

**TO:** Planning Commission

**FROM:** Lisa Anderson-Ogilvie, AICP  
Deputy Community Development Director and  
Planning Administrator

**MEETING DATE:** November 21, 2023

**AGENDA ITEM:** 5.1

**SUBJECT:** **Comprehensive Plan Change and Zone Change Case No. CPC-ZC23-02 – 5465 Turner Road SE; Request for continuance**

**The applicant is requesting the Planning Commission open the Public Hearing and continue the hearing until 5:30 p.m., Tuesday, December 19, 2023.**

The applicant has requested the continue in order to review the conditions of approval and prepare for the hearing. Staff has no objections to the continuance.

**Attachments:** A) Request from Applicant dated November 17, 2023

cc: CPC-ZC23-02 File

## Olivia Dias

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**From:** Olivia Dias  
**Sent:** Friday, November 17, 2023 2:32 PM  
**To:** Britany Randall  
**Cc:** Laurel Christian; Robin Dalke; Lisa Anderson-Ogilvie  
**Subject:** RE: Staff Report - Case No. CPC-ZC23-02 for 5465 Turner Rd SE

Received, thank you.

**Olivia Dias**, (she/her)  
*Current Planning Manager*  
City of Salem | Community Development Department  
555 Liberty St SE, RM 305, Salem, OR 97301  
[odias@cityofsalem.net](mailto:odias@cityofsalem.net) | 503-540-2343  
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Due to limited staffing, the Planner's Desk has temporary hours: 10-4 Monday-Friday  
Questions on Zoning and Sign Permits can be submitted by email to [Planning@cityofsalem.net](mailto:Planning@cityofsalem.net)

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**From:** Britany Randall <britany@brandlanduse.com>  
**Sent:** Friday, November 17, 2023 10:47 AM  
**To:** Olivia Dias <ODias@cityofsalem.net>  
**Cc:** Laurel Christian <LChristian@cityofsalem.net>; Robin Dalke <RDalke@cityofsalem.net>; Lisa Anderson-Ogilvie <LMAnderson@cityofsalem.net>  
**Subject:** RE: Staff Report - Case No. CPC-ZC23-02 for 5465 Turner Rd SE

Hi Olivia,

Thank you for speaking with me about this request. Based on your recommendations and concerns that a cancellation wouldn't reach everyone in time, we are amenable to requesting a continuance of the public hearing to December 19<sup>th</sup>. If any additional information is needed from our team, please let me know.

Thank you,

**Britany Randall**

**BRAND**

Owner & Principal Planner  
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