

**MINUTES**  
**HISTORIC LANDMARKS COMMISSION WORK SESSION**  
**May 18, 2023**

**COMMISSIONERS PRESENT**

Andrew Zimmerman, Chair  
Jessica Curteman  
Brett Fuller  
Juliana Inman  
Chris Morris  
Steven Ponce  
Kirsten Straus

**STAFF PRESENT**

Lisa Anderson-Ogilvie, Deputy Community  
Development Director & Planning  
Administrator  
Fred Wilson, Assistant City Attorney;  
Kimberli Fitzgerald, Historic Preservation  
Officer  
Zachery Cardoso, Recorder

**COMMISSIONERS ABSENT**

Jennifer Maglinte-Timbrook

**1. CALL TO ORDER:**

Chair Zimmerman called the meeting to order at 5:30 p.m.

2. Roll call was taken and quorum was established.

3. **PUBLIC COMMENT: None**

**4. APPROVAL OF MINUTES**

a. Minutes of April 20, 2023

**Motion:** Move to approve the minutes.

**Motion by:** Commissioner Morris

**Seconded by:** Commissioner Inman

**Questions or Comments by:** none.

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Moved to approve the minutes.

**VOTE:**

**Yes 7 No 0 Abstain 0 Absent 1 (Maglinte-Timbrook)**

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**5. DESIGN REVIEWS**

a) Historic Design Review – Case No. HIS23-06 for 1015 High St SE

Class 3 Historic Review of a proposal to replace the existing front walkway, porch steps and handrail on the Cashatt House (c.1925), a contributing resource within the Gaiety Hill/Bush's Pasture Park Historic District, on property approximately 0.18 acres in size, zoned RS (Residential Single Family), and located at 1015 High Street SE (Marion County Assessors Map and Tax Lot number: 073W27CA-02900).

The Chair opened the public hearing at 5:32 p.m., asked the staff to read the criteria, and called for any conflicts of interest. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

**Staff Recommendation:** Based upon the information presented in the application, plans submitted for review, and findings as presented in the staff report, staff recommends that the Historic Landmarks Commission APPROVE the proposal.

**Questions for Staff by:** Commissioner Straus

Applicant Testimony: Karen Arabas, 1015 High St SE

**Questions for the Applicant by:** Commissioner Straus

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

**Additional questions for staff:** None

The Chair asked if anyone would like to keep the record open for additional testimony.

With no request, the Chair closed the public hearing 5:42 p.m. and the Commission proceeded to deliberations.

**Motion:** Move to approve staff recommendation.

**Motion by:** Commissioner Straus

**Seconded by:** Commissioner Inman

**Questions or Comments by:** Commissioner Straus, Inman, Zimmerman

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Approve Staff Recommendation.

**VOTE:**

**Yes 7 No 0 Abstain 0 Absent 1 (Maglinte-Timbrook)**

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**6. ACTION ITEMS:**

a. Salem Centennial Sign

At 5:46 Kimberli Fitzgerald shared a staff report regarding options for updating the Salem Centennial Sign.

Questions for Staff: Commissioner Curteman, Straus, Ponce, Fuller, Morris

Public Testimony: Jim Scheppke,  
Ellen Eisenberg, 592 Stagecoach Way SE  
David Lewis, 1194 37th Place NE  
Virginia Green, Grant Neighborhood

Questions for Staff: Commissioner Straus, Curteman, Ponce, Inman, Morris,

**Motion:** Replace the marker, replicating existing material and design – but with new language.

**Motion by:** Commissioner Curteman  
**Seconded by:** Commissioner Ponce

**Questions or Comments by:** Commissioner Curteman, Ponce, Inman, Morris, Fuller, Straus

**Vote:**

*Aye:* Curteman, Ponce, Zimmerman

*Nay:* Fuller, Inman, Morris, Straus

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Motion:** Direct Staff to provide more information on the logistics of replacing the sign and the city retaining authority over it.

