

CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

Minutes

DATE: January 19, 2024

PLACE: ZOOM

CHAIRPERSON: Jose Gonzalez

STAFF LIAISON: Josh Eggleston, CFO 503-588-6130 JEggleston@cityofsalem.net

Members Present:

Councilor Jose Gonzalez, Chair
Councilor Micki Varney
Alternate-Councilor Linda Nishioka

Members Absent:

Councilor Deanna Gwyn
Councilor Vanessa Nordyke

Staff Present:

Keith Stahley, City Manager
Josh Eggleston, Chief Financial Officer
Kali Leinenbach, Budget Manager
Jenny Mattechek, CPA, Chief Accountant
Jeremy Morgan, Accounting Supervisor
Shengnan Thomas, Administrative Analyst I

Guest Present:

Ryan Pasquarella, Grove, Mueller, Swank, REDW Advisors & CPAs (Left at 4:33pm)

1. CALL TO ORDER: 4:02 PM / Quorum

2. APPROVAL OF COMMITTEE MINUTES

a. November 20, 2023

Motion was moved by Member Varney, seconded by Member Nishioka, and carried by the following vote:

Aye: Unanimous
Nay: None
Abstentions: None

3. PUBLIC COMMENT

- a. None

4. ACTION ITEMS

- a. None

5. MANAGEMENT UPDATE / INFORMATION ITEMS

- a. Grove, Mueller, Swank, REDW Advisors & CPAs Presentation of FY 2023 City of Salem and Urban Renewal Agency annual audits by Ryan Pasquarella, CPA. The Federal Grant Compliance audit is in process, filing is due March 31, 2024.

Questions or comments by: Chair Gonzalez, Members Varney and Nishioka

Responses by: Josh Eggleston, Chief Financial Officer, and Ryan Pasquarella, CPA with Grove, Mueller, Swank, REDW Advisors & CPAs

6. CONTINUED BUSINESS

- a. None

7. New Business

- a. Meeting Date and Time

Hybrid meeting option will be available at Civic Center.

Questions or comments: Chair Gonzalez, Members Nishioka and Varney.

Answers or comments: Josh Eggleston, CFO

8. ADJOURNMENT: 4:42 PM

The next meeting is scheduled for Tuesday, February 20, 2024 at 4:00 PM.