



## City of Salem Airport Advisory Commission

September 20, 2023  
6-7 p.m. Hybrid  
Board Members In-Person

Si necesita ayuda para comprender esta información, por favor llame 503-588-6314

### **PARTICIPANTS**

#### Board Members

John Foley; Chair, Douglas Brenizer; Vice-Chair, Kat Pence, LTC Nathan Edgecomb, Christopher Burkholder, Mike Morrow, Arnaud Verstuyf

#### City Council Liaison

Linda Nishioka

#### Staff

John Paskell, Kendrick Arakaki

### **AGENDA**

1. Welcome, call to order, and roll call
2. Approval of Agenda for September 20, 2023
3. Approval of Minutes from July 19, 2023
4. Public Comment - Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda.
5. Reports
  - a. Tower Chief Report – Rob Broyhill
  - b. Airport Manager Report – John Paskell
6. Items for Commission Discussion
  - a. Airport Communications – Arnaud Verstuyf
7. Adjournment

Next Meeting: November 15, 2023

This meeting is being conducted with a virtual component, with in-person attendance by the governing body. Interested persons may view the meeting online on YouTube. Please submit written comments on agenda items, or pre-register to provide Public Comment on items not on the agenda, by 5 p.m. or earlier one day prior to the day of the meeting at [AAC@cityofsalem.net](mailto:AAC@cityofsalem.net).

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (711 for Relay) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income and housing status, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.



**MINUTES**  
**AIRPORT ADVISORY COMMISSION**  
Wednesday, July 19, 2023 - 6 p.m.  
Virtual Meeting  
[YouTube](#)



**1. CALL TO ORDER, ROLL CALL**

**Call to order:** 6:02 p.m.

**Roll Call:** John Foley; Chair, Kat Pence, Christopher Burkholder, Mike Morrow, Arnaud Verstuyf

**Absent:** LTC Nathan Edgecomb, Douglas Brenizer

**Staff:** John Paskell, Mark Becktel, Aaron Ison, Kendrick Arakaki

**Guest:** N/A

**2. APPROVAL OF AGENDA**

**Motion:** Move to approve the July 19, 2023, agenda as presented.

**Motion by:** Member: Verstuyf      Seconded by: Burkholder

**Action:** Approved the meeting agenda for July 20, 2023, as presented.

**Vote:** Unanimous

**Motion approved**

**3. APPROVAL OF MINUTES**

**Motion:** Move to approve the May 17, 2023, minutes as presented.

**Motion by:** Member: Pence      Seconded by: Verstuyf

**Action:** Approved the meeting minutes for May 17, 2023, as presented.

**Vote:** Unanimous

**Motion approved**

**4. PUBLIC COMMENT – N/A**

**5. PRESENTATION – N/A**

**6. REPORTS**

**Tower Report:** John Paskell

Comments/Questions: Nishioka, Paskell, Burkholder

**Airport Manager Report:** John Paskell

Comments/Questions: Foley, Paskell, Morrow, Becktel, Verstuyf, Nishioka

**7. ACTION ITEMS – N/A**

**8. ITEMS FOR COMMISSION DISCUSSION**

Comments/Questions: Morrow

**9. ADJOURNMENT**

Meeting adjourned at 6:39 p.m.

Next meeting: September 20, 2023

**August 2023**

August Traffic Count- 4781

Difference from August 2022- -100

Busiest Day / 233

JAN-DEC 2022- 47168

JAN-AUG- 31339

JAN-AUG 2023

AC-0

AT-2307

GA LOCAL- 11295

GA ITINERANT-14641

MIL- 1744 (ITINERANT & Local Operations)

OVER FLIGHTS- 1352

## 2023 Salem Airport Noise Complaints

Month reported:

Month	Complaints					Running Total	Households			Monthly Average
	Fixed Wing	Jet	Helicopter	Military	Total		No. of Households	Repeaters	New	
January	0	0	1	0	1	1	0		1	0.00
February	0	0	0	0	0	1	0			0.00
March	0	0	0	0	0	1	0			0.00
April	0	0	1	3	4	5	0		4	0.00
May	0	6	0	0	6	11	0		6	0.00
June	1	0	2	0	3	14	0		3	0.00
July	1	0	0	0	1	15	0		1	0.00
August	1	0	3	0	4	19	0		4	0.00
September	0	0	0	0	0	19	0			0.00
October	0	0	0	0	0	19	0			0.00
November	0	0	0	0	0	19	0			0.00
December	0	0	0	0	0	19	0			0.00
<b>Yearly Total</b>	<b>3</b>	<b>6</b>	<b>7</b>	<b>3</b>	<b>19</b>		<b>0</b>	<b>0</b>	<b>19</b>	
<b>Yearly Average</b>	15.79%	31.58%	36.84%	15.79%			#DIV/0!	#DIV/0!		

**Monthly Comments:**

January            1 NEW: UNK Helo Multiple Passes

February            No Complaints Recorded

March                No Complaints Recorded

April                4 NEW: 1 UNK Helo at Night : 3 Military Chinook Flying Low at Night.

May                 6 NEW: F-15 Flight Over Capitol Building

June                3 NEW: 2 UNK Helo flying low - Tower CLSD; 1 UNK fixed wing - early morning pattern work

July                 1 NEW: UNK low flying and loud A/C

August             1 NEW: UNK Single engine 3 NEW: Low flying helo - Powerline Inspection

September        No Complaints as of 9/13/23

October

November

December