



City of Salem Solid Waste Committee

Finance Department, Room 230, Conference Room
Thursday, August 17, 2023, 12:00 p.m. – 1:30p.m.

View Via YouTube: https://www.youtube.com/channel/UCQLi9RKZNHu4wfYcs_TC0TA

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PARTICIPANTS

Board Members

Councilor Virginia Stapleton, Chair
Councilor Linda Nishioka
Councilor Deanna Gwyn
Councilor Micki Varney
Alternate – Councilor Julie Hoy

Staff

Josh Eggleston, Chief Financial Officer
Kalli Leinenbach, Budget Manager
Ryan Zink, Senior Fiscal Analyst/Franchise Administrator

Guests

Brian May, Division Manager (Environmental Services Division, Marion County Public Works)

AGENDA

1. Welcome and call to order
2. Approval of Minutes
 - a. July 14, 2023, Minutes (agenda packet pg.3)
3. Public Comment - Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda
4. Action Items
 - a. N/A
5. Management Update/Information Items
 - a. Getting to know the solid waste system, infrastructure, and partners:
 - i. Solid Waste Partners – guest presentation: Brian May
 - ii. Facility Tours
 1. August: Garten Services Recycling

2. September: Covanta and Marion Resource Recovery Facility (MRRF)
 - iii. “Marion Resourcers Movement” (formerly “Master Recyclers” program)
 1. <https://www.marionresourcersmovement.org/>
 2. Free 6-week training (Fall 2023 in Woodburn)
 - b. Council policy considerations: Salem Revised Code related to rate setting (agenda packet pg.5)
 - c. 2024 Haulers’ Rate Request
 - d. Recycling Modernization Act – Presentation Shared with Climate Action Plan Committee May 8, 2023 (agenda packet pg.7)
 - e. Climate Action Plan
6. New Business
 - a. December meeting time conflict
7. Adjourn

Next Meeting: September 21, 2023

This meeting is being conducted in person, with remote attendance by the public as an option. Interested persons may view the meeting online on [YouTube](#). Please submit written comments on agenda items, or pre-register to provide Public Comment on items not on the agenda, by 5 p.m. or earlier one day prior to the day of the meeting at finance@cityofsalem.net.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem’s policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

CITY OF SALEM SOLID WASTE COMMITTEE Minutes (DRAFT)

DATE: July 14, 2023

PLACE: Finance Conference Room (555 Liberty St SE, RM 230)

CHAIRPERSON: Virginia Stapleton

STAFF LIAISON: Ryan Zink, Senior Fiscal Analyst 503-588-6258 RZink@cityofsalem.net

View recording via YouTube: <https://www.youtube.com/watch?v=ro44-c6fZyY&t=19s>

Members Present:

Councilor Virginia Stapleton
Councilor Deanna Gwyn
Councilor Linda Nishioka
Alternate-Councilor Julie Hoy

Members Absent:

Councilor Micki Varney

Staff Present:

Josh Eggleston, Chief Financial Officer
Kali Leinenbach, Budget Manager
Ryan Zink, Senior Fiscal Analyst/Franchise Administrator
Kelli Blechschmidt, Management Analyst II
James Wharton-Hess, Management Analyst II

1. CALL TO ORDER: 12:00 PM / Quorum
 Member Nishioka joined the meeting at 12:13PM

2. APPROVAL OF COMMITTEE MINUTES
 - a. N/A

3. Public Comment
 - a. None

4. Action Items
 - a. None

5. Management Update / Information Items
 - a. Committee Initial Priorities - Introduction
 1. Committee member onboarding/orientation, Ryan Zink, Franchise Administrator

Questions or comments: Chair Stapleton, Member Gwyn, Member Nishioka, Alternate-Member Hoy

Answers or comments: Ryan Zink, Franchise Administrator

2. Council-adopted solid waste policy, Ryan Zink, Franchise Administrator

Questions or comments: Chair Stapleton, Member Gwyn, Member Nishioka, Alternate-Member Hoy

Answers or comments: Ryan Zink, Franchise Administrator

3. COSA (Cost of Service Analysis) / Rate setting effective 1/1/2024, Ryan Zink, Franchise Administrator

Questions or comments: Chair Stapleton, Member Gwyn, Member Nishioka, Alternate-Member Hoy

Answers or comments: Ryan Zink, Franchise Administrator

6. New Business

Standing meeting date/time for Solid Waste Committee

Questions or comments: Chair Stapleton, Member Gwyn, Member Nishioka, Alternate-Member Hoy

Answers or comments: Ryan Zink, Franchise Administrator

Meeting was adjourned at 1:14PM. The next meeting date is to be determined.

