

# CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

## Minutes

**DATE:** March 18, 2024

**PLACE:** ZOOM / Finance Conference Room

**CHAIRPERSON:** Jose Gonzalez

**STAFF LIAISON:** Josh Eggleston, CFO 503-588-6130 [JEggleston@cityofsalem.net](mailto:JEggleston@cityofsalem.net)

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### **Members Present:**

Councilor Jose Gonzalez, Chair  
Councilor Micki Varney  
Councilor Deanna Gwyn  
Councilor Vanessa Nordyke  
Alternate-Councilor Linda Nishioka

### **Members Absent:**

### **Staff Present:**

Keith Stahley, City Manager  
Josh Eggleston, Chief Financial Officer  
Brian Luse, Assistant City Attorney  
Scott Leavell, Deputy Fire Chief  
Kali Leinenbach, Budget Manager  
Jenny Mattechek, CPA, Chief Accountant  
Anja Hill, Treasury Supervisor (joined at 4:05 PM)  
Kelli Blechschmidt, Management Analyst II  
Rachael Hostetler, Management Analyst II  
Shengnan Thomas, Administrative Analyst I

### **Guest Present:**

1. CALL TO ORDER: 4:01 PM / Quorum
2. APPROVAL OF COMMITTEE MINUTES
  - a. February 20, 2024  
Motion was moved by Member Varney, seconded by Member Gwyn, and carried by the following vote:

Aye: Unanimous  
Nay: None  
Abstentions: None

3. PUBLIC COMMENT

- a. None

4. ACTION ITEMS

- a. Willamette Valley Communication Center (WVCC) Fund Policy, Radio Communications (City Services) Fund Policy to be forwarded to City Council

Questions or comments by: Chair Gonzalez, Members Varney, Nordyke, and Nishioka

Responses by: Keith Stahley, City Manager; Josh Eggleston, Chief Financial Officer; Scott Leavell, Deputy Fire Chief; Rachael Hostetler, Management Analyst II

Motion was moved by Member Nordyke, seconded by Member Varney to forward the draft policies to the City Council for adoption, and carried by the following vote:

Aye: Unanimous  
Nay: None  
Abstentions: None

5. MANAGEMENT UPDATE / INFORMATION ITEMS

- a. ARPA Update

Questions or comments by: Chair Gonzalez, Members Nordyke and Nishioka

Responses by: Josh Eggleston, Chief Financial Officer; Jenny Mattecheck, Chief Accountant

6. CONTINUED BUSINESS

- a. None

7. New Business

- a. None

8. ADJOURNMENT: 4:55 PM

The next meeting is scheduled for Monday, April 15, 2024 at 4:00 PM.