

**MINUTES**  
**HISTORIC LANDMARKS COMMISSION WORK SESSION**  
**February 16, 2023**

**COMMISSIONERS PRESENT**

Andrew Zimmerman, Chair  
Jessica Curteman  
Brett Fuller  
Juliana Inman  
Chris Morris  
Kirsten Straus

**STAFF PRESENT**

Kimberli Fitzgerald, Historic Preservation  
Officer  
Lisa Anderson-Ogilvie, Deputy Community  
Development Director and Planning  
Administrator  
Zachery Cardoso, Recorder

**COMMISSIONERS ABSENT**

Jennifer Maglinte-Timbrook  
Steven Ponce

**1. CALL TO ORDER:**

Chair Zimmerman called the meeting to order at 5:34 P.M.

**2. SWEARING IN NEW COMMISSIONERS:**

Commissioner Straus was sworn in by Lisa Anderson-Ogilvie

**3. Roll call was taken and quorum was established.**

**4. PUBLIC COMMENT:**

Pat Eck, Save the Criterion Schoolhouse Committee

**5. APPROVAL OF MINUTES**

**a. Minutes of January 19, 2023**

**Motion:** Move to approve the minutes.

**Motion by:** Commissioner Inman

**Seconded by:** Commissioner Fuller

**Questions or Comments by:** None

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook, Ponce

*Abstentions:*

**Action:** Moved to approve the minutes.

**VOTE:**

6. DESIGN REVIEWS

None

7. ACTION ITEMS:

None

8. DISCUSSION ITEMS:

- a. Workplan Assignments
  - a. Public Outreach
    - i. Celebrations - Commissioner Straus, Zimmerman, Curteman
    - ii. Volunteers – Commissioners Inman (Heritage Forum), Fuller (“Salem Began Here” Sign), Straus (“Salem Began Here” Sign), Curteman (Volunteers)
    - iii. Social Media - Commissioner Zimmerman
    - iv. Workshops – Commissioner Straus (Forum)
  - b. Protect Cultural Landscapes and Archaeological Resources
    - i. Roundtable - Commissioner Curteman
    - ii. Public Archaeology – Commissioner Curteman, Fuller
- b. Newsletter Check-In
  - a. Gardens and Landscapes
    - i. Inman – Lord and Schryver
    - ii. Fuller – Native Landscapes
    - iii. Straus – Pear Tree in Bush Park

9. HISTORIC PRESERVATION OFFICER REPORT

- a) Update on UGM Site
- b) National Archaeology Conference

With no further business to discuss, the meeting was adjourned at 6:09 p.m.

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Prepared by: *Zachery Cardoso, Recorder*  
February 16, 2023

**APPROVED: March 16, 2023**