

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
January 19, 2023

COMMISSIONERS PRESENT

Andrew Zimmerman, Chair
Jessica Curteman
Brett Fuller
Juliana Inman
Jennifer Maglinte-Timbrook
Chris Morris
Steven Ponce

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Fred Wilson, Deputy City Attorney
Zachery Cardoso, Recorder

COMMISSIONERS ABSENT

1. CALL TO ORDER:

Vice-Chair Zimmerman called the meeting to order at 5:30 P.M.

2. SWEARING IN NEW COMMISSIONERS:

Commissioner Morris was sworn in by Fred Wilson

3. Roll call was taken and quorum was established.

4. ELECTIONS

Vice-Chair Zimmerman called for nominations for Chair.

Motion: Elect Andrew Zimmerman as Chair.

Motion by: Commissioner Maglinte-Timbrook

Questions or Comments by: None

Vote:

Aye: Fuller, Inman, Maglinte-Timbrook, Morris, Ponce, Zimmerman

Nay:

Absent: Curteman

Abstentions:

Action: Elect Andrew Zimmerman as Chair.

VOTE:

Yes 6 No 0 Abstain 0 Absent 1 (Curteman)

Motion: Elect Jennifer Maglinte-Timbrook as Vice-Chair.

Motion by: Commissioner Inman

Questions or Comments by: None

Vote:

Aye: Fuller, Inman, Maglinte-Timbrook, Morris, Ponce, Zimmerman

Nay:

Absent: Curteman

Abstentions:

Action: Elect Jennifer Maglinte-Timbrook as Vice-Chair.

VOTE:

Yes 6 No 0 Abstain 0 Absent 1 (Curteman)

5. PUBLIC COMMENT:

None

6. APPROVAL OF MINUTES

a. Minutes of November 17, 2022

Motion: Move to approve the minutes.

Motion by: Commissioner Inman

Seconded by: Commissioner Ponce

Questions or Comments by: None

Vote:

Aye: Fuller, Inman, Maglinte-Timbrook, Morris, Ponce, Zimmerman

Nay:

Absent: Curteman

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 6 No 0 Abstain 0 Absent 1 (Curteman)

7. DESIGN REVIEWS

a) Historic Design Review – Case No. HIS22-30 for 555 Liberty St SE

Class 4 Legislative Major Historic Review of a proposal to designate the Civic Center (c.1972), as a local historic resource, zoned PS (Public Service), and located at 555 Liberty Street SE 97301; Marion County Assessors Map and Tax Lot numbers: 073W27BD00100 and 073W27BA03200.

The Chair opened the public hearing at 5:36 p.m., asked the staff to read the criteria, and called for any conflicts of interest. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission Recommend to City Council **APPROVAL** of the proposal to designate the Salem Civic Center as a Local Historic Resource.

Commissioner Curteman joined the meeting at 5:44 P.M.

Questions for Staff by: None

The designation was initiated by city staff so there is no applicant testimony.

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: Commissioner Ponce, Zimmerman, Inman, Maglinte-Timbrook

The Chair asked if anyone would like to keep the record open for additional testimony.

With no request, the Chair closed the public hearing 5:51 p.m. and the Commission proceeded to deliberations.

Motion: Move to Approve staff recommendation

Motion by: Commissioner Inman

Seconded by: Commissioner Maglinte-Timbrook

Questions or Comments by: Commissioners Inman, Morris, Zimmerman

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Morris, Ponce, Zimmerman

Nay:

Absent:

Abstentions:

Action: Approve Staff recommendation

VOTE:

Yes 7 No 0 Abstain 0 () Absent 0 ()

8. ACTION ITEMS:

a. Work Plan for 2023 and Annual Report 2022

Kimberli Fitzgerald presented a brief overview of the annual report and workplan.

Chair Zimmerman facilitated commissioners signing up for action items on the 2023 work plan.

Motion: Move to approve the annual report and work plan and forward to City Council

Motion by: Commissioner Maglinte-Timbrook

Seconded by: Commissioner Fuller

Questions or Comments by: Fuller, Maglinte-Timbrook

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Morris, Ponce, Zimmerman

Nay:

Absent:

Abstentions:

Action: Approve the annual report and work plan and forward to City Council

VOTE:

Yes 7 No 0 Abstain 0 () Absent 0 ()

9. DISCUSSION ITEMS:

- a. Future HLC Meetings
 - a. Return to In-Person for February
- b. Newsletter Check-In
- c. Workplan Assignment Updates and Check-In
- d. Commissioner Training

10. HISTORIC PRESERVATION OFFICER REPORT

- a) Holman Building Interpretation
- b) Commissioner Holton resignation

With no further business to discuss, the meeting was adjourned at 6:34 p.m.

Prepared by: *Zachery Cardoso, Recorder*
January 19, 2023

APPROVED: February 16, 2023