

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
October 19, 2023

COMMISSIONERS PRESENT

Andrew Zimmerman, Chair
Jessica Curteman
Brett Fuller
Juliana Inman
Jennifer Maglinte-Timbrook
Steven Ponce
Kirsten Straus
Connie Strong

STAFF PRESENT

Lisa Anderson-Ogilvie, Deputy Community
Development Director & Planning
Administrator
Fred Wilson, Assistant City Attorney;
Kimberli Fitzgerald, Historic Preservation
Officer
Zachery Cardoso, Recorder

COMMISSIONERS ABSENT

Chris Morris

1. CALL TO ORDER:

Chair Zimmerman called the meeting to order at 5:30 p.m.

2. Roll call was taken and quorum was established.

Commissioner Maglinte-Timbrook made a motion.

Motion: Move the historic preservation month award presentation to after the public comment.

Motion by: Commissioner Maglinte-Timbrook

Seconded by: Commissioner Ponce

Questions or Comments by: none.

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Ponce, Straus, Zimmerman

Nay:

Absent: Morris, Strong

Abstentions:

Action: Move the historic preservation month award presentation to after the public comment.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (Morris, Strong)

3. PUBLIC COMMENT: None

4. Historic Preservation Month Award Presentation

Commissioner Zimmerman presented the Ben Maxwell award to the Oregon DAS, Pence Contractors, and SERA Architects for their work on restoring the Justice Building.

5. APPROVAL OF MINUTES

a. Minutes of August 17, 2023

Motion: Move to approve the minutes.

Motion by: Commissioner Inman

Seconded by: Commissioner Maglinte-Timbrook

Questions or Comments by: none.

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Ponce, Straus, Zimmerman

Nay:

Absent: Morris, Strong

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (Morris, Strong)

Commissioner Strong Joined the Meeting at 5:36 PM

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6. DESIGN REVIEWS

a) Historic Design Review – Case No. HIS23-19 for 567 High St SE

Class 3 Major Historic Design Review of a proposal to install 6ft high ~~wrought iron~~ metal fencing fronting both Oak Street and High Street SE on the site of the Daniel B. Jarman House (c 1929), a historic contributing building in the Gaiety Hill/Bush's Pasture Park Historic District, on property .63 acres in size, in the RS (Single Family Residential) zone and located at 567 High Street SE - 97301 (Marion County Assessor Map and Tax Lot Number: 073W27AC04500).

The Chair opened the public hearing at 5:36 p.m., asked the staff to read the criteria, and called for any conflicts of interest. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in the staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal with the following Conditions:

Condition 1: The applicant shall obtain a Class 2 Adjustment, authorizing an adjustment to the land use requirements within the underlying zone

which limit the height of residential fencing to four (4') in the front yard prior to installing the 6' high fencing in the front yard.

Condition 2: The applicant shall obtain a Revokable License to Encroach into the Right of Way prior to construction; and once the fence is constructed, the applicant shall ensure that the vegetation remains clear within the 10' x 50' vision clearance area at the northwest corner High Street SE and Oak Street SE.

Questions for Staff by: Commissioner Curteman, Straus, Inman, Fuller

Applicant Testimony: Derek Sadowski, 567 High St SE

Questions for the Applicant by: Commissioner Straus, Ponce, Curteman

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Kimberli passed physical printed materials to the commissioners to review for clarification on the design and installation.

Additional questions for staff: Curteman

The Chair asked if anyone would like to keep the record open for additional testimony.

With no request, the Chair closed the public hearing 6:19 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation.

Motion by: Commissioner Maglinte-Timbrook

Seconded by: Commissioner Inman

Questions or Comments by: Commissioner Maglinte-Timbrook, Inman, Curteman, Straus, Zimmerman

Vote:

Aye: Curteman, Fuller, Inman, Maglinte-Timbrook, Ponce, Straus, Strong, Zimmerman

Nay:

Absent: Morris

Abstentions:

Action: Approve Staff Recommendation.

VOTE:
Yes 8 No 0 Abstain 0 Absent 1 (Morris)

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6. ACTION ITEMS:

None

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7. DISCUSSION ITEMS:

- a. Action Plan Updates
 - i. Commissioner Straus is working on the Criterion Schoolhouse Nomination
 - ii. Commissioner Straus attended a meeting for a potential Jason Lee Archeological District
 - iii. Commissioner Zimmerman has been keeping our social media updated and recording Radio shows for the Salem History Moment
 - iv. Oregon is Archaeology Month
 - v. Commissioner Ponce was working on a tour of the window restoration facility.
 - vi. Commissioner Inman is doing a site visit at the Criterion Schoolhouse for work on the nomination.
 - vii. Commissioner Strong has been working on a homeowner forum and connection for new homeowners for historic homes.
- b. Newsletter Check-In

8. HISTORIC PRESERVATION OFFICER REPORT

- a. **Kim spoke at a Conference with the Grand Ronde.**
- b. **CLG Conference is coming up, free registration.**
- c. **Commissioners who are reaching the end of their term need to renew if they would like to continue.**
- d. **Holiday party with Planning Commission.**

With no further business to discuss, the meeting was adjourned at 6:52 p.m.

Prepared by: *Zachery Cardoso, Recorder*
October 19, 2023

APPROVED: November 16, 2023