

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
March 16, 2023

COMMISSIONERS PRESENT

Jessica Curteman
Brett Fuller
Juliana Inman
Jennifer Maglinte-Timbrook
Steven Ponce
Kirsten Straus

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Fred Wilson, Assistant City Attorney
Zachery Cardoso, Recorder

COMMISSIONERS ABSENT

Andrew Zimmerman, Chair
Chris Morris

1. CALL TO ORDER:

Vice-Chair Maglinte-Timbrook called the meeting to order at 5:30 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT:

4. APPROVAL OF MINUTES

a. Minutes of February 16, 2023

Motion: Move to approve the minutes.

Motion by: Commissioner Inman

Seconded by: Commissioner Fuller

Questions or Comments by: None

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Ponce, Straus

Nay:

Absent: Morris, Zimmerman

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (Morris, Zimmerman)

.....
5. DESIGN REVIEWS

a) Historic Design Review – Case No. HIS23-03 for 460 Leslie St SE

A Class 3 Major Historic Design review of a proposal to replace eight windows and siding on the exterior of the Bishop House (1938), a historic contributing building in the Gaiety Hill/Bush's Pasture Park Historic District in the RS (Single Family Residential) zone, and located at 460 Leslie Street - 97301 (Marion County Assessor Map and Tax Lot Number: 073W27CA00500).

The Vice-Chair opened the public hearing at 5:33 p.m., asked the staff to read the criteria, and called for any conflicts of interest. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in the staff report, staff recommends that the Historic Landmarks Commission APPROVE the proposal.

Questions for Staff by: Commissioner Straus

Applicant Testimony: Rich Bontrager, Kaufman Home Maintenance, 5797 State St

Questions for the Applicant by: Commissioner Straus, Ponce, Curteman

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

The Vice-Chair asked if anyone would like to keep the record open for additional testimony.

With no request, the Chair closed the public hearing 5:46 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation.

Motion by: Commissioner Ponce

Seconded by: Commissioner Curteman

Questions or Comments by: Commissioner Straus, Curteman, Maglinte-Timbrook

Motion: Move to reopen the hearing.

Motion by: Commissioner Curteman
Seconded by: Commissioner Straus

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Ponce, Straus
Nay:
Absent: Morris, Zimmerman
Abstentions:

Action: Reopen the hearing.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (Morris, Zimmerman)

The Hearing was reopened at 5:52.

The Applicant answered questions from Commissioner Straus and Curteman

Staff answered questions from Commissioner Straus and Inman

The Vice Chair closed the hearing again at 6:00 p.m.

The Commission returned to deliberations on the original motion.

Motion: Move to approve staff recommendation.

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Ponce, Straus
Nay:
Absent: Morris, Zimmerman
Abstentions:

Action: Approve Staff Recommendation.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (Morris, Zimmerman)

.....
6. ACTION ITEMS:

None

.....
7. DISCUSSION ITEMS:

- a. Workplan Updates
 - a. Photo Contest – Commissioner Curteman
 - b. Qing Ming – Kimberli Fitzgerald, Commissioner Curteman and Straus volunteered
 - c. Public Archaeology – Kimberli Fitzgerald
 - d. Criterion Schoolhouse Workshop – Kimberli Fitzgerald

- b. Newsletter Check-In
 - a. Spring Newsletter – Parks and Gardens
 - i. Deadline March 24
 - b. Summer Newsletter - Fair

8. HISTORIC PRESERVATION OFFICER REPORT

- a) Civic Center Local Designation
- b) Met with the Grand Rhonde
- c) Met with the Siletz

With no further business to discuss, the meeting was adjourned at 6:22 p.m.

Prepared by: *Zachery Cardoso, Recorder*
March 16, 2023

APPROVED: April 20, 2023