Sec. 47.015. Purpose.

To protect the public health, safety, and welfare, it is the policy of the City to regulate collection, disposal, recycling and resource recovery of solid waste, and to establish a process for the grant of solid waste management franchises in order to:

- (a) Provide for safe and sanitary collection, transportation, and disposal of solid waste, and provide for recycling and resource recovery.
- (b) Provide a coordinated citywide program for the control of solid wastes in cooperation with federal, state, and other local agencies.
- (c) Provide for, and encourage research, studies, surveys, and demonstration projects to promote the development of more sanitary, efficient, and economical solid waste management, recycling and resource recovery.
- (d) Ensure rates for solid waste management are just, fair, reasonable, and adequate to provide necessary solid waste management, recycling and resource recovery and prohibit rate preferences and other discriminatory practices.
- (e) Provide technologically and economically feasible recycling and resource recovery.
- (f) Fulfill the purposes set forth in ORS 459A.085(4).

(Prior Code, § 47.015; Ord. No. 244-79; Ord. No. 126-07)

Sec. 47.099. Rates; billing.

- (a) For any services required to be performed under this chapter, the franchisee shall not charge any amount in excess of the rates fixed pursuant to this section.
- (b) The franchisee shall supply all customers with not less than 30 days' notice of any rate increase, the amount of any such increase, and the effective date thereof, unless a shorter time is authorized by the Director.
- (c) The franchisee shall bill all customers at least tri-monthly on forms approved by the Director.
- (d) The Council shall establish and adjust rates by service or by zone. Before any rate is established or adjusted, the Director shall conduct an investigation of the rates and shall submit a recommendation to the Council. Upon receipt of the Director's recommendation, the Council shall hold a public hearing, and, after receipt of evidence and testimony, may adopt an order establishing or adjusting the rates for solid waste management provided by the franchisee.
- (e) A franchisee may submit, as part of the franchisee's operating statement, or at such other time deemed appropriate by the franchisee, a request for a rate adjustment on forms provided by the Director. Any such request shall be based on information submitted by the franchisee with the franchisee's annual operating statement.
- (f) In establishing or adjusting rates, the following factors shall be considered:
 - (1) Current and projected revenues;
 - (2) Current and projected operating expenses;
 - (3) Acquisition and replacement of equipment;
 - (4) Professional and consultant services;
 - (5) Reasonable operating margin;

- (6) Construction and maintenance costs;
 - (7) Research, training, and development;
 - (8) Special services;
 - (9) Composting, recycling, reuse, and resource recovery services, if such services are required by the City or any other governmental agency with jurisdiction over the activity or service; and
 - (10) Any other factor deemed relevant by the Council.
- (g) Where no rate has been established for a particular kind of service, the Director may establish an interim rate, pursuant to the factors listed in subsection (f) of this section, until a final rate has been set by the Council.

(Prior Code, § 47.099; Ord. No. 54-65; Ord. No. 244-79; Ord. No. 51-96; Ord. No. 126-07; Ord. No. 9-10)











My intent today is to merely introduce you to the Plastic Pollution and Recycling Modernization Act

This is not an in-depth study, but I'm happy to answer questions and follow up with additional information as needed.

