



## City of Salem Downtown Advisory Board

April 27, 2023  
Noon -1:30 PM In-Person  
350 Commercial St NE

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

### **PARTICIPANTS**

#### Board Members

Joshua Kay, Chair; Kirk Sund; Allan Pollock; Charles Weathers; Quandary Robertson; Chrissie Bertsch; Rory McManus; Rian Fachtel; Sara Ngo

#### Staff

Sheri Wahrgren, Shelly Ehenger, Lynda Rose, Irma Rivera

### **AGENDA**

1. Welcome and call to order
2. Approval of Agenda
3. Approval of Minutes from February 23, 2023
4. Public Comment
5. Action Items  
None
6. Information Reports
  1. Ethics Training
  2. ARCHES Community Action Agency

Brian Luse, Asst City Attorney  
Ashley Hamilton/Jimmy Jones
7. Adjourn

### **Next Meeting: May 25, 2023**

This meeting is being conducted In-Person only. No virtual participation is possible. Interested persons may view the meeting online on [YouTube](#), and the public may attend in person. Please submit any written comments on agenda items no later than 5 p.m. one day prior to the day of the meeting at [DAB@cityofsalem.net](mailto:DAB@cityofsalem.net).

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

**MINUTES**  
**Downtown Advisory Board**  
Thursday, February 23, 2023 @ Noon  
**350 Commercial St. NE**  
[YouTube](#)

**1. CALL TO ORDER**

**Call to Order and Roll Call:** 12:01 p.m.

**Roll Call:** Rian Fechtel; Kirk Sund; Charles Weathers; Allan Pollock; Quandary Robertson; Rory McManus; Chrissie Bertsch (Board Member Bertsch connected via Zoom at 12:03 p.m.)

**Excused:** Joshua Kay; Sara Ngo

**Staff:** Sheri Wahrgren; Michael Brown; Shelly Ehenger; Lynda Rose; Irma Rivera

**Guest:** N/A

**2. APPROVAL OF AGENDA**

**Motion:** Move to approve the agenda for February 23, 2023, with an amendment to include an action item cancelling the March 23, 2023, Downtown Advisory Board meeting.

**Motion by:** Board Member Pollock

**Seconded by:** Board Member Fechtel

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**3. APPROVAL OF MINUTES**

**Motion:** Move to approve the Minutes from February 9, 2023, as presented.

**Motion by:** Board Member Fechtel

**Seconded by:** Board Member Sund

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**4. PUBLIC COMMENT**

a. N/A

**5. ACTION ITEMS**

a. **Should DAB recommend to the City Council approval of DABs FY 2023-24 Downtown Parking Fund budget?**

Comments/Questions: Wahrgren; Weathers; Sund; Pollock; McManus; Bertsch

**Motion:** Recommend to the City Council approval of DABs FY 2023-24 Downtown Parking Fund budget, including an increase in daily parking fees from \$3 to \$5.

**Motion by:** Board Member Pollock

**Seconded by:** Board Member Sund

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

b. **Should DAB cancel its March 23, 2023, meeting, with the next regularly scheduled meeting being April 27, 2023?**

Comments/Questions: Wahrgren

**Motion:** Recommend that DAB forego its March 23, 2023, meeting.

**Motion by:** Board Member Fechtel

**Seconded by:** Board Member Bertsch

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**6. INFORMATION REPORTS**  
**N/A**

**7. ADJOURN @ 12:36 p.m.**

**Next Meeting:** April 27, 2023



**MEMORANDUM**

*Urban Development Department*

**TO: Downtown Advisory Board**

**FROM: Sheri Wahrgren**

**DATE: April 27, 2023**

**SUBJECT: Acquisition of property located at 295 Commercial St. SE**

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On April 10, 2023, the Urban Renewal Agency Board approved a Purchase and Sale Agreement to acquire the unimproved real property located at 295 Commercial St. SE for \$3.5M

This is the final developable parcel remaining from the former Boise-Cascade site and was most recently the location of the proposed Marquis Post-Acute Rehab Center. The Marquis project was determined to be unfeasible by the owner and the property was listed for sale.

The property is 1.14 acres and is located in both the Riverfront-Downtown Urban Renewal Area (43%) and the South Waterfront Urban Renewal Area (57%), with funding for the acquisition coming from each URA's proportionate share.

The FY 2023 Riverfront-Downtown Urban Renewal budget has sufficient uncommitted funds to support the purchase of the site.

At this time there is no formal plan for the site, but it is intended to support the need for housing options in Salem.