded by:** Board Member Pollock

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES (Board Member Ngo wasn't present for the vote)**

**4. PUBLIC COMMENT**

a. N/A

**5. ACTION ITEMS**

**a. Should DAB recommend to the Urban Renewal Agency Board approval of DABs FY 2023-24 Riverfront-Downtown Urban Renewal Budget recommendations?**

Comments/Questions: Wahrgren; Kay; Ngo; Sund; Weathers; McManus; Pollock; Bertsch

**Motion:** Recommend to the Urban Renewal Agency Board approval of DABs FY 2023-24 Riverfront-Downtown Urban Renewal Budget recommendations.

**Motion by:** Board Member Weathers

**Seconded by:** Board Member Pollock

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**Motion:** Recommend creation of a subcommittee to review the current loan program

**Motion by:** Board Member Weathers

**Seconded by:** Board Member Bertsch

**Action:** Motion withdrawn by Board Member Weathers



## **City of Salem Downtown Advisory Board**

February 23, 2023  
Noon -1:30 PM In-Person  
350 Commercial St NE

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

### **PARTICIPANTS**

#### Board Members

Joshua Kay, Chair; Kirk Sund; Allan Pollock; Charles Weathers; Quandary Robertson; Chrissie Bertsch; Rory McManus; Rian Fechtel; Sara Ngo

#### Staff

Sheri Wahrgren, Shelly Ehenger, Lynda Rose, Irma Rivera

### **AGENDA**

1. Welcome and call to order
2. Approval of agenda
3. Approval of minutes from February 9, 2023
4. Public comment
5. Action Items
  - A. Should DAB recommend to the City Council  
Approval of DAB's FY2023-24 Downtown Parking Fund Budget?
6. Information Reports
  - A. None
  - B. Adjourn

### **Next Meeting: March 23, 2023**

This meeting is being conducted In-Person only. No virtual participation is possible. Interested persons may view the meeting online on [YouTube](#), and the public may attend in person. Please submit any written comments on agenda items no later than 5 p.m. one day prior to the day of the meeting at [DAB@cityofsalem.net](mailto:DAB@cityofsalem.net).

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

**b. Does DAB approve Council Communication recommending implementing a downtown paid parking system?**

Comments/Questions: Kay; Sund; Bertsch; Weathers

**Motion:** Approve the communication to City Council regarding DAB's recommendation for implementation of downtown paid parking.

**Motion by:** Board Member Sund

**Seconded by:** Board Member Weathers

**Action:** Approved

**Vote:** Aye: Unanimous      **Motion PASSES**

**6. INFORMATION REPORTS**

**a. Overview/discussion of FY 2023-24 Downtown Parking Fund draft budget**

Comments/Questions: Wahrgren, Brown, Kay, Sund

**7. ADJOURN @ 1:33 p.m.**

**Next Meeting:** February 23, 2023



## City of Salem Downtown Advisory Board

February 23, 2023  
Noon -1:30 PM In-Person  
350 Commercial St NE

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

### **PARTICIPANTS**

#### Board Members

Joshua Kay, Chair; Kirk Sund; Allan Pollock; Charles Weathers; Quandary Robertson; Chrissie Bertsch; Rory McManus; Rian Fechtel; Sara Ngo

#### Staff

Sheri Wahrgren, Shelly Ehenger, Lynda Rose, Irma Rivera

### **AGENDA**

1. Welcome and call to order
2. Approval of agenda
3. Approval of minutes from February 9, 2023
4. Public comment
5. Action Items
  - A. Should DAB recommend to the City Council  
Approval of DAB's FY2023-24 Downtown Parking Fund Budget?
6. Information Reports
  - A. None
- B. Adjourn

### **Next Meeting: March 23, 2023**

This meeting is being conducted In-Person only. No virtual participation is possible. Interested persons may view the meeting online on [YouTube](#), and the public may attend in person. Please submit any written comments on agenda items no later than 5 p.m. one day prior to the day of the meeting at [DAB@cityofsalem.net](mailto:DAB@cityofsalem.net).

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.