Appendix 8

OBJECTIVE 2: Reduce waste at the source and facilitate a closed loop, circular economy

Code	Task	GHG Reduction Potential	Cost	Lead Agency	Co-Benefits
MW05	Develop more comprehensive sustainable specifications for City bidding/RFP processes.	Low	\$	City	 
MW06	Develop lending libraries of things (ex. Thingery in Vancouver) to be located at neighborhood resilience hubs. Collaborate with public libraries and neighborhood associations.	Low	\$\$\$	City	  
MW07	Collaborate with local and regional producers to recycle packaging, printing and writing paper and food serviceware at the end of life, i.e. support policies and practices related to extended producer responsibility per SB 582.	Low	\$\$\$\$	City	 
MW08	Implement and enforce a city-wide ban on non-essential single-use plastics and expanded polystyrene (EPS) products.	Low	\$	City	

The RMA directly ties in with the Climate Action Plan strategy MW07.

CAP Appendix 8, Materials and Waste, Objective 2, Strategy #07 (page 34)

Big Changes Coming!

- ▶ Updates Oregon's recycling system building on existing community programs
- ▶ Everyone has the same opportunities to recycle
- ▶ Producers share responsibility (Packing, printing and writing paper, and food serviceware)
- ▶ Became effective January 1, 2022, program implementation begins July 2025
- ▶ Benefits for local governments - funding for expanding recycling opportunities

The Plastic Pollution and Recycling Modernization Act updates Oregon's recycling system by building on local community programs and leveraging resources from producers, creating a system where everyone in Oregon has the same opportunities to recycle.

The law requires producers of packing, printing and writing paper, and food serviceware to share responsibility for the effective, responsible handling of their products after use.

The new law became effective January 1, 2022, and program implementation begins in July 2025.

The RMA builds on existing standards and requirements from Oregon's Opportunity to Recycle Act.

And the new law creates many benefits for local governments, including funding to expand recycling opportunities and to help reduce contamination in the recycling system

How It Will Work

- ▶ Producers
 - ▶ Will join a Producer Responsibility Organization (PRO)
- ▶ Producer Responsibility Organization
 - ▶ Will use the fees to fund various local government recycling expenses
- ▶ Recycling Process Facilities
 - ▶ Will establish new permit and certification requirements
- ▶ Uniform Statewide Collection List
 - ▶ Will establish a uniform list of materials that are recyclable across Oregon
- ▶ Local Governments
 - ▶ Will receive funding to expand recycling services and address contamination

Producers will join a Producer Responsibility Organization and pay fees based on the products they sell in Oregon

Producer Responsibility Organizations (PROs) will use the fees to fund and reimburse various local recycling service expenses

Recycling Processing Facilities will establish new permit and certification requirements

A Uniform Statewide Collection List will establish a uniform list of materials that are recyclable across Oregon

Local Governments will receive financial support to expand recycling services and address contamination

Local Government Needs Assessment Survey

- ▶ Existing Recycling Services
 - ▶ On-route commingle
 - ▶ Single-family / Multi-family (not widely used)
 - ▶ Commercial
 - ▶ Residential Curbside: Glass, Motor Oil, Anti-freeze, Batteries, Paint, Cooking Oil
 - ▶ Recycling Depots and Reload Facility
 - ▶ Household Hazardous Waste (HHW)
 - ▶ Electronic Recycling (eWaste)
- ▶ Expanding Recycling Services Yes/No?
 - ▶ On-route - Multi-family (July 2026)
 - ▶ Recycling Depots (New and Expanding)
 - ▶ Recycling Reload Facility (Expanding)

In order for local governments to be eligible for funding, they needed to complete and submit a Needs Assessment Survey by April 14, 2023.

After collaborating with our haulers group, Marion County, and other local partners, we completed and submitted the Needs Assessment which will be reviewed by DEQ and passed on to the PRO.

The questions of the survey were very high-level, gauging our existing recycling services and assessing where we might expand service.

What's Coming Up

- ▶ April 2023 Rulemaking Advisory Committee held final meeting
- ▶ May-June 2023 Public comment period on draft rules
- ▶ March 31, 2024 PROs to deliver plans to DEQ based on Needs Assessment(s)
 - ▶ (PROs will be contacting Cities to confirm and discuss needs)
- ▶ Late 2024 Begin discussion about service expansion based on needs assessment after PRO program plans approved
- ▶ July 2025 Program plans implemented
- ▶ July 2026 Multi-family program plans implemented

RecyclingAct.Oregon.gov