



## City of Salem Downtown Advisory Board

November 8, 2023  
Noon -1:30 p.m. In-Person  
350 Commercial St NE

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

### **PARTICIPANTS**

#### Board Members

Joshua Kay, Chair; Kirk Sund; Allan Pollock; Charles Weathers; Quandary Robertson; Rory McManus; Rian Fechtel; Sara Ngo

#### Staff

Sheri Wahrgren, Shelly Ehenger, Lynda Rose

### **AGENDA**

1. Welcome and call to order
2. Approval of agenda
3. Approval of minutes from October 26, 2023
4. Public Comment - Appearance of persons wishing to address the Board on any matter other than those which appear on this agenda
5. Action Items
  - a. None
6. Information Reports
  - a. Downtown Projects
7. Adjourn

### **Next Meeting: December 14, 2023**

This meeting is being conducted In-Person only. No virtual participation is possible. Interested persons may view the meeting online on [YouTube](#), and the public may attend in person. Please submit any written comments on agenda items no later than 5 p.m. one day prior to the day of the meeting at [DAB@cityofsalem.net](mailto:DAB@cityofsalem.net).

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (711 for Relay) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income and housing status, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

**MINUTES**  
**Downtown Advisory Board**  
Thursday, October 26, 2023 @ Noon  
**350 Commercial St. NE**  
[YouTube](#)

1. **Call to Order and Roll Call:** 12:01 p.m.  
**Roll Call:** Kirk Sund, Allan Pollack, Charles Weathers, Rory McManus, Sara Ngo  
**Excused:** Rian Fetchel, Quandary Robertson, and Charles Weathers  
**Unexcused:** None  
**Guests:** Salem Main Street: Derek Gilbert and Jim Vu  
Travel Salem: Angie Villery  
Gerry Frank Amphitheater: Kathleen Swarm
  
2. **APPROVAL OF AGENDA**  
**Motion:** Move to approve the agenda for October 26, 2023, as presented.  
**Motion By:** Board Member Sund  
**Seconded by:** Board Member Pollock  
**Action:** Approved  
**Vote:** Aye: Unanimous **Motion PASSES**
  
3. **APPROVAL OF MINUTES**  
**Motion:** Move to approve the Minutes from July 27, 2023, as presented.  
**Motion by:** Board Member Sund  
**Seconded by:** Board Member McManus  
**Action:** Approved  
**Vote:** Aye: Unanimous **Motion PASSES**
  
4. **PUBLIC COMMENT**
  - a. None
  
5. **ACTION ITEMS**
  - a. **Should DAB meet in November 2023?**  
**Comments / Questions: Sund, Wahrgren**  
**Motion:** Recommend that DAB schedule a meeting for November 8, 2023  
**Motion by:** Board Member Sund  
**Seconded by:** Board Member Allan  
**Action:** Approved  
**Vote:** Aye: Unanimous **Motion PASSES**
  
  - b. **Should DAB meet in December 2023?**  
**Comments / Questions: Everyone to decide due to holidays**  
**Motion:** Recommended that DAB schedule a meeting for December 14, 2023  
**Motion by:** Board Member Sund  
**Seconded by:** Board Member Ngo  
**Action:** Approved  
**Vote:** Aye: Unanimous **Motion PASSES**

- 6. INFORMATION REPORTS**
- a. Salem Mainstreet 2023 Holiday Parade  
Comments/Questions: Ngo Derek Gilbert
  
  - b. Travel Salem Update  
Comments/Questions: Ngo, Sund Angie Villery
  
  - c. Riverfront Park Amphitheater Update  
Comments/Questions: Ngo, Sund Kathleen Swarm
  
  - d. Marion Parkade Project  
Comments/Questions: Ngo, Sund Teresa Smalley
  
  - e. Downtown Business Activity Update  
Comments/Questions: Ngo, Sund, Kay Sheri Wahrgren
- 7. ADJOURN @ 1:39 p.m.**

**Next Meeting: Wednesday, November 8, 2023**