**Motion by:** Commissioner Straus  
**Seconded by:** Commissioner Morris

**Questions or Comments by:** Commissioner Straus, Morris, Curteman

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Direct Staff to provide more information on the logistics of replacing the sign and the city retaining authority over it.

b. Photo Contest

i. Historic Exterior – Adults

**Motion:** Move to award the Historic Exterior - Adults

**Vote:**

*Cluckin' For Over 100 Years:* Straus, Zimmerman, Curteman, Ponce, Inman, Morris

*Pretty In Pink:* Fuller

*Hear the Bells:*

Abstain: Inman

**Action:** Award Historic Exterior - Adults to *Cluckin' For Over 100 Years*

ii. Historic Exterior – Youth

**Motion:** Move to award the Historic Exterior – Youth to *Learning About History in History*

**Questions or Comments by:** Commissioner Curteman, Straus, Zimmerman

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Award the Historic Exterior – Youth to *Learning About History in History*

iii. Historic Interior

**Motion:** Move to award the Historic Interior to *Civic Cathedral*

**Questions or Comments by:** Commissioner Straus, Curteman, Morris, Zimmerman

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Award the Historic Interior to *Civic Cathedral*

iv. Historic Landscape/Streetscape/Feature – Adults

**Motion:** Move to award the Historic Landscape/Streetscape/Feature – Adults

**Vote:**

*Nature without us: Zimmerman*

*Gotham City, Oregon: Straus, Fuller, Curteman, Ponce, Inman, Morris*

*Section 504 Sit-in:*

**Action:** Award Historic Landscape/Streetscape/Feature – Adults to *Gotham City, Oregon*

- v. Historic Landscape/Streetscape/Feature – Youth

**Motion:** Move to award the Landscape/Streetscape/Feature – Youth to *View of the Star*

**Questions or Comments by:** Commissioner Curteman, Straus, Inman, Fuller

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Award the Historic Landscape/Streetscape/Feature – Youth to *View of the Star*

- vi. Portrait or Animal Photo with a Historic Feature or Landscape

**Motion:** Move to award the Portrait or Animal Photo with a Historic Feature or Landscape to both *Forest in Englewood Park* and *Photography Partner*

**Vote:**

*Aye:* Curteman, Fuller, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:* Inman

**Action:** Award the Portrait or Animal Photo with a Historic Feature or Landscape to both *Forest in Englewood Park* and *Photography Partner*

- vii. Chair's Choice

Commissioner Zimmerman selected *Cluckin' For Over 100 Years* as the recipient of the Chair's Choice

- c. Historic Preservation Month Awards

- i. Chair

Commissioner Zimmerman selected Carroll Cottingham for the Chair's Award.

- ii. Ben Maxwell

**Staff Recommendation:** Award the Ben Maxwell Award to the Justice Building Rehabilitation and/or Yaquina Hall

**Discussion:** Commissioners Straus, Fuller,

**Motion:** Move to award Ben Maxwell Award to the Justice Building Rehabilitation and Yaquina Hall

**Motion by:** Commissioner Inman

**Seconded by:** Commissioner Straus

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:* Ponce

**Action:** Award the Ben Maxwell Award to the Justice Building Rehabilitation and Yaquina Hall

iii. Virginia Green

**Staff Recommendation:** Award the Virginia Green award to Kylie Pine

**Discussion:** Commissioner Straus, Curteman, Fuller, Zimmerman

**Motion:** Move to award the Virginia Green award to Kylie Pine

**Motion by:** Commissioner Straus

**Seconded by:** Commissioner Fuller

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Award the Virginia Green award to Kylie Pine

iv. Cultural Landscape

**Staff Recommendation:** Award the Cultural Landscape award to OAS Volunteers

**Discussion:** Commissioner Curteman, Inman, Straus

**Motion:** Move to award the Cultural Landscape award to OAS Volunteers

**Motion by:** Commissioner Inman

**Seconded by:** Commissioner Straus

**Vote:**

*Aye:* Curteman, Fuller, Inman, Morris, Ponce, Straus, Zimmerman

*Nay:*

*Absent:* Maglinte-Timbrook

*Abstentions:*

**Action:** Award the Cultural Landscape award to OAS Volunteers

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**7. DISCUSSION ITEMS:**

- a. Workplan Updates
- b. Newsletter Check-In

**8. HISTORIC PRESERVATION OFFICER REPORT**

- a. Juneteenth Celebration – Footsteps of Freedom
- b. LCIS Event
- c. Tour of Yaquina Hall

With no further business to discuss, the meeting was adjourned at 7:52 p.m.

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Prepared by: *Zachery Cardoso, Recorder*  
May 18, 2023

***APPROVED: June 15, 2023***