

SALEM HEARINGS OFFICER MINUTES
August 23, 2023

Hearings Officer
Jim Brewer

Staff Present
Peter Domine, Planner II
Olivia Dias, Current Planning Manager
Zachery Cardoso, Recorder

Hearings Officer Jim Brewer called the meeting to order at 5:30 p.m. and explained the procedures of the night's hearings. City of Salem staff members present were Peter Domine, Planner II; Olivia Dias, Current Planning Manager; and Zachery Cardoso, Recorder.

1. CONDITIONAL USE / CLASS 3 SITE PLAN REVIEW CU-SPR23-06

- **CU-SPR23-06 for 3737 Liberty Rd S**

Request: A consolidated application for a Conditional Use permit and Class 3 Site Plan Review to establish a new *Child Day Care Center* use within an existing *Religious Assembly* use on property 5.87 acres in size, zoned RM-II, and located at 3737 Liberty Rd S (Marion County Assessor's Map and Tax Lot Number 083W04DA / 8100).

The Hearings Officer read the applicable criteria into the record. No objection to jurisdiction was raised and the public hearing was opened at 5:34 p.m.

Case Manager Peter Domine entered the staff report, all attachments, and the presentation into the record and proceeded with the presentation. The Case Manager requested the record remain open due to an error on the initial notice.

RECOMMENDATION:

Based upon the Facts and Findings contained in the staff report, staff recommends that the Hearings Officer **APPROVE** the request for a conditional use and site plan review collective applications for the proposed new *Child Day Care Center* use within an existing building located at 3737 Liberty Rd S subject to the following conditions of approval:

CONDITIONAL USE:

Condition 1: The applicant shall install two additional bicycle parking spaces (e.g., one staple rack) to meet the minimum eight bicycle parking spaces to serve both uses, meeting the development standards of SRC 806.050 and 806.060.

At this time the Hearings Officer had questions for Staff.

PERSONS TESTIFYING:

Applicant: Kelly Wadsworth, 3737 Liberty Rd S

At this time the Hearings Officer had questions for the applicant.

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal from Applicant: None

The Hearings Officer had no additional questions for staff.

The Hearings Officer discussed the open record period.

The Open Record Period would go August 30 at 5 pm. September 6 for Open Rebuttal.
September 13 for final applicant rebuttal.

With no further questions or testimony to present, the Hearings Officer closed the public hearing at 5:46 p.m.

The meeting ended at 5:46 P.M.

Prepared by: Zachery Cardoso, August 23, 2023

Approved: August 24, 2023